



# MANTSOPA

## MUNICIPALITY

(Incorporating Ladybrand, Tweespruit, Excelsior, Hobhouse & Thaba Patchoa )  
(As from 6 December 2000)

### Head office

Private Bag X11 or  
P.O. Box 64  
**LADYBRAND**  
9745

38 Joubert Street  
**LADYBRAND**  
9745

Tel: 051-9240654  
051-9240659  
051-9240655  
051-9240657

Fax: 051-9240020

E-mail:  
[mantsopamun@xsinet.co.za](mailto:mantsopamun@xsinet.co.za)

### Area Offices

P.O. Box 76  
**TWEESPRUIT**  
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 24  
**EXCELSIOR**  
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 5  
**HOBHOUSE**  
9740

Tel: 051-9640012

File no.:

Contact Person: Khotso Pharoe

23 November 2016

### INVITATION FOR QUOTATIONS – LAND AUDIT FOR MANTSOPA LOCAL MUNICIPALITY

Quotations are hereby invited from reputable service providers in terms of Section 83 of the Municipal System Act, Act 32 of 2000 (as amended) and Section 110 and 112 of the Municipal Finance Management Act, Act 56 of 2003 for appointment of :

A qualified service provider to undertake a Land Audit for Mantsopa Local Municipality as per term of reference.

### TERMS OF REFERENCE FOR A LAND AUDIT

Multi-disciplinary service provider is needed to do a land audit of municipal owned properties with the following as the main terms of reference :

- Full Property Description
- Extent of Land and Improvements
- Ownership
- Occupier
- Available Services
- Current Usage
- Building Improvements
- Legality of Structures
- Land Claims
- Rights over land e.g. Development Controls, Zoning, Land use Rights
- Potential of Land
- Rights e.g. Leases
- Title Deed
- Bonds
- Endorsements
- Interdicts
- Servitudes
- Encumbrances
- Informal Rights
- Diagrams
- Environmental Constraints
- GIS

All correspondence to be addressed to the Municipal Manager

Hobhouse Way 177

**THABA PATCHOA**  
9771

Tel: 051-9640012

Fax: 051-9640054

Yours faithfully

  
**SM SELEPE**  
**MUNICIPAL MANAGER**

### GENERAL CONDITIONS

All quotations must comply with the following conditions:

1. Item must be fully described.
2. Price for items must include VAT
3. Indication of whether price is firm or not firm.
4. Quotations must be valid for a minimum period of 30 days.
5. Delivery period must be indicated and show whether it is firm or not firm.
6. Quotation must be signed by a duly authorized person. **No faxed quotation**
7. An original tax clearance certificate must be attached. No quotation will, however be awarded to bidders who have failed to submit the original tax clearance certificate.
8. The 80/20 adjudication system will be applicable, where 80 points, will be allocated for price and 20 points, will be allocated for **BBBEE Status Level Verification Certificate**.
9. **Only service providers who are on the CSD must submit the quotations.**
10. The successful supplier will be the one who scores the highest points.

Enquiries on Specification Mr. KD Pharoe and K Matsekane at (051) 924 0654.

- **Quotations must be submitted and delivered to the Bid Box (telephone number: 051 924 0654) at 38 Joubert Street, Ladybrand 9745, on or before 30 November 2016@16h30 the envelope must be sealed and clearly marked ' LAND AUDIT FOR MANTSOPA LOCAL MUNICIPALITY' quoting reference number SCM 16/16/17**

Yours faithfully

  
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**SM SELEPE**  
**MUNICIPAL MANAGER**

DATE: 