

MANTSOPA LOCAL MUNICIPALITY



LOCAL MEDIA/NOTICE BOARD VACANCIES INTERNAL/EXTERNAL

MANTSOPA LOCAL MUNICIPALITY SUBSCRIBES TO THE PRINCIPLES OF THE EMPLOYMENT EQUITY ACT AND NEED TO APPOINT SUITABLE QUALIFIED AND EXPERIENCED PEOPLE IN THE UNDERMENTIONED POSITIONS. PEOPLE WITH THE SKILL AND EXPERTISE TO DISCHARGE THE DUTIES OF THE UNDERMENTIONED POSITIONS ARE INVITED TO APPLY AND THOSE PEOPLE WITH DISABILITY ARE ENCOURAGED TO APPLY.

DEPARTMENT: FINANCIAL SERVICES

BUDGET MANAGER

Salary: R388 235.78 per annum (Post Level 1)

Benefits of the position

Pension / Provident Fund

Medical Aid

13th Cheque

Annual Leave

Housing subsidy

Vehicle allowance

UIF

Requirements of the Job:

- Grade 12, MFMP Certificate and NQF7 Financial/Accounting SAQA qualification / BCOM.
- BCOM Honours, will be an added advantage.
- 5 years' experience in accounting or financial management.
- Proficiency in at least two official languages around Mantsopa Local Municipality area.

T.P.

- Acceptable state of health in such a manner that the inherent duties/ functions linked to the position can be performed.
- Valid Driver's license.

Key Performance Areas

- Analyze the budget and align it to the IDP
- Project financial operating plan through expected revenue and estimated expenditure
- Monitor cash flow and provide financial advice
- Reconcile cash flow statements
- Complete Financial Statements

Candidates must be willing to be subjected to an interview, practical and / or written assessment. They must also be aware that previous employers and references may be contacted and qualifications, credit and criminal records be verified.

Applications to be forwarded as follows: Written application with CVs and covering letter (including three contactable references) and certified copies of the educational qualifications should be addressed to or hand delivered to

**Municipal Manager
Mantsopa Local Municipality
P.O. Box 64
LADYBRAND
9745**

Please note that no faxes or e-mails will be accepted.

Enquires can be directed to Corporate Services, HR Division on telephone: (051) 924 0654 / 5

**FRAUDULENT QUALIFICATION, DOCUMENTATION FROM APPLICANTS
WILL IMMEDIATELY BE DISQUALIFIED. A CANDIDATE / APPLICANT
WHO CANVASSES ANY COUNCILOR FOR PREFERENCE WILL ALSO BE
DISQUALIFIED FROM SELECTION PROCESS OR FROM APPOINTMENT.
THE MUNICIPALITY RESERVES THE RIGHT TO APPOINT AND NOT TO
APPOINT**

Closing date: 30 January 2020


TP MASEJANE
MUNICIPAL MANAGER