



Key IDP and budget time schedule of events for 2017/18 cycle

PREPARATION PHASE

ACTIVITY	WHERE & WHEN	RESPONSIBILITY	PARTIES INVOLVED
Presentation of the draft IDP process Plan for 2017/2018 to the IDP Steering Committee		IDP Manager	Mayor, Speaker, Councillors, Management
Presentation of the IDP Process plan for 2017/2018 to the special Council meeting	Wednesday 31 August 2016 10H00 Ladybrand, Council Chambers	IDP Manager	Municipal Manager
Presentation on Constitutional obligations, powers and functions	December 2016 in consultation with Department Corporative Governance and Traditional Affairs	Municipal Manager	Council, Management & Department

ANALYSIS PHASE

ACTIVITY	TARGET GROUP	WHERE & WHEN
Compilation of existing information, community stakeholder level analysis on Environment, economic, institutional, spatial, WSDP, Infrastructure, and cross cutting issues	Wards 2 Ward Committees, CDW's NGO's, CBO's, Business Organisations, CPF, SGB's	19 September 2016 Dipelaneng Community Hall 10H00
	Ward 8 & 9, Ward Committees, CDW's, NGO's, CBO's Business Organisations CPF's & SGB's	20 September 2016 Mahlatswetsa Community Library 10H00
	Wards 1, Ward Committees, CDW's, NGO, Business Organisations, CPF's, SGB. Etc	21 September 2016 Boroa Community Hall 10H00
	Ward 3,4,5,6 & 7 Ward Committees, CDW's, NGO's, CBO,s, Business Organisations, CPF,s, SGB, Etc.	22 September 2016 Manyatseng Itumeleng Hall 10H00 ward 3&5,12:00 ward 4&6 Library Hall and 17H00 Herman Premier Skool
	Ward 1 Ward Committees, CDW,s, NGO's, CBO's ,Business Organisations CPF's & SGB. Etc	23 September 2016 Paul Bergman Saal 10H00

STRATEGIES PHASE

ACTIVITIES	TARGET GROUP	WHERE & WHEN
Compile ward based strategic guidelines on SDF, WSDP, CPI, Housing Sector Plan, LED, Infrastructure development, institutional capacity, and Environmental Issues, defines resource frames (financial strategies), deciding on alternative for ward based specific issues, identify and or review projects	Ward 2 ward communities. CDW's, NGO's, CBO's, Business Organisation, CPF's, SGB', etc.	26 September 2016 Dipelaneng Hall, 10H00.
	Ward 8&9 Ward Committees, CDW's NGO's, CBO, CPF's Business Organisations.	27 September 2016, Mahlatswetsa hall, 10H00.
	Ward 3,4,5, 6 & 7 Ward Committees, CDW's, NGO's, CBO's Business Organizations, CPF's, SGB etc.	28 September 2016 Herman Premier Skool 17H00 and Itumeleng Hall 10H00 ward 3&5, Library hall 4&6 12:00.
	Ward 1 Ward Committees, CDW's, NGO's, CBO's, Business Organisations, CPF's, SGB.etc.	29 September 2016 community Hall, 10H00
	Ward 1 Ward Committees, CDW's NGO's, CBO's Business Organisation, CPF's,SGB.etc	3 October 2016 Paul Bergman Saal,10H00

PROJECT PHASE

ACTIVITIES	TARGET GROUP	WHERE & WHEN
Preliminary budget allocations per project, prioritisation of projects per ward on MTEF basis, setting of key performance indicators for each project	Ward 1ward communities. CDW's, NGO's, CBO's, Business Organisation, CPF's, SGB', etc	4 October 2016 Dipelaneng Community Hall
	Ward 8&9 ward communities. CDW's, NGO's, CBO's, Business Organisation, CPF's , SGB', etc	5 October 2016, Mahlatswetsa Hall, 10H00
	Ward 3,4,5, 6 & 7 Ward Committees, CDW's, NGO's, CBO's Business Organizations, CPF's, SGB etc	6 October 2016,Herman Premier Skool 17H00,Itumeleng Hall 10H00 ward3 &5,library hall ward 4&6 12:00
	Ward 2 ward committees, CDW's, NGO's, CBO's, Business Organisation, CPF,s, SGB, etc	7 October 2016, Dan neethlan Hall, 10H00
	Ward 2 ward committees, CDW's, NGO's, CBO's, Business Organisations, CPF's, SGB, etc	11 October 2016, Paul Bergman Saal, 10H00

INTEGRATION PHASE

ACTIVITIES	PARTIES INVOLVED	WHERE & WHEN
IDP & Budget Representative Forum Meeting	Council, Management, Ward Committee members, CDW's Various stakeholders within all eight wards, District Municipality, other spheres of government, external services providers (ESKOM, Telkom)	January 2017Ladybrand Town Hall, 10H00
Tabling of the draft IDP & Budget 2017/2022 at a special council meeting for consideration	Council, Members of the community, media and all interested parties	31 March 2017, venue and time to be determined by the Council
Council Strategic Planning Session	Council & Management	April 2017,venue to be decided by the Mayor

APPROVAL PHASE

ACTIVITIES	PARTIES INVOLVED	WHERE & WHEN
2017/2022 IDP & Budget Speech by the Mayor at the special council meeting approval	Council, members of the public, media and all parties involved	30 May 2017venue and time to be determined by Council
Submission of the approved 2011/2012 IDP & Budget documents to the MEC: COGTA	Municipal Manager	Within 10 days of the approval
Tabling of the Service Delivery and Budget Implementation Plan 2017/2022 including Annual Performance Agreements of the Municipal Manager and Section 57 employees	Mayor	June 2017