



# MANTSOPA

## MUNICIPALITY

(Incorporating Ladybrand, Tweespruit, Excelsior, Hobhouse & Thaba Patchoa )  
(As from 6 December 2000)

### Head office

Private Bag X11 or  
P.O. Box 64  
**LADYBRAND**  
9745

38 Joubert Street  
**LADYBRAND**  
9745

Tel: 051-9240654  
051-9240659  
051-9240655  
051-9240657

Fax: 051-9240020

E-mail:  
[mantsopamun@xsinet.co.za](mailto:mantsopamun@xsinet.co.za)

### Area Offices

P.O. Box 76  
**TWEESPRUIT**  
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 24  
**EXCELSIOR**  
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 5  
**HOBHOUSE**  
9740

Tel: 051-9640012

Hobhouse Way 177

**THABA PATCHOA**  
9771

Tel: 051-9640012

Fax: 051-9640054

File no.:

Contact Person: Khotso Pharoe

10 April 2013

### RE-INVITATION FOR QUOTATIONS – CATERING SERVICES FOR PERIOD OF TWELVE MONTHS FOR MANTSOPA LOCAL MUNICIPALITY (HOBHOUSE, THABA PATCHOA, TWEESPRUIT AND EXCELSIOR)

Quotations are hereby invited from service providers to provide catering services for council meeting, management meeting and other functions of the council as the service is required for twelve months. The service providers interested must be within jurisdiction of Mantsopa. The service provider must be on the Accredited Supplier Database of Mantsopa Local Municipality.

### Specifications

**The specifications of the catering service must include the following :**

- The tea and coffee including milk
- The sandwich for break-fast
- Full-course meal for lunch
- Still-Water
- 100% Juice
- The cutlery and other necessary equipment

Yours faithfully

**SM SELEPE**

All correspondence to be addressed to the Municipal Manager

# ACTING MUNICIPAL MANAGER

## GENERAL CONDITIONS

All quotations must comply with the following conditions:

1. Item must be fully described.
2. Price for items must include VAT
3. Indication of whether price is firm or not firm.
4. Quotations must be valid for a minimum period of 30 days.
5. Delivery period must be indicated and show whether it is firm or not firm.
6. Quotation must be signed by a duly authorized person. **No faxed quotation**
7. An original tax clearance certificate must be attached. No quotation will, however be awarded to bidders who have failed to submit the original tax clearance certificate.
8. The **80/20** adjudication system will be applicable, where 80 points, will be allocated for price and 20 points, will be allocated according to **BBBEE Status Level Verification Certificate**.
9. **Only service providers who are in accredited supplier database of Mantsopa Local Municipality.**
10. **No quotations will be considered from persons in the service/ employment of the state/government.**
11. **The successful supplier will be the one who scores the highest points.**

### Notes

- **Quotations must be submitted and delivered to the Procurement Clerk Office (telephone number: 051 924 0654) at 38 Joubert Street, Ladybrand 9745, on or before 19 APRIL 2013@16h30 the envelope must be sealed and clearly marked ‘ CATERING SERVICE FOR PERIOD OF TWELVE MONTHS FOR MANTSOPA LOCAL MUNICIPALITY (HOBHOUSE, THABA PATCHOA, TWEESPRUIT AND EXCELSIOR)’ quoting reference number SCM 70/12/13.**

Yours faithfully

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**SM SELEPE**  
**MUNICIPAL MANAGER**

**DATE: .....**