



MANTSOPA

MANTSOPA MUNICIPALITY

(Incorporating Ladybrand, Tweespruit, Excelsior, Hobhouse & Thaba Patchoa)
(As from 6 December 2000)

03 FEB 2022

SUPPLY CHAIN MANAGEMENT

File no.:

Contact Person: Palesa Yangaphi

Head office

Private Bag X11 or
P.O. Box 64
LADYBRAND
9745

38 Joubert Street
LADYBRAND
9745

Tel: 051-9240654
051-9240659
051-9240655
051-9240657

Fax: 051-9240020

E-mail:
mantsopamun@xsinet.co.za

Area Offices

P.O. Box 76
TWEESPRUIT
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 24
EXCELSIOR
9760

Tel: 051-9730015

Fax: 051-9730865

P.C. Box 5
HOBHOUSE
9740

Tel: 051-9640012

Hobhouse Way 177

THABA PATCHOA
9771

Tel: 051-9640012

03 February 2022

INVITATION FOR QUOTATIONS – SUPPLY AND DELIVERY OF EIGHTEEN (18) i3 LAPTOPS FOR MANTSOPA LOCAL MUNICIPALITY COUNCILLORS.

Specification

LAPTOP SPECIFICATION

No.	Specification	
1.	Operating system	Windows 11 Professional 64 bits
2.	RAM	8GB
3.	Storage	256 GB SSD
4.	Processor	Intel i5 (11 th Generation or later)
5.	Ports	2 x USB
		2 x USB Type C
		1x HDMI
		Lock slot
		Wireless Adapter
6.	Display	14.00/13.5-inch FHD (1920 x 1080)
7.	Input	Keyboard
		Bluetooth
8.	Multimedia	Speakers
		web-camera
9.	Warranty	3-year with 48 hours onsite manufacturer warranty
10.	Security	Lock slot
11.	Carry Bag	Black/Grey

NB:

- The Supplier must fill in the MBD 4 Form
- The MBD 4 Forms are obtainable at Mantsopa Website
- The supplier must State the Delivery period on the quotation
- All the items must be delivered at once
- Quotation can be hand delivered at Finance Building Mantsopa or emailed to sixaxam@mantsopa.co.za or p.yangaphi@mantsopa.co.za

All correspondence to be addressed to the Municipal Manager

GENERAL CONDITIONS

All quotations must comply with the following conditions:

1. Item must be fully described.
2. Price for items must include VAT
3. Indication of whether price is firm or not firm.
4. Quotations must be valid for a minimum period of 30 days.
5. Delivery period must be indicated and show whether it is firm or not firm.
6. Quotation must be signed by a duly authorized person. **No faxed quotation**
7. An original tax clearance certificate must be attached. No quotation will, however, be awarded to bidders who have failed to submit the original tax clearance certificate.
8. The 80/20 adjudication system will be applicable, where 80 points, will be allocated for price and 20 points, will be allocated for **BBBEE Status Level Verification Certificate**.
9. **BEE Certificate or Sworn Affidavit must be attached**
10. **The service provider must be in Central Supplier Database on the National Treasury.**
11. The successful supplier will be the one who scores the highest points.

Enquiries on Specification Mr. Mokhele Mohapi (081 480 5513).

Quotations must be submitted and delivered to the Bid Box (telephone number: 051 924 0654) at 38 Joubert Street, Ladybrand 9745, on or before 11 February 2022 @12h00 the envelope must be sealed and clearly marked SUPPLY AND DELIVERY OF EIGHTEEN (18) i3 LAPTOPS FOR MANTSOPA LOCAL MUNICIPALITY COUNCILLORS "quoting reference number SCM /SP 02/21/22

Yours faithfully



MM LESOETSA

ACTING MUNICIPAL MANAGER

DATE: 03/02/2022