



# MANTSOPA

## MUNICIPALITY

(Incorporating Ladybrand, Tweespruit, Excelsior, Hobhouse & Thaba Patchoa )  
(As from 6 December 2000)

### Head office

Private Bag X11 or  
P.O. Box 64  
LADYBRAND  
9745

38 Joubert Street  
LADYBRAND  
9745

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P.O. Box 24  
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9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 5  
HOBHOUSE  
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Tel: 051-9640012

Hobhouse Way 177

THABA PATCHOA  
9771

Tel: 051-9640012

Fax: 051-9640054

MANTSOPA  
LOCAL MUNICIPALITY

06-08-2015

06 August 2015 P.O. Box 64

Ladybrand • 9745

### INVITATION FOR QUOTATIONS — APPOINTMENT OF CATERING SERVICE FOR MINISTERIAL OUTREACH (DEPARTMENT OF WOMEN) ON 21 AUGUST 2015

Quotations are hereby invited from service providers for catering services for Ministerial Outreach (Department of Women) on 21 August 2015, for 50 VIP Breakfast, 100 Lunch for VIP and 500 Mass Lunch

#### Specifications : Breakfast for 50 VIP's Drinks

- Tea : regular, i.e. five roses, rooibos, green tea and flavoured teas or "Equivalent" (with options of hold and cold milk, brown and white sugar, honey and sweetness)
- Coffee (caffeinated and de-caffeinated) : Nescafe Gold/Jacob or "Equivalent" for VIPs
- 100% canned fruit juice, red grapefruit and apple juice, value still water or "Equivalent"

#### Soup

- Vegetables soup and Rolls

#### Fruit Platter X 3

- Red and green seedless grapes (pick able sizes)/ strawberries, red apples (polished), bananas and naartjies.

File no.:

Contact Person: Khotso Pharoe

All correspondence to be addressed to the Municipal Manager

**Specifications : Lunch for 100 VIP's :**

**Starch:**

- White samp, white rice and dumbling

**2 Vegetables:**

- Spinach (not creamy)
- Butternut – dices (no cinnamon)

**3 Meats :**

- Lamb Stew (no vegies)
- Chicken Thigh (well-cooked to the bone)
- Grilled Fish – Hake

**Drinks :**

- 100% canned juice, red grapefruit and apple juice canned or “Equivalent”
- Fizzy drinks, coca cola, stoney, Fanta orange, Fanta grape, iron brew, coke zero and sprite “Equivalent”

**Specifications : Lunch for 500 People :**

**Food must be packaged in foam packs and wrapped. Juice and bottled water wrapped against the pack to make them one package and be put in a plastic bag (This will assist in putting the promotional material that will be dished out)**

**The following are to be included in the foam pack :**

- 1 x grilled quarter chicken leg (Not only drum stick)
- 2 x rolls
- 2 x (apple and pear)
- 1 x 340ml canned fruit juice 100%
- 1x 500ml Bottled Still Water
- 1 x jungle oats energy snack bar or “Equivalent”
- Wet wipe

Yours faithfully

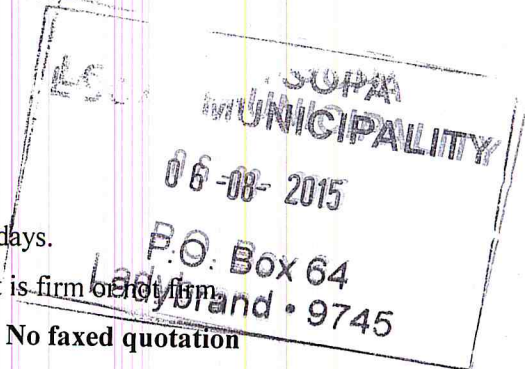


**SM SELEPE  
MUNICIPAL MANAGER**

**GENERAL CONDITIONS**

All quotations must comply with the following conditions:

1. Item must be fully described.
2. Price for items must include VAT
3. Indication of whether price is firm or not firm.
4. Quotations must be valid for a minimum period of 30 days.
5. Delivery period must be indicated and show whether it is firm or not firm.
6. Quotation must be signed by a duly authorized person. **No faxed quotation**
7. An original tax clearance certificate must be attached. No quotation will, however be awarded to bidders who have failed to submit the original tax clearance certificate.
8. The 80/20 adjudication system will be applicable, where 80 points, will be allocated for price and 20 points, will be allocated for B-BBEE Status Level Verification
9. **No quotations will be considered from persons in the Service/Employment of the state/government.**
10. **The bidder must be on the accredited supplier database of Mantsopa Local Municipality.**
11. **Catering Health Certificate is required and is compulsory.**
12. The successful supplier will be the one who scores the highest points.



**Enquiries on Specification: Mrs. L Lisenyane or Mrs. M Lekota**

**Notes**

**Quotations must be submitted and delivered at Tender Box , at 38 Joubert Street, Ladybrand 9745, on or before 13 August 2015 @16h30 the envelope must be sealed and clearly marked APPOINTMENT OF CATERING SERVICE FOR MINISTERIAL OUTREACH (DEPARTMENT OF WOMEN) ON 21 AUGUST 2015 , quoting reference number SCM- DOW - 01/15/16**

Yours faithfully

  
.....  
**SM SELEPE  
MUNICIPAL MANAGER**

**DATE:** 

**All correspondence to be addressed to the Municipal Manager**