



# MANTSOPA

## LOCAL MUNICIPALITY

Incorporating Ladybrand, Tweespruit, Excelsior, Hobhouse & Thaba Patchoa)  
(As from 6 December 2000)

The Municipality hereby invites applications qualified candidates to apply for the under-mentioned position.

### 1. DIRECTOR COMMUNITY SERVICES (5-year fixed term performance based contract)

Total remuneration package will be in terms of Government Gazette No.41173 dated 10 October 2017 (Minimum R769, 844 Midpoint R864, 994 Maximum R960, 143 per annum)

#### Requirements

<b>HIGHER EDUCATION QUALIFICATION</b>	
Bachelor Degree in Social Sciences / Public Administration / Law; or equivalent.	
<b>MINIMUM COMPETENCY LEVELS FOR SENIOR MANAGERS</b>	
Certificate in Municipal Finance Management (SAQA Qualification ID No. 48965) shall be an added advantage	
<b>WORK RELATED EXPERIENCE AND KNOWLEDGE</b>	
<b>YEARS OF EXPERIENCE</b>	<b>TYPE OF EXPERIENCE</b>
At least Five Years	<ul style="list-style-type: none"> <li>Relevant experience at a middle management level; and</li> <li>Have proven successful institutional transformation within public or private sector</li> </ul>
<b>ADDED ADVANTAGE</b>	<ul style="list-style-type: none"> <li>Registration with the South African Council for Social Service Professionals (SACSSP), or similar recognised relevant professional body.</li> </ul>
<b>KNOWLEDGE</b>	<b>TYPE OF KNOWLEDGE</b>
	<ul style="list-style-type: none"> <li>Good knowledge and understanding of relevant policy and legislation;</li> <li>Advanced understanding of institutional governance systems and performance management;</li> <li>Understanding of Council operations and delegation of powers.</li> </ul>
<b>KEY PERFORMANCE AREAS</b>	
<ul style="list-style-type: none"> <li>Human Settlement;</li> <li>Fire &amp; Disaster Management;</li> <li>Environmental Health;</li> <li>Traffic and Security Management; and</li> <li>Shall execute any other related function delegated by the Accounting Officer.</li> </ul>	

**Appointment: Appointment shall be subjected to:**

1. Shortlisted/ recommended candidates will be required to undergo a competency based assessment in terms of Annexure A (Competency framework for Senior Managers) of Notice No.21 of Government Gazette No.37245 of 17 January 2014 over 2 day's prior appointment.
2. Security vetting including Schedule 2 of Number 37245 of 17 January 2014 Government Gazette.
3. Signing of an employment contract before assuming duty and conclusion of a Performance Agreement within 60 days after conclusion of an employment contract.
4. Disclosure of financial interests.
5. The successful candidates being based at Mantsopa Local Municipality's Head Office in Ladybrand but may be deployed anywhere within the municipality depending on operational requirements.

Applicants must download and fill in an application form (Annexure C) available on the Municipal website at [www.mantsopa.fs.gov.za](http://www.mantsopa.fs.gov.za) or directly from Government Notice No.21 of 17 January 2014 (Annexure C). **No application will be considered if it is not on the official application form.**

It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach the proof thereof.

Application form must be accompanied by a comprehensive Curriculum Vitae (with contactable references), recently Certified copies of academic qualification certificates including a driver's licence and enclosed in an envelope clearly marked "**Application for the post: Director Community Services.**"

The application must be forwarded to the Office of the Municipal Manager, Mantsopa Local Municipality, P.O Box 64, Ladybrand, 9745, Hand delivered applications may be submitted to our HR Office at No. 38 Joubert Street, Ladybrand, 9745.

Proof of canvassing and other unacceptable conducts will automatically disqualify an applicant. Closing Date for Applications is on **Friday, 10 March 2018.**

No faxed or emailed applications will be accepted, administrative enquiries should be directed to the Acting Director Corporate Services, Mr Dumile Nana at (051) 924 0654 during office hours.

**MR T.P MASEJANE  
MUNICIPAL MANAGER**