



MANTSOPA

MUNICIPALITY

(Incorporating Ladybrand, Tweespruit, Excelsior, Hobhouse & Thaba Patchoa)
MANTSOPA (As from 6 December 2000)

LOCAL MUNICIPALITY

18 SEP 2019

File no.:

Contact Person: Khotso Pharoc

SUPPLY
CHAIN MANAGEMENT

18 September 2019

Head office

Private Bag X11 or
P.O. Box 64
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9745

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Fax: 051-9730865

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Hobhouse Way 177

THABA PATCHOA
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INVITATION FOR QUOTATIONS – REQUEST FOR PROPOSAL TO REVIEW MANTSOPA LED STRATEGY

Quotations are hereby invited from service providers for Proposal to Review Mantsopa LED Strategy.

A. Background

Mantsopa Local Municipality was established on 5 December 2000 and comprises the previous areas of jurisdiction of Tweespruit Transitional Local Council, Ladybrand, Hobhouse, Excelsior, Thaba Patchoa and Maluti Transitional Rural Council.

It forms part of the Eastern Free State and falls within the Thabo Mofutsanyana District Municipal area. The municipality borders the Kingdom of Lesotho in the east, Mangaur Local Municipality to the west, and Masilonyana and Setsoto to the north. The languages spoken in Mantsopa are Sesotho, English and Afrikaans as dominant languages in the Province.

The economy of Mantsopa is largely on the commercial farming sector, which employs many of the community. The private businesses and public sector also employ a number of the community. Tourism also plays an attraction point within the Maloti Mountains and the official pronouncement of Lekhalong La Mantsopa as a national heritage site. Mantsopa therefore is the gateway to the Mountain Kingdom of Lesotho which attracts a lot of tourists nationally and internationally.

All correspondence to be addressed to the Municipal Manager

B. SPECIFICATIONS /TERMS OF REFERENCE

This document sets out the specification or terms of reference for the Review of Local Economic Development Strategy. The reviewed document must provide innovative, inclusive, viable and sustainable actions that contribute to the improvement of the local economy and build the capacity of the municipality to deal with economic development.

1. STRATEGIC ASSESSMENT

This activity involves a feasibility study, a full research and information gathering on the local economic development and planning.

2. Scope of work

Desk Study

- Field work and collection of data (Economic, Social, Technological and Ecological factors, Demographic profile)
- Carrying out of additional information survey (Legislative framework (Policies and legislation), Link the strategy with Mantsopa IDP, Link the LED strategy with Free State Growth and Development Strategy (FSGDS), Establishing a Strategic Fit

Status Quo / situation analysis

- Review of current and existing data (Tourism, Agriculture, Manufacturing, Trade promotion, New investment (foreign and direct), SMME development and Development of the second economy into first economy)
- Situation analysis (current issues that affect the economy of the country, province, district & local and their performances)

Gap Analysis/ Needs assessment

- Gap analysis resulting from status quo report
- Need assessment – future projections (Events and other related economic activities)
- Public participation and stakeholder's liaison

3. Writing a draft report

- Prepare a draft report (a report that would include the implementation plan, draft control monitoring and evaluation framework for the implementation of the LED.

4. Writing a final draft report

- Prepare a final draft report.

C. TIME FRAMES: The project must be completed in 12 Weeks.

D. Functionality: Minimum Score is 75 points

Evaluation Criteria	Maximum Points		Remarks
Bidders Experience on similar or related service of developing LED Strategy	50 Points	10 Points for each appointment for reviewing and developing LED Strategy	
Establishment (Number of Years for Existence of Company)	30 Points	30 Points- For Company above 5 Years 10 Points – For Company below 5 Years	
Skills Transfer	20 Points	Commitment Letter for Skills Transfer	
Total	100	Minimum Score : 75	

GENERAL CONDITIONS

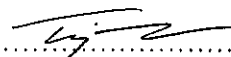
All quotations must comply with the following conditions:

1. Item must be fully described.
2. Price for items must include VAT
3. Indication of whether price is firm or not firm.
4. Quotations must be valid for a minimum period of 30 days.
5. Delivery period must be indicated and show whether it is firm or not firm.
6. Quotation must be signed by a duly authorized person. **No faxed quotation**
7. An original tax clearance certificate must be attached. No quotation will, however be awarded to bidders who have failed to submit the original tax clearance certificate.
8. The 80/20 adjudication system will be applicable, where 80 points, will be allocated for price and 20 points, will be allocated for **BBBEE Status Level Verification Certificate**.
9. **The service Provider must be in Central Supplier Database on the National Treasury.**
10. The successful supplier will be the one who scores the highest points.

Enquiries on Specification Ms Mantshebo Theko@ 067 256 8118

Quotations must be submitted and delivered to the Bid Box (telephone number: 051 924 0654) at 38 Joubert Street, Ladybrand 9745, on or before 27 September 2019 @12h00 the envelope must be sealed and clearly marked 'REQUEST FOR PROPOSAL TO REVIEW MANTSOPA LED STRATEGY, quoting reference number SCM 14/19/20

Yours faithfully



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T MASEJANE

MUNICIPAL MANAGER

DATE: 18/09/2019