



MANTSOPA

MUNICIPALITY

(Incorporating Ladybrand, Tweespruit, Excelsior, Hobhouse & Thaba Patchoa)
(As from 6 December 2000)

Head office

Private Bag X11 or
P.O. Box 64
LADYBRAND
9745

38 Joubert Street
LADYBRAND
9745

Tel: 051-9240654
051-9240659
051-9240655
051-9240657

Fax: 051-9240020

E-mail:
mantsopamun@xsinet.co.za

Area Offices

P.O. Box 76
TWEESPRUIT
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 24
EXCELSIOR
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 5
HOBHOUSE
9740

Tel: 051-9640012

Hobhouse Way 177

THABA PATCHOA
9771

Tel: 051-9640012

Fax: 051-9640054

File no.:

Contact Person: Khotso Pharoë

21 May 2019

INVITATION FOR QUOTATIONS –DESIGNS, LAYOUT AND PRINTING OF 100 COPIES OF ANNUAL REPORT FOR 2017/18 FINANCIAL YEAR

Quotations are hereby invited from service providers to Design, Layout and Printing Of
100 Copies of Annual Report of 2017/2018 Financial Year for Mantsopa Local
Municipality

Specifications

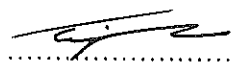
- The Annual Report will consist with plus or minus 300 pages and the successful service provider must be also provide the Annual Report in electronic format to the Municipality (in addition to the 100 copies to be printed)
- The successful service provider must provide a final draft (before printing) for approval to the Municipality in time for final printing to be completed towards mid-June 2019
- The Annual Report must be on glossy paper and be on A4 Size

GENERAL CONDITIONS

All quotations must comply with the following conditions:

1. Item must be fully described.
 2. Price for items must include VAT
 3. Indication of whether price is firm or not firm.
 4. Quotations must be valid for a minimum period of 30 days.
 5. Delivery period must be indicated and show whether it is firm or not firm.
 6. Quotation must be signed by a duly authorized person. **No faxed quotation**
 7. An original tax clearance certificate must be attached. No quotation will, however, be awarded to bidders who have failed to submit the original tax clearance certificate.
 8. The 80/20 adjudication system will be applicable, where 80 points, will be allocated for price and 20 points, will be allocated for **BBBEE Status Level Verification Certificate**.
 9. **The service must be in Central Supplier Database on the National Treasury.**
 10. The successful supplier will be the one who scores the highest points.
Enquiries on Specification Mr. Dumile Nana (051) 924 0654
- **Quotations must be submitted and delivered to the Bid Box (telephone number: 051 924 0654) at 38 Joubert Street, Ladybrand 9745, on or before 30 May 2019 @16h00 the envelope must be sealed and clearly marked 'DESIGNS, LAYOUT AND PRINTING OF 100 COPIES OF ANNUAL REPORT FOR 2017/18 FINANCIAL YEAR FOR MANTSOPA LOCAL MUNICIPALITY' quoting reference number SCM 27/18/19**

Yours faithfully


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T MASEJANE
MUNICIPAL MANAGER

