



# MANTSOPA

## MUNICIPALITY

(Incorporating Ladybrand, Tweespruit, Excelsior, Hobhouse & Thaba Patchoa )  
(As from 6 December 2000)

### Head office

Private Bag X11 or  
P.O. Box 64  
**LADYBRAND**  
9745

38 Joubert Street  
**LADYBRAND**  
9745

Tel: 051-9240654  
051-9240659  
051-9240655  
051-9240657

Fax: 051-9240020

E-mail:  
[mantsopamun@xsinet.co.za](mailto:mantsopamun@xsinet.co.za)

### Area Offices

P.O. Box 76  
**TWEESPRUIT**  
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 24  
**EXCELSIOR**  
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 5  
**HOBHOUSE**  
9740

Tel: 051-9640012

Hobhouse Way 177

**THABA PATCHOA**  
9771

Tel: 051-9640012

Fax: 051-9640054

File no.:

Contact Person: Khotso Pharoe

Quotation Number	<b>SCM 28/12/13</b>
Description	<b>Supply, Printing, Design and Delivery of 2 000 Municipal Calendars, 100 A5 Diaries, 100 Desk Planners and 100 Desk/Table calendar</b>
Specifications	<ul style="list-style-type: none"> <li>-These materials must have photos of the Mayor, Speaker and Municipal Manager</li> <li>- The printing of items must be high quality</li> <li>- The items/material must be on glossy paper</li> <li>- The successful service provider must provide a final draft (before printing) for approval by the municipality for final printing to be completed on 03 December 2012</li> <li>- The service provider must work closely with the delegated official of the municipality before and on the day of printing of material</li> <li>- The quantity for the items are as follows :               <ul style="list-style-type: none"> <li>a) Municipal Calendars – 2 000</li> <li>b) A5 Diaries – 100</li> <li>c) Desk Planner – 100</li> </ul> </li> </ul>
Closing Date	<b>20 November 2012 @ 16h30 at Supply Chain Manager Office.</b>

All correspondence to be addressed to the Municipal Manager

Enquiries on Specification: **Mr. K Pharoe at (051) 924 0654.**

Yours faithfully

**SM SELEPE**  
**MUNICIPAL MANAGER**