

CALL FOR BIDS



Mantsopa Local Municipality

DESCRIPTION: SUPPLY, DELIVERY AND INSTALLATION OF ONE BIG MULTI FUNCTIONAL PHOTOCOPY MACHINE FOR MANTSOPA LOCAL MUNICIPALITY

Closing Date: 11 APRIL 2014

Closing Time: 12h00

The bid documents will be obtainable at Mantsopa Municipal Office (Ladybrand) as from 31 March 2014 at R350.00 non refundable

Bid Number	Description	Technical Specifications
SCM 25/13/14	Supply, Delivery and Installation of One Big Multi-Functional Photocopy Machine for Mantsopa Local Municipality	Mr. T Raleting @ (051) 924 0654

Proposals should be deposited in the Bid Box clearly marked "Supply, Delivery and Installation of One Big Multi-Functional Photocopy Machine for Mantsopa Local Municipality" at the Municipal Offices at: 38 Joubert Street, Ladybrand, 9745 on or before the closing date and time after which bids will be opened in public on expiry of the mentioned closing time and **ANY LATE BID(S) WILL NOT BE ACCEPTED. IT SHOULD BE NOTED THAT IT IS THE BIDDER'S RESPONSIBILITY TO ENSURE THAT HIS/HER BID IS DEPOSITED IN THE BID BOX.**

Bids will be Evaluated and Adjudicated according to the following legislated criteria;-Relevant specifications, Value for money, Capability to execute the contract, PPPFA and associated regulations.

No bid will be considered from the persons in the Service/Employment of the State/Government.

NOTE: The bid must be submitted on a letterhead of your company with full particulars indicating street address, postal address, telephone, fax number and contact person.

IN ORDER TO PROTECT ITS INTEREST MANTSOPA LOCAL MUNICIPALITY RESERVES THE RIGHT NOT TO ACCEPT THE LOWEST OR ANY BID.

For further enquiries please contact **Mr. K Pharoo (Supply Chain Enquiries)** at (051) 924 0654.

GENERAL CONDITIONS

All bids must comply with the following conditions:

1. Item must be fully described.
2. Price for items must be firm.
3. Bids must be **valid for a minimum period of 90 days.**
4. Service period must be indicated and firm.
5. Bids must be signed by a duly authorized person. No faxed bid will be accepted.
6. **An original tax clearance certificate must be attached.** No bid will, however be awarded to bidders who have failed to submit the original tax clearance certificate.
7. Furthermore, **90/10** evaluation system will be applicable, where **90 points**, will be allocated for **PRICE** and where **10 points**, will be allocated for **B-BBEE Status Level Verification Certificate.** The **80/20** evaluation system will be applicable where **80 points**, will be allocated for **PRICE** and where **20 points** will be allocated for **B-BBEE Status Level Verification Certificate.**
8. **Bidders must submit Municipal Service-Account Rates and Taxes/ Lease Agreement**
9. **The successful services provider will be the one who scores the highest points.**

Bid box: Mantsopa Local Municipality
38 Joubert street (cnr. Joubert & Dan Pienaar street)
Ladybrand
9745

Mr. S Selepe
Municipal Manager.