

MANTSOPA

MUNICIPALITY

(Incorporating Ladybrand, Tweespruit, Excelsior, Hobhouse & Thaba Patchoa)
(As from 6 December 2000)

MANTSOPA

LOCAL MUNICIPALITY

14 JAN 2020

SUPPLY

CHAIN MANAGEMENT

File no.:

Contact Person: Khotso Pharoe

Head office

Private Bag X11 or
P.O. Box 64
LADYBRAND
9745

38 Joubert Street
LADYBRAND
9745

Tel: 051-9240654
051-9240659
051-9240655
051-9240657

Fax: 051-9240020

E-mail:
mantsopamun@xsinet.co.za

Area Offices

P.O. Box 76
TWEESPRUIT
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 24
EXCELSIOR
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 5
HOBHOUSE
9740

Tel: 051-9640012

Hobhouse Way 177

THABA PATCHOA
9771

Tel: 051-9640012

Fax: 051-9640054

14 January 2020

INVITATION FOR QUOTATIONS – APPOINTMENT OF PROFESSIONAL SERVICE PROVIDER (CONVEYANCER) FOR 15 SITES OF THE MUNICIPALITY

Quotations are hereby invited from suitable and reputable service provider (conveyancer) to lodge the application with the Office of the Surveyor General for fifteen (15) sites of the Municipality

Scope and Services Required

- Copies of Title Deeds of the sites with the new name amendment must be submitted to Mantsopa Local Municipality in hard copy
- The list of sites which are still registered in the previous entity's name is to be registered in the name of Mantsopa Local Municipality. Proof of registration of the new ownership details must be submitted to Mantsopa Local Municipality in original and hard copy
- A progress report of work done from commencement of appointment must be submitted to Mantsopa Local Municipality by 28 February 2020.
- A completion report to be submitted to Mantsopa Local Municipality not later than 29 May 2020
- The name changes and proof thereof to be submitted to Mantsopa Local Municipality not later than 28 February 2020.
- Copies of the Title Deeds to be handed over to Town Planning Unit of the Municipality not later than 29 May 2020.

T.P.

Prequalification criteria (Obtaining the minimum threshold for functionality as set out Below.

1.	Qualifications and registration of professional conveyancer	50
2.	More than three years working experience on similar projects	30
3.	Methodology : programme of the work to be undertaken must be submitted in Gantt Chart	20

A bidder must obtain a minimum of 60 points on the functionality in order to progress to the next phase. Failure to obtain 60 points will render your quotation non-responsive.

TP.

GENERAL CONDITIONS

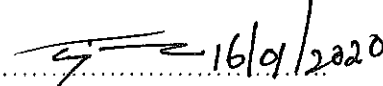
All quotations must comply with the following conditions:

1. Item must be fully described.
2. Price for items must include VAT
3. Indication of whether price is firm or not firm.
4. Quotations must be valid for a minimum period of 30 days.
5. Delivery period must be indicated and show whether it is firm or not firm.
6. Quotation must be signed by a duly authorized person. **No faxed quotation**
7. An original tax clearance certificate must be attached. No quotation will, however, be awarded to bidders who have failed to submit the original tax clearance certificate.
8. The 80/20 adjudication system will be applicable, where 80 points, will be allocated for price and 20 points, will be allocated for **BBBEE Status Level Verification Certificate**.
9. **The service must be in Central Supplier Database on the National Treasury.**
10. **The bidder must fill MBD 4 Form and the forms are available on Municipal website**
11. The successful supplier will be the one who scores the highest points.

Enquiries on Specification Mrs. Brenda Mushayantoni @ (081) 568 6866

- Quotations must be submitted and delivered to the Bid Box (telephone number: 051 924 0654) at 38 Joubert Street, Ladybrand 9745, on or before 28 January 2020 @16h00 the envelope must be sealed and clearly marked "APPOINTMENT OF SERVICE PROVIDER (CONVEYANCER) FOR 15 SITES OF THE MUNICIPALITY quoting reference number SCM 22/19/20

Yours faithfully


.....

T MASEJANE

MUNICIPAL MANAGER

DATE: 16/01/2020
.....