

13 APR 2021



**MANTSOPA LOCAL MUNICIPALITY:  
DEPARTMENT OF FINANCE**

**SUBJECT: MUNICIPAL FINANCE MANAGEMENT ACT, NO 56 OF 2003: REPORT ON IMPLEMENTATION OF MUNICIPAL SUPPLY CHAIN MANAGEMENT POLICY FOR THE QUARTER ENDED OF 31 MARCH 2021**

**1. PURPOSE**

To report to council on the implementation of Municipal Supply Chain Management Policy.

**2. SUMMARY**

The accounting officer must, within 10 days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the mayor and mayor will submit the report to the Council.

In terms of regulation 36(1) of the Supply Chain Management Regulations of 30 May 2005, a Supply Chain Management policy may allow the Accounting Officer-

- a) to dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only-
- (i) in an emergency;
  - (ii) if such goods or services are procured or available from a single provider only;
  - (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
  - (iv) acquisition of animals for zoos; or
  - (v) in any exceptional case where it is impractical or impossible to follow the official processes; and
- b) To ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.

2. The Accounting Officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and report them to next meeting of the Council and include as a note to the Annual Financial Statements.

**3. DISCUSSION**

Mantsopa Local Municipality approved its supply chain management policy on the 01 December 2005, and it is reviewed annually and according to the policy the Accounting Officer must establish supply chain management unit to implement its supply chain management policy.

3.1 ADVERTISEMENTS AND ADJUDICATION OF BIDS FOR 2020/21 (QUARTER ENDED 31 MARCH 2021)

Bid Number	Description	Name of Service Provider	Amount	Appointment Date	Address Of The Service Provider(s)
MLM 02/20/21	Supply, Delivery and Off-Loading Of Water Treatment Chemicals (Panel) "As When and Required Basis" For Two Years Period	TJ Square	R 179 790.00 (Including VAT)	05 Feb 2021	34/617 27 OSUN CRESENT ZANDSPRUIT ROODEPOORT 2169
MLM 01/20/21-01	Mahlatswetsa: Design and Construction Monitoring of 1 Km Paved Road and Storm-Water Channel	Engineering Ace (Pty) Ltd	R806,778.03 (Including VAT). The design fee may be adjusted due to construction contract appointment – in line with recent ECSA scale of fees. The discount on your proposal will be applied as a percentage across all line items.	22 March 2021	58 VICTORIA ROAD WILLOWS BLOEMFONTEIN 9300
MLM 17/20/21	Supply and Delivery Of Heavy-Duty Vehicles "As When and Required Basis" For Three Years Period For Mantsopa Local Municipality	Key Sprit Trading CC	R7, 608 599.01 (Including VAT)	03 March 2021	137B MOONFLOWER CRESCENT THE REEDS CENTURION 0158
MLM 19/20/21	Appointment Of Professional Service Provider For MFMP Learnership For Period Of Twelve Months	Kgolo Institute	R379,500.00 (Including VAT)	03 March 2021	2 VEGKOP PLACE PIERRE VAN RYNEVELD X22 CENTURION 0157

MLM 04/20/21	Supply and Delivery of Water Fittings (Panel) "As When and Required Basis" For Two Years Period For Mantsopa Local Municipality	KFC Pipes and Fittings	R49,465.98 (Including VAT). The appointment will be based on line per item and therefore the amount is not commitment on the Municipality.	03 March 2021	26 EBONYFIELD AVENUE SPRINGFIELD PARK DURBAN 4034
MLM 04/20/21	Supply and Delivery of Water Fittings (Panel) "As When and Required Basis" For Two Years Period For Mantsopa Local Municipality	TJ Square	R59,651.00 (Including VAT). The appointment will be based on per line item and therefore the amount is not commitment on the Municipality.	03 March 2021	34/617 27 OSUN CRESENT ZANDSPRUIT ROODEPOORT 2169
MLM 04/20/21	Supply and Delivery of Water Fittings (Panel) "As When and Required Basis" For Two Years Period For Mantsopa Local Municipality	Sithathi Construction and Projects	R66,141.45 (Including VAT). The appointment will be based on line per item and therefore the amount is not commitment on the Municipality	03 March 2021	3775 PHAHAMENG SECTION FRANKFORT 9830
MLM 05/20/21	Supply, Delivery and Off-Loading Of 800 Prepaid Water Meters For Mantsopa Local Municipality	Easyway Tarmac Pave and Projects	R1,821 600.00 (Including VAT)	18 Feb2021	56 7 <sup>TH</sup> STREET LADYBRAND 9745
		<b>TOTAL</b>	<b>R10,971 525.47</b>		

### 3.2 DEVIATIONS

The following were procured through section 36 of the SCM regulation

DATE	VENDOR	DESCRIPTION	ORDER NO	AMOUNT	REASON
05/01/21	Ladybrand Toyota	Repairs HDD587FS	FL25874	R 8,522.64	The municipality utilized Toyota Ladybrand for the strip, supply spares & repair complete the clutch assembly, gearbox and replace gearbox mounting seals of Toyota Avanza reg. HDD587FS, because the supplier is the manufacturer. Hence, expected longevity and expected warranty of parts and workmanship. The SCM could not obtain other quotes therefore
05/01/21	Four Rivers Trading	Security	MM29583	R 31,050.00	On the 08/12/2020 there was a community protest which culminated into municipal offices in Manyatseng being vandalized and documents were stolen as indicated in the attached pictures. Furthermore, the JoJo tanks were burned down as captured in the attached video. This called upon me as an Accounting officer to appoint a security company swiftly urgently to guard and protect our premises and offices for further damages. Several calls were made to security companies around Ladybrand and Thabo Mofutsanyane district and only Zen Tech responded with requisite manpower and equipment. Thus, they were appointed in terms of regulation 36 of SCM on emergency procurement of services. This matter was reported to the AG on the same day for noting.
08/01/21	Pumpshop Africa	Repairs Ebara 50-160 A	TD26668	R 10,608.13	The municipality utilized Pumpshop Africa as the company arranged to strip and quote repairs on the Ebara 50-160A close coupled pump no 2 for Thana Patchoa Raw pump station. AS a result, the same service provider was appointed through sec 36 of SCM regulation.
08/01/21	Tshepang Lethabo (Pty) Ltd	Renting Excavator	TD26671	R 55,708.00	The community of Mekokong in Manyatseng was exposed to serious health hazards because of overflowing sewer. The type of magnitude of work requires the excavator for repair. Therefore, we request that SCM invokes section 36 regulations to emergency procure the excavator from the available service provider for a period of 3 days.
08/01/21	Tshepang Lethabo (Pty) Ltd	Renting Excavator	TD26670	R 44,461.00	The community of Tweespruit is exposed to serious health hazards as a result of overflowing sewer. The type of magnitude of work requires the excavator for repair. Therefore, we request that SCM invokes section 36 regulations to emergency procure the excavator from the available service provider for period of 2 days.
08/01/21	Pumpshop Africa	Repairs Ebara 50-160 A	TD26669	R 15,512.88	The municipality utilized Pumpshop Africa as the company arranged to strip and quote repairs on the Ebara 50-160A close coupled pump for Thaba Patchoa filter pump at water

					treatment works. AS a result, the same service provider was appointed through section 36 of SCM regulation.
12/01/21	Pumpshop Africa	Repair Ebara 40-200B Coupled	WS26667	R 9,947.86	The municipality utilized Pumpshop Africa as the company arranged to strip and quote repairs on the Ebara 40-200B close coupled pump for Thaba Patchoa Raw pump station. This motor burnt on the 26 November 2020.
18/01/2020	Thomsons Auto Body Repairs	Repairs HDD425FD	FL25889	R 3,829.50	The municipality utilized Thomsons Auto Body Repairs for the strip, supply spares and service complete Nissan NP300, registration number HDB425FS. Due to the strip and quote, the SCM could not obtain other quotations as the vehicle had already been stripped to diagnose and ascertain the defects.
18/01/2021	Thomsons Auto Body Repairs	Repairs FKZ049FS	FL25888	R 3,829.50	The municipality utilized Thomsons Auto Body Repairs for the strip, supply spares and service complete Nissan NP300, registration number FKZ049FS. Due to the strip and quote, the SCM could not obtain other quotations as the vehicle had already been stripped to diagnose and ascertain the defects.
22/01/2021	Excelsior Construction	Renting of Honey Sucker	WS28697	R 36,750.00	The municipality's honey sucker is out of service and that resulted in a backlog of cleaning septic tanks in Excelsior. Therefore, we request that SCM invoke section 36 regulation to emergency procure for us honey sucker from available service provider for 7 days in order to clear the backlog.
22/01/2021	Q&H Water & Sewage Services	Genoa maintenance equipment	WS26697	R 97,094.50	The municipality utilized Q&H Water Services (Pty) Ltd as the company arranged to strip and quote repairs on the 300-Kw motor no 2 for Ladybrand Genoa WTW clear pump station. This motor burnt on the 16 December 2020.
22/01/2021	Q&H Water & Sewage Services	Pump Station equipment	WS28698	R 26,427.00	The municipality utilized Q&H Water Services (Pty) Ltd as the company arranged to strip and quote repairs on the 80mm clayton relief valve for Ladybrand Genoa WTW clear pump station.
17/12/2020	Barloworld Equipment	Repairs CAT Dozer 953D	FL27798	R 2,238.07	The municipality utilized Barloworld Equipment T/A Caterpillar for the supply spares to repair the CAT Dozer 953D, defective axle track segments and bolts & nuts because the supplier is the manufacturer hence, expected guarantee on genuine parts.
23/12/2020	Pumplink Supply & Repairs	New RKB 150/5 series pump	WS26688	R 287,047.48	The municipality Pump Group SA TA Pumplink as the company that immediately supply and deliver a RKB 150/5 series pump at Genoa Water Treatment Works. This is an emergency because the current standby pump is broken and if not repaired it will cause water shortage to all residents in Ladybrand,

					Mauersnek, Platberg and Manyatseng if the current motor should fail.
18/12/2020	Q&H Water & Sewage Services	Soft Starter volts	WS26679	R 171,216.00	The municipality utilised Q&H Water & Sewage Services (Pty) Ltd as the company arranged to supply and install a 300kw WEG soft starter at Genoa Water Treatment Works. Which started to trip on E03 soft starter failure on 17 December 2020. This is an emergency because residents in Ladybrand. Mauersnek, Platberg and Manyatseng are to be without water.
02/02/21	Plexus Supplies	Air Conditioners	Man02/02/21	R 63,940.00	The municipality utilised Plexus Suppliers for the strip, supply new and replace the vandalized air conditioner units at Municipal offices. Units were stripped to diagnose the defects.
05/02/21	Q&H Sewage Service	Pump Refurbish & Rewind	WS30005	R 30,912.23	The municipality utilised Q&H Water & Sewage Services (Pty) Ltd as the company arranged to strip and quote repairs on the 2-sewer pump in Excelsior.
08/02/21	Thomson's Auto Body Repairs	Repairs DBC844FS	FL30113	R 5,442.38	The municipality utilised Thomson's Auto for the strip, supply spares and repair complete windscreen damaged by riots of Nissan UD 85 Compactor Truck, registration number DBC844FS. SCM could not obtain other quotes due to strip and repair.
09/02/21	B.R Dienste Group	Repairs BSZ117FS	FL30115	R 6,156.30	The municipality utilised BR. Dienste Ladybrand for the strip, supply spares and repair complete the auto electrical faults and replace the starter motor of New Holland Tractor, BSZ117FS. The SCM not obtain other quotes due to the strip and quote process.
11/02/21	Magnis Trucks Bloemfontein	Repairs FHM635FS	FL30121	R 10,661.08	The municipality utilised UD Trucks T/A Magnis trucks for the strip, supply spares and repairs complete the engine head gasket, inlet and outlet radiators hoses, of the Nissan UD 35 Truck, reg no: FHN635FS because the supplier is the manufacturers guaranteed workmanship and longevity of genuine parts.
16/02/2021	BR Dienste	Repairs DBP314FS	FL30126	R 5,145.00	The municipality utilised BR. Dienste Ladybrand for the strip, supply spares and repair the hand and foot accelerator cables systems of Landini Power farm tractor, DBP314FS. The SCM could not obtain other quotes due to the strip and quote process.

16/02/2021	Thomson's Auto Body Repairs	Repairs HDB425FS	FL30127	R 15,933.25	The municipality utilised Thomson's Auto for strip, supply spares repair and service complete Nissan NP300, registration number HDB425FS. Due to the strip and quote, the SCM could not obtain other quotations as the vehicle had already been stripped to diagnose and ascertain the defects.
18/02/2021	Q&H Sewage Service	Repair 11 KW submersible pump	WS30022	R 32,361.00	The municipality utilised Q&H Water & Sewage Services (Pty) as the company that immediately collect the 11-kw submersible pump to strip and quote repairs for Tweespruit OVK sewer pump station. Therefore, we are requesting approval of invoking section 36 of SCM regulation and SCM policy to procure for services as stated.
18/02/2021	Q&H Sewage Service	Taper lock and Install 315kw motor	WS30019	R 10,695.00	The municipality utilised Q&H Water & Sewage Services (Pty) Ltd as the company that immediately supply a taper lock and install and align the new 315kw motor at Genoa Water Treatment Works, clear pump station in Ladybrand.
18/02/2021	Pumpshop Africa	Repair KSB 80-400 Pump	WS30021	R 14,504.38	The municipality utilised Pumpshop Africa as the company that immediately collect the KSB ETA 80-400 Centrifugal pump to strip and quote repairs for Hobhouse Clinic pump station. This pump broke on the 06 December 2020.
18/02/2021	Q&H Sewage Service	Rewind 75kw	WS30020	R 45,597.50	The municipality utilised Q&H Water & Sewage Services (Pty) Ltd as the company that immediately collect the 75KW BMG Motor to strip and quote repairs for Tweespruit Borwa sewer pump station.
18/02/2021	Cancor Trading 7CC	Material for Pipe Burst	WS30023	R 10,653.23	The municipality utilised Cancor Trading 7cc as the company arranged to supply urgently the following material, so to be able to repair the mainline pipe burst that occurred on 29 January 2021 on the Genoa WTW mainline on Pieterse.
24/02/2021	Q&H Sewage Service	Pump Equipment	WS30030	R 15,410.00	The municipality utilised Q&H Water & Sewage Services (Pty) Ltd as the company that can assist us with Rewind 5.5kw close coupled pump to strip and quote repairs for Thaba Phatchoa water works.
13/07/2020	Excelsior Construction G8	Hiring of Honey Sucker	TD29228	R 117,660.00	The municipal Honey Sucker is out of service and has resulted in a backlog of emptying septic tanks in Excelsior, Hobhouse and Tweespruit, which resulted in sewer spillages and exposing community to health hazards which may result in sewer borne diseases and environmental pollution.

01/03/21	Thomson's Auto Body Repairs	Repairs DKG354FS	FL30129	R 9,332.25	The municipality utilized Thomson's Auto for the strip, supply and repair complete engine injector and injector seals, spark plugs, oils and oil filters for GWM Bakkie, Registration number DKG354FS. Due to the strip and quote, the SCM could not obtain other quotations as the vehicle had already been stripped to diagnose and ascertain the defects.
02/03/21	Ladybrand Toyota	Repairs DVX359FS	FL30132	R 3,793.80	The municipality utilized Toyota Ladybrand for strip, supply of spares & repair completes the engine water assembly, gaskets on water inlet, thermostat and replacement of radiator coolant of Toyota Quantum DVX359FS because the supplier is the manufacturer, hence longevity and expected workmanship guarantee. The SCM could not obtain other quotes due to the vehicle being stripped and quoted.
05/03/21	Barloworld Equipment	Repair CAT Dozer	FL30146	R 11,058.66	The municipality utilized Barloworld Equipment T/A Caterpillar for the strip and diagnose the defects and to repair the CAT Dozer 953D, because the supplier is the manufacturer hence, expected guarantee on genuine parts. The SCM could not obtain other
11/03/21	Komatsu	Repair Komatsu Grader	FL30148	R 10,419.13	The municipality utilized Komatsu SA for the strip and diagnose the burst and/or leaking hydraulic hoses of the Komatsu Grader G-655-3A, because the supplier is the manufacturer. The SCM could not obtain other quotes due to strip and repair process.
15/03/2021	Cancor Trading 7CC	Repair Major leaks at Genoa	WS40004	R 18,243.61	The municipality utilized Cancor Trading 7 cc as the company arranged to supply urgently the following material, so to be able to repair the major leaks of Genoa WTW mainline situated on Pieterse farm to. Therefore, we are requesting approval of invoking section 36 of SCM regulation and SCM policy to procure for services as stated.
15/03/2021	Cancor Trading 7CC	Repair Major leaks at Genoa	WS40006	R 6,821.80	The municipality utilized Cancor Trading 7 cc as the company arranged to supply urgently the following material, so to be able to repair the sewer mainline pipe blockage at Manyatseng Platberg bridge.
15/03/2021	Cancor Trading 7CC	Main Sewer Pipe Repair	WS40005	R 37,467.00	The municipality utilized Cancor Trading 7cc as the company arranged to supply urgently the following material, so to be able to repair the sewer mainline pipe blockage behind Manyatseng Le Roux School to prevent further spillage and environmental protection. Therefore, we are requesting approval of invoking section 36 of SCM regulation and SCM policy to procure for services as stated.



17/03/2021	OVK	Repairs DBM398FS	FL40071	R 25,920.94	The municipality utilized Toyota Ladybrand for strip, supply of spares & repair completes the clutch assembly, skim fly wheel, bearings assembly, skim fly wheel, bearings assembly and perform service of Toyota Land Cruiser (Fire truck), Reg DBM398FS because the supplier is the manufacturer, hence longevity and expected workmanship guarantee. The SCM could not obtain other quotes due to vehicle being stripped and quoted.
17/03/2021	Thomson's Auto Body Repairs	Repairs DKG354FS	FL40072	R 23,229.60	The municipality utilized Thomsons Auto for the strip, supply spares and repair complete/panel beating of accident damaged GWM Bakkie, Registration number DKG354FS. The quote was submitted to insurance for assessment and the AOL was authorized to the strip and quote, the SCM could not obtain other quotations as the vehicle had already been stripped to diagnose and ascertain the defects.
17/03/2021	Magnis Truck Bloemfontein	Repair Ignition FHN638FS	FL29986	R 5,139.79	The municipality utilized UD Trucks T/A Magnis Trucks for the supply of spares, complete ignition assembly and key set for the repair of Nissan UD 35 Truck, Reg number FHN638FS because the supplier is the manufacturer. Hence, SCM could not obtain other quotes because the supplier is the manufacturer and expected warranty on genuine parts and longevity.
19/03/2021	Ladybrand Toyota	Repairs HDD587FS	FL40076	R 2,593.16	The municipality utilized Toyota Ladybrand for the strip, supply spares & repair complete, front door window assembly of Toyota Avanza number HDD587FS, because the supplier is the manufacturer. Hence, expected longevity and guarantee on genuine parts and workmanship. The SCM could not obtain other quotation hence with.
18/03/2021	Cancor Trading 7CC	Water Fittings & water pipes	WS40007	R 116,735.35	The municipality utilized Cancor Trading 7 cc as the company arranged to supply urgently the following material, so to be able to repair the two major leaks of Genoa WTW mainline situated on Merindale farm for safe water.
18/03/2021	Pumpshop Africa	Repair Centrifugal Pump	WS40003	R 26,522.45	The municipality utilized Pumpshop Africa as the company that immediately collect the KSB ETA 80-400 Centrifugal pump to strip and quote repairs for Hobhouse Clinic pump station to immediately take the guidance caused by sewer.
19/03/2021	Power Gear cc	Repairs DKG688FS	FL40077	R 44,321.00	The municipality utilized Power Gear T/A Gearbox Centre Bloemfontein for the strip, supply spares and repair complete the seized and damaged differential center piece and pinion of Isuzu Tipper Truck, reg DKG688FS because they are gearbox specialists. The SCM could not obtain other quotes due to the strip and quote.

26/03/2021	Ladybrand Toyota	Repairs DVX359FS	FL40081	R 12,324.39	The municipality utilized Toyota Ladybrand for the strip, supply spares & repair complete the radiator assembly and replace the coolant of Toyota Quantum DVX359FS because the supplier is the manufacturer, hence longevity and expected workmanship guarantee. The SCM could not obtain other quotes due to vehicle being stripped and quoted.
26/03/2021	Komatsu	Repairs CYR131FS	FL40080	R 23,173.89	The municipality utilized Komatsu SA for the strip, supply spares and repair complete the burst and/ or leaking hydraulic hoses and perform 7500hours service on the Komatsu Grader G-655-3A, because the supplier is the manufacturer. The SCM could not obtain other quotes due to strip and repair process.
09/03/21	Tshepang Lethabo (Pty) Ltd	Rental lease of Refuse Compactor	REF30067	R 290,672.40	Three quotations were requested from three service providers who were appointed for Rental lease of plant hire panel; however, three service providers did not respond to our request. The SCM requested a quotation for hiring of Excavator for period of 30 days from available service Provider because community is exposed to serious health hazards. The SCM is requesting approval of invoking Section 36 of the SCM Regulations and SCM Policy. Therefore, the amount of R290,672.40 will be included in the Deviation of 2020/21 Financial Year.
01/02/21	Tshepang Lethabo (Pty) Ltd	Rental lease of Refuse Compactor	REF30152	R 290,672.40	Three quotations were requested from three service providers who were appointed for Rental lease of plant hire panel; however, three service providers did not respond to our request. The SCM requested a quotation for hiring of Excavator for period of 30 days from available service Provider because community is exposed to serious health hazards. The SCM is requesting approval of invoking Section 36 of the SCM Regulations and SCM Policy. Therefore, the amount of R290,672.40 will be included in the Deviation of 2020/21 Financial Year.
13/01/2021	Tshepang Lethabo (Pty) Ltd	Hiring of Concrete cutter and Walk Behind roller	13/01/2021	R 53,368.75	Three quotations were requested from three service providers who were appointed for Rental lease of plant hire panel; however, three service providers did not respond to our request. The SCM requested a quotation for hiring of Excavator for period of 30 days from available service Provider because community is exposed to serious health hazards. The SCM is requesting approval of invoking Section 36 of the SCM Regulations and SCM Policy. Therefore, the amount of R53,368.75 will be included in the Deviation of 2020/21 Financial Year.

12/11/2020	Tshepang Lethabo (Pty) Ltd	Rental of Refuse Compactor	MAN12/11/20	R 272,253.00	Three quotations were requested from three service providers who were appointed for Rental lease of plant hire panel; however, three service providers did not respond to our request. The SCM requested a quotation for hiring of Excavator for period of 30 days from available service Provider because community is exposed to serious health hazards. The SCM is requesting approval of invoking Section 36 of the SCM Regulations and SCM Policy. Therefore, the amount of R290,672.40 will be included in the Deviation of 2020/21 Financial Year.
16/11/2020	Tshepang Lethabo (Pty) Ltd	Hiring of Concrete cutter and Walk Behind roller	SCM05/20/21	R 19,228.00	Three quotations were requested from three service providers who were appointed for Rental lease of plant hire panel; however, three service providers did not respond to our request. The SCM requested a quotation for hiring of Concrete cutter and walk Behind roller for period of 10 days from available service Provider. There. SCM Division is requesting approval of invoking Section 36 of SCM Regulations and SCM Policy. The amount of R24,300.00 will be included in the Deviation Register of 2020/21 Financial Year.
30/11/2020	Tshepang Lethabo (Pty) Ltd	Hiring of Concrete cutter and Walk Behind roller	30/11/2020	R 24,380.00	Three quotations were requested from three service providers who were appointed for Rental lease of plant hire panel; however, three service providers did not respond to our request. The SCM requested a quotation for hiring of Concrete cutter and walk Behind roller for period of 10 days from available service Provider. There. SCM Division is requesting approval of invoking Section 36 of SCM Regulations and SCM Policy. The amount of R24,300.00 will be included in the Deviation Register of 2020/21 Financial Year.
15/12/2020	Tshepang Lethabo (Pty) Ltd	Hiring of Concrete cutter and Walk Behind roller	15/12/2020	R 17,756.00	Three quotations were requested from three service providers who were appointed for Rental lease of plant hire panel; however, three service providers did not respond to our request. The SCM requested a quotation for hiring of Concrete cutter and walk Behind roller for period of 07 days from available service Provider.
27/01/2021	Hohle Pest Control & Chemical	Fumigation: Corporate Offices	COM30102	R 43,902.00	The service providers were invited through the invitation of emails, however three service providers responded to our invitation. We could not utilize the cheapest quotation from Fetalerona Projects because the service provider does not have the Certificate of compliance. The quotation request was not advertised for 7 days in municipal website and noticeboards, because of the employees was affected by corona virus and it was impossible to follow normal procurement processes on such instances. Therefore, SCM is requesting approval for invoking Section 36 of SCM Regulation and

					SCM Policy. The amount of R43,902.00 will be included in the Deviation Register of 2020/21 Financial Year.
28/01/2021	Hohle Pest Control & Chemical	Fumigation: Finance, Stores and Manyatseng	MAN28/1/2021	R 62,640.00	The service providers were invited through the invitation of emails, however three service providers responded to our invitation. We could not utilize the cheapest quotation from Fetalerona Projects because the service provider does not have the Certificate of compliance. The quotation request was not advertised for 7 days in municipal website and noticeboards, because of the employees was affected by corona virus and it was impossible to follow normal procurement processes on such instances. Therefore, SCM is requesting approval for invoking Section 36 of SCM Regulation and SCM Policy. The amount of R62,640.00 will be included in the Deviation Register of 2020/21 Financial Year.
26/02/2021	Lehae La Lefa	Fumigation: Water plant	TD30062	R 68,638.93	The service providers were invited through the invitation of emails, however three service providers responded to our invitation. We could not utilize the cheapest quotation from Fetalerona Projects because the service provider does not have the Certificate of compliance. The quotation request was not advertised for 7 days in municipal website and noticeboards, because of the employees was affected by corona virus and it was impossible to follow normal procurement processes on such instances. Therefore, SCM is requesting approval for invoking Section 36 of SCM Regulation and SCM Policy. The amount of R68,638.93 will be included in the Deviation Register of 2020/21 Financial Year.
			TOTAL	R2,975 804.87	

### 3.3 Formal written price Quotation

Municipal Supply Chain Management Policy regulation 17(1) (c) state that: if it is not possible to obtain at least three quotations the reason must be recorded by the Procurement Unit and approved by the Chief Financial Officer or an official designated by the Chief Financial officer.

The reasons for not obtaining three quotations were recorded by the Procurement Unit and approved by the Chief Financial Officer for the Quarter Ended 31 March 2021.

PAYMENT DATE	COMPANY NAME	DESCRIPTION	REASON FOR NOT OBTAINING THREE QUOTATIONS	AMOUNT
		<b>TOTAL</b>		<b>R0,00</b>

### 3.4 Bid Committees

In terms of the Municipal Supply Chain Management Policy regulation 26(1)(a)(i)(ii)(iii). The Accounting officer is required to-

- (a) Establish a committee system for competitive bids consisting of at least
  - (i) bid specification committee.
  - (ii) a bid evaluation committee; and
  - (iii) a bid adjudication committee.

Municipal Bid Committees established in terms of the above regulation consist of the following:

**Bid Specification Committee** consists of the following officials:

- (a) Mr. Tsepo Selepe – PMU Manager
- (b) Mr. Mmuso Motloug – Assets and Fleet Manager
- (c) Mrs. Cecilia Tsoenyane – Disaster Coordinator
- (d) Mr. Gabriel Rabasothoana – Parks and Cemeteries Manager
- (e) Mr. Luyanda Vice – Environmental Manager
- (f) Mrs. Palesa Yangaphi – Accountant Income
- (g) Mrs. Motshewa Mofarasi – Assets Officer
- (h) Mr. Mokhele Mohapi – IT Manager
- (i) Mrs. Mannini Sixaxa – Supply Chain Clerk
- (j) Mrs. Lucia Lisenyane – Acquisition Officer
- (k) Pule Hlahane – Legal and Admin Manager
- (l) Mr. Lehlohonolo Mariti – IDP Manager

**Bid Evaluation Committee** consists of the following officials:

- (a) Mr. Tsepo Selepe – PMU Manager
- (b) Mr. Mmuso Motloug – Assets and Fleet Manager
- (c) Mrs. Cecilia Tsoenyane - Disaster Coordinator
- (d) Mr. Gabriel Rabasothoana – Parks and Cemeteries Manager
- (e) Mr. Luyanada Vice – Environmental Manager
- (f) Mrs. Palesa Yangaphi – Accountant Manager
- (g) Mrs. Motshewa Mofarasi – Assets Officer
- (h) Mr. Mokhele Mohapi – IT Manager
- (i) Mr. Ramokopu Mahlomaholo – Building Inspector
- (j) Mrs. Lucia Lisenyane – Acquisition Officer
- (k) Mr. Pule Hlahane – Legal and Admin Manager
- (l) Mr. Lehlohonolo Mariti – IDP Manager

Bid Adjudication Committee consists of the following officials:

- (a) Mr. Sello Nyapholi – Chief Financial Officer
- (b) Mr. Africa Masuku - Director Technical Services
- (c) Adv. Nthama Litabe– Director Corporate Services
- (d) Ms. Tshidi Lesoetsa – Director Community Services
- (e) Mr. Khotso Pharoe – Supply Chain Manager

### 3.5 Irregular expenditure

The municipality incurred irregular expenditure for the Quarter ended 31/03/2021. The report is attached

PAYMENT DATE	PAYMENT NUMBER	COMPANY NAME	DESCRIPTION	REASON FOR IRREGULAR EXPENDITURE	AMOUNT
				R0.00	
				<b>TOTAL =</b>	<b>R0,00</b>

### 3.6 Quotations advertised for 7 days

Quotations were advertised for seven days on the website and on local notice boards.

Bid Number	Description	Name of Service Provider	Amount	Appointment Date	Address Of The Service Provider(s)
SCM COVID-19-20-20-21	Supply and Delivery of 100(5l) of 70% Alcohol Hand Sanitizers	Ludica (Pty) Ltd	R 25,000.00	14/01/2021	2143 Flamingo Ladybrand 9745
SCM COVID-19-27-20-21	Supply, Delivery and Branding of 1000 facial cloth masks for Mantsopa Local Municipality.	Hamisa Group Engineering	R 28,750.00	05/02/2021	23A Weg Louw Street Bloemfontein

SCM14/20/21	Supply and Delivery of Office Stationery for Mantsopa Local Municipality.	Maqelepo Projects & Logistics	R 101,726.27	11/02/2021	56 7th Street; Ladybrand 9745
SCM13/20/21	Supply and Delivery of Cleaning Material for Mantsopa Local Municipality.	Maqelepo Projects & Logistics	R 30,710.00	11/02/2021	56 7th Street; Ladybrand 9745
SCM50/20/21	Rental Lease of one (01) Excavator for period of 10 days for Mantsopa Local Municipality.	Volombe Solutions	R 73,000.00	17/02/2021	339 Panorama Road Centurion 0014
MAN11/02/21	Rental Lease of two Tipper Trucks for ten days for Mantsopa Local Municipality	Ntsu Trading 510	R 31,740.00	11/02/2021	34 YORKSFORD TRUST THABA NCHU 9780
MAN11/02/21	Rental Lease of two Tipper Trucks for ten days for Mantsopa Local Municipality	2HLO Courier & General Trading	R 31,200.00	11/02/2021	702 MANYATSENG Ladybrand 9745
SCM10/20/21	Supply and Delivery of 300 Steel Sewer Rods.	Ultimate Stryder	R 47,400.00	01/03/2021	9 CRAWFORD CRESCENT FICHARDTPARK BLOEMFONTEIN 9300
MAN 19/3/2021	Supply, Delivery and Fitment of Four tyres for Grader of Mantsopa Local Municipality.	Pride in Tyres	R 56,120.00	19/03/2021	246 CHURCH STREET HAMILTON BLOEMFONTEIN 9300
SCM50/20/21	Rental Lease of One (01) Excavator for period of 10 days for Mantsopa Local Municipality.	Iceburg Plant (Pty) Ltd	R 89,218.00	31/03/2021	No.10 North End Road Hilton Bloemfontein 9300
SCM11/20/21	Supply, Delivery and Branding of EPWP PPE for Mantsopa Local Municipality	Maqelepo Projects & Logistics	R 90,636.00	31/03/2021	56 7th Street; Ladybrand 9745
		TOTAL	<b>R501,790.27</b>		

**4. Formulation of the problem**

Regulation 6 of supply chain management regulations of 30 May 2005 stipulates as follows:

- 1) The Accounting Officer must, within 30 days of the end of each financial year, submit a report on the implementation of the supply chain management policy to council for consideration.
- 2) The reports of a municipality must be made public in accordance with section 21A of the Municipal Systems Act

**5. Discussion of alternatives**

No other alternative

**6. Motivation**

See recommendations under subparagraph 14.

**7. Organizational and Personnel implications**

No personnel implications.

**8. Financial Implications**

<b>Details</b>	<b>Amount</b>
Total amount of bids awarded for the quarter ended 31/03/2021	R10,971 525.47
Total amount of deviations for the quarter ended 31/03/2021	R2,975 804.87
Total amount of goods/services procured using one quote for the quarter ended 31/03/2021	R0,00
Total amount of irregular expenditure for the quarter ended 31/03/2021	R0,00
Quotations advertised on the website and notice boards	R501,790.27

**9. Communication implications**

- (a) Submission to council.

**10. Legal Implications**

- (b) Regulation 6 of the municipal supply chain regulations of 30 May 2005



**11. Strategic Focus**

To comply with the strategy pertained in the Integrated Development Plan i.e., Good Municipal Governance.

**12. Implementation Plan**

Submission to the EXCO and Council

**13. Other Departments/Bodies consulted**

Portfolio Head of Finance was consulted to submit this report to the office of the Municipal Manager

**14. Recommendation**

That council takes note of the report regarding the implementation of the municipal supply chain management policy

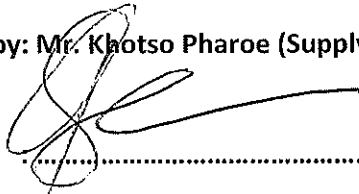
That the report be presented on quarterly basis

That the report be presented to the Mayor, EXCO and Council

That council approve the deviation for quarter three for 2020/21 Financial Year

Submitted by: Mr. Khotso Pharoee (Supply Chain Manager)

Signature

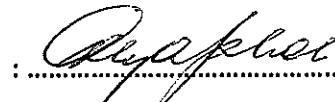
  
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Date

: 07 APRIL 2021

Comment by: Mr. Sello Nyapholi (Chief Financial Officer)

Signature

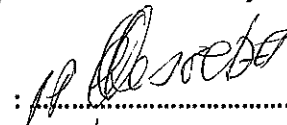
  
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Date

: 21/04/07

Approved by: Mr. Thamae Masejane (Municipal Manager)

Signature

  
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Date

: 13/04/2021