



MANTSOPA

MUNICIPALITY

(Incorporating Ladybrand, Tweespruit, Excelsior, Hobhouse & Thaba Patchoa)
(As from 6 December 2000)

Head office

Private Bag X11 or
P.O. Box 64
LADYBRAND
9745

38 Joubert Street
LADYBRAND
9745

Tel: 051-9240654
051-9240659
051-9240655
051-9240657

Fax: 051-9240020

E-mail:
mantsopamun@xsinet.co.za

Area Offices

P.O. Box 76
TWEESPRUIT
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 24
EXCELSIOR
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 5
HOBHOUSE
9740

Tel: 051-9640012

Hobhouse Way 177

THABA PATCHOA
9771

Tel: 051-9640012

Fax: 051-9640054

File no.:

Contact Person: Khotso Pharoce

06 OCTOBER 2017

INVITATION FOR QUOTATIONS – Supply and Delivery of Office Stationery for Mantsopa Local Municipality.

Quotations are hereby invited from service providers to supply and delivery of Office Stationery for Mantsopa Local Municipality

Specifications :

The specifications for Supply and Delivery of Office Stationery for Mantsopa Local Municipality.

DESCRIPTION	QUANTITY
HP CARTRIDGE BLACK	2
KYOCERA TONER KIT FS 1135 MFP	3
HP12A-1010,1020,3015,1018	3
HP LASERJET BLACK 2600N	1
HPLASERJERT CYAN 2600N	1
HP LASERJET YELLOW 2600N	1
HP LASERJET MAGENTA 2600N	1
HP 49A LASERJET TONER B	1
HP35A CARTRIDGE 1006,1005	1
HP12A,1010,1020,3015,1018	2
KYOCERA TONER KIT FS1135MFP	1
HP12A 1010,1020,3015,1018	1
A4 ROTATRIM PAPER	50 BOXES

The service provider must indicate delivery period on the quotation

Yours faithfully


T MASEJANE
MUNICIPAL MANAGER

MANTSOPA

LOCAL MUNICIPALITY

06 OCT 2017

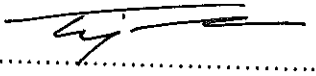
All correspondence to be addressed to the Municipal Manager **SUPPLY**
CHAIN MANAGEMENT

GENERAL CONDITIONS

All quotations must comply with the following conditions:

1. Item must be fully described.
 2. Price for items must include VAT
 3. Indication of whether price is firm or not firm.
 4. Quotations must be valid for a minimum period of 30 days.
 5. Delivery period must be indicated and show whether it is firm or not firm.
 6. Quotation must be signed by a duly authorized person. **No faxed quotation**
 7. An original tax clearance certificate must be attached. No quotation will, however be awarded to bidders who have failed to submit the original tax clearance certificate.
 8. The 80/20 adjudication system will be applicable, where 80 points, will be allocated for price and 20 points, will be allocated for **BBBEE Status Level Verification Certificate**.
 9. **Only service providers who are in the Central database must submit the quotations.**
 10. The successful supplier will be the one who scores the highest points.
Enquiries on Specification Mr T Moatlhodi and Mrs. L Lisenyane at (051) 924 0654.
- **Quotations must be submitted and delivered to the Bid Box (telephone number: 051 924 0654) at 38 Joubert Street, Ladybrand 9745, on or before 13 October 2017@16h30 the envelope must be sealed and clearly marked ' SUPPLY AND DELIVERY OF OFFICE STATIONERY FOR MANTSOPA LOCAL MUNICIPALITY' quoting reference number SCM 08/17/18**

Yours faithfully



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T MASEJANE
MUNICIPAL MANAGER

DATE: 6/10/2017