



MANTSOPA

MUNICIPALITY

(Incorporating Ladybrand, Tweespruit, Excelsior, Hobhouse & Thaba Patchoa)
(As from 6 December 2000)

Head office

Private Bag X11 or
P.O. Box 64
LADYBRAND
9745

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LADYBRAND
9745

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mantsopamun@xsinet.co.za

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EXCELSIOR
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 5
HOBHOUSE
9740

Tel: 051-9640012

Hobhouse Way 177

THABA PATCHOA
9771

Tel: 051-9640012

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File no.:

Contact Person: Khotso Pharoe

17 October 2018

INVITATION FOR PROPOSAL – APPOINTMENT OF SUITABLE QUALIFIED SERVICE PROVIDER FOR EMPLOYEE WELLNESS PROGRAMME (EWP) FOR MANTSOPA LOCAL MUNICIPALITY

Proposals are hereby invited from suitable service provider for employee wellness programme for Mantsopa Local Municipality

SCOPE OF THE SERVICES:

- Confidential Assessment
- Counselling
- Therapeutic Service for employees
- Personal, emotional and psychological problems of the employees.
- The service provider must have a qualified Clinical Psychologist in the team or as Key Personnel
- The qualifications, CV professional body registration of Clinical Psychologist must be attached on the proposal

MANTSOPA
LOCAL MUNICIPALITY

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SUPPLY
CHAIN MANAGEMENT

GENERAL CONDITIONS

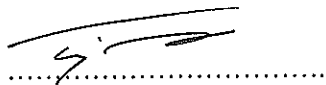
All quotations must comply with the following conditions:

1. Item must be fully described.
2. Price for items must include VAT
3. Indication of whether price is firm or not firm.
4. Quotations must be valid for a minimum period of 30 days.
5. Delivery period must be indicated and show whether it is firm or not firm.
6. Quotation must be signed by a duly authorized person. **No faxed quotation**
7. An original tax clearance certificate must be attached. No quotation will, however be awarded to bidders who have failed to submit the original tax clearance certificate.
8. The 80/20 adjudication system will be applicable, where 80 points, will be allocated for price and 20 points, will be allocated for **BBBEE Status Level Verification Certificate**.
9. **Only service providers who are in the Central database must submit the quotations.**
10. The successful supplier will be the one who scores the highest points.

Enquiries on Specification Mr. Jack Visagie @ (051) 924 0654

- **Quotations must be submitted and delivered to the Bid Box (telephone number: 051 924 0654) at 38 Joubert Street, Ladybrand 9745, on or before 26 OCTOBER 2018@16h00 the envelope must be sealed and clearly marked ' APPOINTMENT OF QUALIFIED SERVICE PROVIDER FOR EMPLOYEE WELLNESS PROGRAMME' quoting reference number SCM/CS 01/18/19**

Yours faithfully



T MASEJANE
MUNICIPAL MANAGER

DATE: 17/10/2018