MANTSOPA LOCAL MUNICIPALITY



In-Year Report of the Municipality

Prepared in terms of the Local Government: Municipal Finance Management Act (56/2003): Municipal Budget and Reporting Regulations, Government Gazette 32141,17 May 2009.

Mid-year Budget &

Performance Assessment for the period:

01 July 2021 to 31 December 2021





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Glossary

Adjustment Budget- Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its Annual Budget during the year.

Allocations – Money received from Provincial or National Government or other municipalities

Budget - The financial plan of the municipality

Budget Related Policy – Policy of a municipality affecting or affected by the budget, such as the tariffs policy, rates policy and credit control and debt collection policy

Capital Expenditure – Spending on assets such as land, buildings and machinery. Any capital expenditure must be as an asset or work in progress on the Municipality's balance sheet

Cash Flow Statement- A statement showing when actual cash is received and spent by the municipality. Cash payments do not always coincide with budgeted expenditure timings, For example, when an invoice is received by the Municipality it scores as expenditure in the month it is received, even though it may not be paid in the same period.

DORA – Division of Revenue Act. Annual piece of legislation that shows the amount of allocations from National government.

Equitable Share – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

MTREF – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.

Operating Expenditure – Spending on the day to day expenses of the Municipality such as salaries, repairs, etc.

SDBIP – Service Delivery and Budget Implementation Plan. A detailed Plan comprising quarterly performance targets and Monthly budget estimates

Vote - One of the main segments into which a budget is divided, usually at directorate/ department level



CHAPTER 1: PURPOSE

The mid-year report is used as a management tool to assess the Municipality's performance and financial position against the approved budget by analysing trends and patterns for the first six months of the 2020/21 financial year, with a view of giving effect to the Mayor and Councils oversight role and to recommend the need for an adjustment budget as envisaged by the Municipal Finance Management Act 56 of 2003

CHAPTER 1: INTRODUCTION

In terms of Section 72(1)(a) and 52(d) of the Local Government Municipal Finance Management Act No. 56 of 2003 (MFMA) the Accounting Officer must by 25 January of each year assess the performance of the municipality during the first half of the financial year. A report on such assessment must in terms of Section 72(1) (b) of the MFMA be submitted to the Mayor, Provincial Treasury and National Treasury.

Once the Mayor has considered the report, he must submit the report to Council by 31 January in terms of Section 54 of the MFMA.

The mid-year performance reports and supporting tables of Mantsopa Local Municipality, prepared in accordance with MFMA Circular 13 and the Municipal Budget and Reporting Regulations, to illustrate the performance in graphical and tabular format are attached as Annexures A to Annexure G.

CHAPTER 1: EXECUTIVE SUMMARY

This report is a summary of the main budget issues arising from the budget monitoring process. It compares the progress of the budget in terms of actual income and expenditure to the projections contained in the Services Delivery and Budget Implementation Plan (SDBIP).

The following categories provide a consolidated overview of the implementation of the budget of the Municipality.

1.1.1 Table C1 Pre-audited budget and actuals summery

The following table provides a summary of the Municipality's performance on Capital, Operational Financial Position, Cash flow, Debtors Age Analysis and Creditors analysis as at 31 December 2021:



			2020/21 Budget Year 2021/22								
Description	Ref	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast	
R thousands									%		
Revenue By Source											
Property rates		22 138	23 160	23 160	1 704	10 049	11 580	(1 531)	-13%	23 16	
Service charges - electricity revenue		25	74 738	74 738	1 679	14 647	37 369	(22 722)	-61%	74 73	
Service charges - water revenue		17 846	41 487	41 487	1 870	12 909	20 744	(7 834)	-38%	41 48	
Service charges - sanitation revenue		25 961	33 270	33 270	2 496	15 057	16 635	(1 578)	-9%	33 27	
Service charges - refuse revenue		18 131	23 033	23 033	1 737	10 442	11 517	(1 075)	-9%	23 03	
Rental of facilities and equipment		0	1 398	1 398	-	1	699	(698)	-100%	1 39	
Interest earned - external investments		155	230	230	0	16	115	(99)	-86%	23	
Interest earned - outstanding debtors		70 781	38 000	38 000	5 043	29 201	19 000	10 201	54%	38 00	
Dividends received		55	36	36	1	68	18	50	275%	3	
Fines, penalties and forfeits		14	140	140	1	3	70	(67)	-95%	14	
Licences and permits		25	-	-	0	0	-	0	#DIV/0!	-	
Agency services		-	-	-	-	-	-	-	10001	-	
Transfers and subsidies		96 824	97 225	97 225	-	200	48 613	(48 413)	-100%	97 22	
Other revenue Gains		1 416 -	2 696 -	2 696 -	38	516 -	1 348 _	(832) _	-62%	2 69	
Total Revenue (excluding capital transfers and		253 372	335 414	335 414	14 569	93 108	167 707	(74 599)	-44%	335 41	
contributions)						ļ					
xpenditure By Type											
Employee related costs		105 782	120 667	120 667	_	45 641	60 334	(14 693)	-24%	120 66	
Remuneration of councillors		7 164	12 168	12 168	_	3 108	6 084	(2 976)	-49%	12 16	
Debt impairment		-	55 000	52 800	-	-	26 620	(26 620)	-100%	52 80	
Depreciation & asset impairment		40	5 533	5 533	-	-	2 766	(2 766)	-100%	5 53	
Finance charges		4 171	8 541	8 541	-	1 976	4 270	(2 295)	-54%	8 54	
Bulk purchases - electricity		51 736	55 000	55 000	-	22 805	27 500	(4 695)	-17%	55 00	
Inventory consumed		4 747	8 700	9 400	304	4 847	4 630	217	5%	9 40	
Contracted services		15 887	16 581	17 191	339	3 671	8 535	(4 864)	-57%	17 19	
		-		50			25		-100%		
Transfers and subsidies			50		-	-		(25)		5	
Other expenditure Losses		19 507	31 348	32 238	72	6 707	16 030 _	(9 323) _	-58%	32 23	
iotal Expenditure		209 033	313 588	313 588	715	88 756	156 795	(68 039)	-43%	313 58	
urplus/(Deficit)		44 339	21 826	21 826	13 854	4 352	10 912	(6 560)	(0)	21 82	
Transfers and subsidies - capital (monetary allocations) (National											
/ Provincial and District)		50 959	35 889	35 889	-	759	17 945	(17 185)	(0)	35 88	
Transfers and subsidies - capital (monetary allocations) (Nationa											
/ Provincial Departmental Agencies, Households, Non-profit											
Institutions, Private Enterprises, Public Corporatons, Higher											
Educational Institutions)		-	-	-	-	-	-	-		-	
Transfers and subsidies - capital (in-kind - all)		_		_	_	_	_	_		_	
Surplus/(Deficit) after capital transfers & contributions		95 298	57 715	57 715	13 854	5 111	28 857			57 71	
				-		-	_	_		_	
Taxation		-	-		-	- :	-	-		-	
Taxation Surplus/(Deficit) after taxation		- 95 298	- 57 715	57 715	13 854	5 111	28 857	-		57 7'	

95 298

95 298

Surplus/(Deficit) attributable to municipality Share of surplus/ (deficit) of associate

Surplus/ (Deficit) for the year

57 715

57 715

57 715

57 715

13 854

13 854

5 111

5 111

28 857

28 857

57 715

57 715



CHAPTER 2: BUDGET PERFORMANCE ANALYSIS

2.1 OPERATION INCOME AND EXPENDITURE PERFORMANCE (Annexure B)

Items of income and expenditure with major deviations from the budget are as follows:

2.1.1 OPERATING INCOME

Budget VS Billings	Annual Budget	Target July-Dec 2021	Actual billing July - Dec 2021
	(R)	(R)	(R)
Property rates	23 160 000	11 580 000	10 049 000
Water Revenue	41 487 000	20 744 000	12 909 000
Sanitation Revenue	33 270 000	16 635 000	15 057 000
Refuse Revenue	23 033 000	11 517 000	10 442 000
Electricity	74 738 000	37 369 000	14 647 000
Total	154 139 000	77 040 000	89 850 073

The collection rate analysis for 2021/22 budget year

Property rates: The municipality budgeted a total of R23 160m on property rates,

Quarter 1: billed R4 976m and collected R6 088m in 1st quarter **Quatern 2:** billed R7 012m and collected R2 890m in 2nd quarte

Water Revenue: The municipality budgeted a total of R41 487m,

Quarter 1: billed R6 784m and the conventional meter collection was R2 426m while water pre-paid sales was R347 879. Total collection was R2 773m **Quarter 2:** billed R5 250m and the conventional meter collection was R547 262

Sanitation/ Sewerage Revenue: The municipality budgeted a total of R33 270m,

Quarter 1: billed R7 532m and collected R965 838 at the end of 1st quarter.

Quarter 2: billed R8 667m and collected R1 026m at the end of 2ndquarter.

Refuse Revenue: The municipality budgeted a total of R23 033m,

- Quarter 1: billed R5 216m and collected R885 762 at the end of 1st quarter.
- **Quarter 2:** billed R5 994m and collected R836 776 at the end of 2nd quarter.



Electricity Revenue: The municipality budgeted a total of R74 738m,

• **Quarter 1:** billed R10 353m the conventional meter collection was R434 043m while prepaid electricity sales are R3 844m. total collection was R4 278m at the end of 1st quarter.

• **Quarter 2:** billed R20 599m the conventional meter collection was R104 015 while prepaid electricity sales are R6 467m. total collection was R6 571m at the end of 2nd quarter.

Description	Overall Semester collection rate	Jul-21 R′000	Total Co Aug-21 R'000	ollection Ra Sep-21 R′000	ates for all : Oct-21 R'000	services Nov-21 R'000	Dec-21 R′000	Overall semester collection
Billings	63 084	8 102	12 995	15 319	13 746	12 922	11 467	
Receipts	35 794	3 650	6 577	7 040	5 911	6 875	5 741	57%
Payment %	56,74%	45%	48%	46%	43%	53%	50%	

2.1.1.2. Revenue management (Annexure A)

✓ Level of Reliance on Government Grants

Purpose: The purpose of this ratio is to determine what percentage of the municipality's revenue is made up of government grants to determine the level of reliance on government funding by the municipality for its operations.

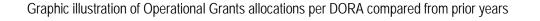
Formula: Grants & Subsidies/Total Revenue

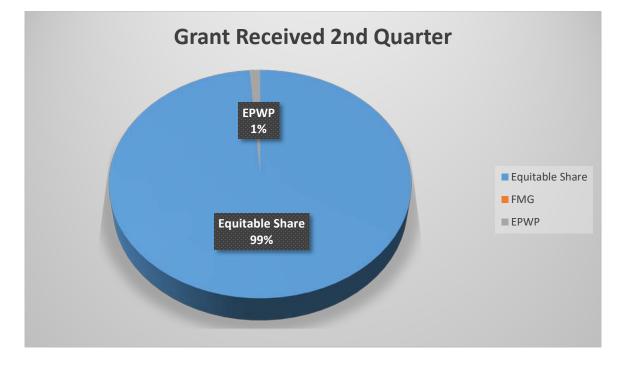
These figures are found in the financial system of the Municipality

Description	Total Budget	Mid-term Receipts
Operational Grants	R 000	R 000
Equitable Share	94 060	64 199
Financial Management Grant	3 000	3000
Expanded Public Works Program	1 342	794
Total Operational Grants	98 402	73 684
Percentage over Total Income anticipated	7	'5%

- The Municipality received 68% of its total equitable share allocation for the semester per DORA
- The municipality also received 100% of its Financial Management Grant allocation for the semester
- The municipality received 59% of EPWP grant at the end of the semester







2.1.1.3 Investments and Cash Management (Annexure G)

Investments made with the various financial institutions are strictly in compliance with Municipal Finance Management Act and in terms of the Investment Framework Policy and Guidelines.

The municipality's investment portfolio also includes short term investment on balances on call accounts held from period July 2021 to December 2021, these are typically capital grants received/held and in terms of GRAP are classified as short -term investment.

The municipality did not have a new long-term investment with other institutions during the semester

Section 11 of the 2nd quarter of 2021/22 shows all municipal short term investment accounts as follows:





QUARTERLY INVESTMENT REPORT

ANNEXTURE A

Period QUARTER 2 (OCT- DEC 2021/22)

9264892561

TRANSACTION DATE	OPENING BALANCE	INVESTMENT RECEIVED	INTEREST EARNED	BANK CHARGES	WITHDRAWAL	CLOSING BALANCE
OCT	11 674,63	-	4,96	-	-	11 679,59
NOV	11 679,59	-	5,68	-	-	11 685,27
DEC	11 685,27	-	7,44		-	11 692,71
TOTAL	11 674,63		18,08			11 692,71

9278783703

TRANSACTION DATE	OPENING BALANCE	INVESTMENT RECEIVED	INTEREST EARNED	BANK CHARGES	WITHDRAWAL	CLOSING BALANCE
OCT	5 061 926,53	-	6 420,47	-	- 5 000 000,00	68 347,00
NOV	68 347,00	-	128,74		-	68 475,74
DEC	68 475,74	-	142,49		-	68 618,23
TOTAL	5 061 926,53		6 691,70	•	- 5 000 000,00	68 618,23

9277963448

TRANSACTION DATE	OPENING BALANCE	INVESTMENT RECEIVED	INTEREST EARNED	BANK CHARGES	WITHDRAWAL	CLOSING BALANCE
OCT	3 039,72	-	1,29		-	3 041,01
NOV	3 041,01		1,48	-	-	3 042,49
DEC	3 042,49	-	1,94	-	-	3 044,43
TOTAL	3 039,72		4,71			3 044,43

TRANSACTION DATE	OPENING BALANCE	INVESTMENT RECEIVED	INTEREST EARNED	BANK CHARGES	WITHDRAWAL	CLOSING BALANCE
OCT	8 714,07	-	3.70	-		8 717,77
NOV	8 717,77	-	4.24	-		8 722,01
DEC	8 722,01		5,56	-	-	8 727,57
TOTAL	8 714.07		13.50			8 727,57

9230571400

TRANSACTION DATE		INVESTMENT RECEIVED	INTEREST EARNED	BANK CHARGES	WITHDRAWAL	CLOSING BALANCE
OCT	35 403,24		87,30	-		35 490,54
NOV	35 490,54		90,43	-	-	35 580,97
DEC	35 580,97		90,66	-	-	35 671,63
TOTAL	35 403,24		268,39			35 671,63

Withdrawals Summary

TRANSACTION DATE	OPENING BALANCE	INVESTMENT RECEIVED	INTEREST EARNED	BANK CHARGE	WITHDRAWAL	CLOSING BALANCE
OCT	R5 120 758,19	R0,00	R6 517,72	R0,00	-R5 000 000,00	R127 275,91
NOV	R127 275,91	R0,00	R230,57	R0,00	R0,00	R127 506,48
DEC	R127 506,48	R0,00	R248,09	R0,00	R0,00	R127 754,57
TOTAL	R5 120 758.19	80.93	R6 996 38	RODO	-R5 000 000,00	8127 754.57

Compiled by: BM Mofarasi

Reviewed by: G Seleke

Date: 10/01/2022 Date: 10/01/2022 Date: 10/01/2022

A/Chief Financial Officer: KD Pharoe



Expenditure items and reason for such increase	Year To Date (YTD) Budget as of 31 December 2021	Actual Expenditure as at 31 December 2021	Amount Variance
	(R)′000	(R)′000	(R)′000
Employee Related costs	60 334	55 953	4 381
Councillors Remuneration	6 084	3 822	2 262
Bulk Purchases (ESKOM)	27 500	26 399	1 101
Other Expenditure	16 030	7 021	9 009

2.1.2 OPERATIONAL EXPENDITURE (Annexure B)

Employee Related costs:

Total employee related cost actual transactions processed in payroll from July 2021 – December 2021 for all staff compliments

Row Labels	 Sum of Debit
Expenditure:Employee Related Cost:Municipal Staff:Salaries, Wages and Allowances:Allowances:Accommodation, Travel and Incidental	215 516.85
Expenditure:Employee Related Cost:Municipal Staff:Salaries, Wages and Allowances:Allowances:Housing Benefits and Incidental:Housing Benefits	692 944.13
Expenditure:Employee Related Cost:Municipal Staff:Salaries, Wages and Allowances:Allowances:Non-pensionable	15 231.13
Expenditure:Employee Related Cost:Municipal Staff:Salaries, Wages and Allowances:Allowances:Service Related Benefits:Acting and Post Related Allowar	nce 281 820.43
Expenditure:Employee Related Cost:Municipal Staff:Salaries, Wages and Allowances:Allowances:Service Related Benefits:Bonus	758 568.98
Expenditure:Employee Related Cost:Municipal Staff:Salaries, Wages and Allowances:Allowances:Service Related Benefits:Leave Pay	804 221.93
Expenditure:Employee Related Cost:Municipal Staff:Salaries, Wages and Allowances:Allowances:Service Related Benefits:Long Service Award	97 021.42
Expenditure:Employee Related Cost:Municipal Staff:Salaries, Wages and Allowances:Allowances:Service Related Benefits:Overtime:Non Structured	5 029 144.82
Expenditure:Employee Related Cost:Municipal Staff:Salaries, Wages and Allowances:Allowances:Service Related Benefits:Overtime:Shift Additional Remu	nei 830 137.40
Expenditure:Employee Related Cost:Municipal Staff:Salaries, Wages and Allowances:Allowances:Service Related Benefits:Standby Allowance	606 041.64
Expenditure:Employee Related Cost:Municipal Staff:Salaries, Wages and Allowances:Allowances:Travel or Motor Vehicle	2 625 748.70
Expenditure:Employee Related Cost:Municipal Staff:Salaries, Wages and Allowances:Basic Salary and Wages	31 209 243.03
Expenditure:Employee Related Cost:Municipal Staff:Salaries, Wages and Allowances:Bonuses	1 454 838.09
Expenditure:Employee Related Cost:Municipal Staff:Social Contributions:Bargaining Council	19 911.98
Expenditure:Employee Related Cost:Municipal Staff:Social Contributions:Group Life Insurance	217.68
Expenditure:Employee Related Cost:Municipal Staff:Social Contributions:Medical	4 730 846.86
Expenditure:Employee Related Cost:Municipal Staff:Social Contributions:Pension	4 890 034.88
Expenditure:Employee Related Cost:Municipal Staff:Social Contributions:Unemployment Insurance	338 916.45
Expenditure:Employee Related Cost:Senior Management:Chief Financial Officer:Salaries and Allowances:Basic Salary	85 705.20
Expenditure:Employee Related Cost:Senior Management:Designation:Salaries and Allowances:Allowance:Accommodation, Travel and Incidental	20 736.82
Expenditure:Employee Related Cost:Senior Management:Designation:Salaries and Allowances:Allowance:Housing Benefits	84 000.00
Expenditure:Employee Related Cost:Senior Management:Designation:Salaries and Allowances:Allowance:Travel or Motor Vehicle	258 000.00
Expenditure:Employee Related Cost:Senior Management:Designation:Salaries and Allowances:Basic Salary	720 410.56
Expenditure:Employee Related Cost:Senior Management:Designation:Salaries and Allowances:Service Related Benefits:Acting and Post Related Allowance	s 67 659.44
Expenditure:Employee Related Cost:Senior Management:Designation:Social Contributions:Bargaining Council	122.52
Expenditure:Employee Related Cost:Senior Management:Designation:Social Contributions:Medical	29 638.20
Expenditure:Employee Related Cost:Senior Management:Designation:Social Contributions:Pension	84 577.46
Expenditure:Employee Related Cost:Senior Management:Designation:Social Contributions:Unemployment Insurance	2 107.74
Grand Total	55 953 364.34



Overtime Expenditure

Total Overtime paid to employees from July 2021 – 31 December 2021

Row Labels	📕 Sum of Debit
Expenditure: Employee Related Cost: Municipal Staff: Salaries, Wages and Allowances: Allowances: Service Related Benefits: Overtime: Non Structured	5 029 144.82
Expenditure: Employee Related Cost: Municipal Staff: Salaries, Wages and Allowances: Allowances: Service Related Benefits: Overtime: Shift Additional Remuneration	830 137.40
Grand Total	5 859 282.22

Bulk Purchases:

Total bulk electricity purchases from July 2021 – December 2021 from ESKOM

		-	
Row Labels	. T	Sum of Debit	Sum of Credit
Expenditure:Bulk Purchases:Electricity:ESKON	И	26 399 235.70	0
Grand Total		26 399 235.70	0

Other Expenditure:

Other operational expenditure from July 2021 – December 2021

	-	~
Row Labels	Sum of Debit	Sum of Credit
Expenditure By Type / Bulk purchases	26 399 235.70	-
Expenditure By Type / Contracted services	3 905 016.19	- 15 864.00
Expenditure By Type / Employee related costs	55 953 364.34	- 64 661.05
Expenditure By Type / Finance charges	2 537 548.06	-
Expenditure By Type / Other expenditure	7 032 184.39	- 10 535.45



2.2 CAPITAL BUDGET AND PERFORMANCE (Annexure F)

The total capital grants allocations per 2021/22 DORA are as follows

Municipal Infrastructure Grant	
	20 889 000,00
Water Services Infrastructure Grant	
	15 000 000,00
Total capital grants	35 889 000,00

MIG Grant

The municipality received R12 152m at the end of the semester and had spent 29% (R3 583) of the grant

Date	Budget Estimate	Amount Received	Actual Expenditure	Balance
Jul-21	3 160 000.00	3 160 000.00	2 026 356.33	1 133 643.67
Aug-21	-	-	501 815.42	-501 815.42
Sep-21	8 992 000.00	8 992 000.00	785 919.41	8 206 080.59
Oct-21	-	-	269 350.85	-269 350.85
Nov-21	-	-	-	-
Dec-21	2 620 000.00	-	-	-
Jan-22	-	-	-	-
Feb-22	-	-	-	-
Mar-22	6 117 000.00	-	-	-
Apr-22	-	-	-	-
May-22	-	-	-	-
Jun-22	-	-	-	-
Total	20 889 000.00	12 152 000.00	3 583 442.01	8 568 557.99



WSIG Grant

Total received at the end of the semester was R8 850m and expenditure of the grant was R4 242m which is **48%** of the grant

		WATER SERVICE	S INFRASTRUCT	URE GRANT (WSIC	G)							
		Monthly F	Report by Receiving	Municipality								
Grant: WSIG Municipality: Local Municipality: Mantsopa Local Municipalit Month: Dec-21												
Financial Informati	on											
For the l	Month	Total T	ransfers & Expenditur	Annual	Allocations							
Received Spent		Received	Expenditure	Available at Municipality	Budget	Current Forcast						
R'000	R'000	R'000	R'000	R'000	R'000	R'000						
	1 840 195.13	8 850 000.00	4 242 085.02	4 607 914.98	15 000 000.00	17 398 548.39						

CHAPTER 3: SERVICE DELIVERY PERFORMANCE

Top layer Service Delivery and Budget Implementation Plan 2021/22

National Dev	velopment	3.Infrastructu	re is poorly, Ina	dequate	and und	er – maint	ained						
Plan Chapter	•												
National Out	comes	6.An Efficient	, Competitive a	nd resp	onsive eco	onomic inf	rastructur	e network					
Back to Basic	s	2.Supporting	the delivery of I	Municip	al services	s to the rig	ht quality	and stand	ard				
FSGDS 6 Pilla	ars	3.Improved C	uality of Life										
Departmenta	al Strategic	To provide ac	cess to basic lev	/el of wa	ter and s	anitation t	o all house	eholds in a	sustainab	le mar	nner b	y 2022	2
Goal													
Key Perform	ance Area	Service Delive	ery and infrastru	icture									
IDP	Predetermin	Focus Area	KPI	BI	Annu	Top Laye	er Service	and Budge	t	Bud	get		
Reference	ed Objective				al	Impleme	entation P	lan					
Number			Targe Target Target										
			t Quart Quart Quart Quart Q										Q
						er 1	er 2	er 3	er 4	1	Q 2	Q 3	4
SD	To provide	Accessibilit	Percentage	97%	99 %	98 %	98,5%	99%	99 %	-	-		<u> </u>
001/2021/	efficient	y of	of										
22	competitive sustainable	Sanitation to	households with access										
	economical	households	to basic										
	infrastructur		level of										
	e network		sanitation										
SD	and service	Maintenanc	Percentage	100	90 %	90 %	90 %	90 %	90 %				
002/2021/	delivery	e of sewer	of Sewer	%									
22		network	network										
		infrastructu	infrastructu										
		re	re										
			maintained										
SD		Good	No of	12	12	3	3	3	3				
003/2021/		governance	reports										
22			generated										



SD	Provision of	Percentage	87%	90 %	87%	87 %	87 %	90 %		
004/2021/	Electricity	of								
22		households								
		with access								
		to basic								
		level of								
		electricity								

National Devel	opment Plan	3.Infrastructu	re is poorly , In	adequat	e and und	der – main	tained						
Chapter	-												
National Outco	omes	6.An Efficient	, Competitive a	and resp	onsive ec	onomic in	frastructu	e network	(
Back to Basics		2.Supporting	the delivery of	Municip	al service	s to the rig	ght quality	and stand	lard				
FSGDS 6 Pillars		3.Improved Quality of Life											
Departmental	Strategic	To ensure that 100% of households in formal and informal settlements in the Mantsopa municipal area have											
Goal		access to basi	access to basic level of water by 2022										
Key Performan	ce Area	Service Delive	ervice Delivery and infrastructure										
IDP		Focus Area	KPI	BI	Annu	Top Lay	er Service	and Budge	et	Bud	Budget		
Reference					al	Implem	entation P	lan					
Number			Targe Target Target										
			t Quart Quart Quart Quart Q										Q
						er 1	er 2	er 3	er 4	1	Q 2	Q 3	4
SD001/2021/ 22	22 provide efficient competitiv e sustainable economical	Accessibilit y of water to households	Percentage of households with access to basic level of water	100 %	100%	100%	100%	100%	100%				
	infrastructu re network and service delivery	Maintenan ce of water network infrastructu re Good	Percentage of water network infrastructu re maintained No of	100 % 12	90%	90%	90%	90%	90%				
		governance	reports generated										

National Deve Chapter	lopment Plan	Building a capal	ole state										
National Outc	omes	5. A skilled and	capable workforc	e to supp	oort an inclu	usive gro	wth						
Back to Basics		2. Building institution and administrative capabilities											
FSGDS 6 Pillars	5	3.Improved Quality of Life											
Departmental	Strategic Goal	To provide sufficient and skilled human capital in order to enable all departments to function optimally in enhancing service delivery and institutional capacity by 2022									ing		
Key Performa	nce Area	Service Delivery	Service Delivery and infrastructure										
IDP Reference	Predetermined Objective	Focus Area	КРІ	BI	Annual Target	Implen	yer Servi nentatior		udget	Budget			
Number						Target				Target			
						Quar ter 1	Quar ter 2	Quar ter 3	Quar ter 4	Quar ter 1	Quar ter 2	Quar ter 3	Quar ter 4
ODT001/202 1/22	To provide sufficient and skilled human capital in order to enable all departments to function optimally	Training and Development	Percentage to which planned programmes are implemented and achieved	85%	100%	100 %	100 %	100 %	100 %				



ODT002/202	in enhancing	Percentage of	100	100%	100	100	100	100		
1/22	service delivery	municipality's	%		%	%	%	%		
	and institutional	budget spent								
	capacity.	on								
		implementing								
		its Workplace								
		Skills Plan								
ODT003/202		Number of	1	1	0	0	0	1		
1/22		approved								
		Workplace								
		Skills Plans								

National Deve	lopment Plan	3.Towards an Inclus	sive Socio-Economic Trar	nsformat	ion- Econoi	my & Em	ploymen	t					
Chapter													
National Outco	omes		petitive and responsive										
Back to Basics		2.Supporting the de	livery of Municipal servi	ces to th	e right qua	lity and s	tandard						
FSGDS 6 Pillars	5	3.Improved Quality	of Life										
Departmental	Strategic Goal	Facilitate decent employment through Radical Socio-economic transformation and inclusive economic growth by 2022											
Key Performar	nce Area	Service Delivery and infrastructure											
IDP	Predetermine	Focus Area	КРІ	BI	Annual	Top La	yer Servi	ce and B	udget	Budg	get		
Reference	d Objective				Target	Impler	nentatio	n Plan					
Number						Target				Targ	et		
						Quar	Quar	Quar	Quar	Q1	Q2	Q3	Q4
						ter 1	ter 2	ter 3	ter 4	~-	~-	40	ς.
LED001/2021	Facilitate	Promotion and	Percentage of	75%	100%	100	100	100					
/22	decent	support of	activities			%	%	%	%				
, ,	employment	SMME's and	accomplished on						-				
	through	Cooperatives	the development of										
	Radical Socio-	development	SMME's and										
	economic		Cooperatives										
LED002/2021	transformatio	Informal Sector	Number of reports	4	4	1	1	1	1				
/22	n and	Developments	on informal Sector										
	inclusive		Development										
	economic		projects carried out										
LED003/2021	growth	Promotion and	Number of reports	4	4	1	1	1	1				
/22		development of	on Agricultural										
		Agricultural	development										
		Sector	programmes										
			accomplished										
LED004/2021		Tourism	Number of reports	4	4	1	1	1	1				
/22		Development	on support projects										
			accomplished										
			towards tourism										
	4		developments							<u> </u>			
LED005/2021		Business	Number of reports	4	4	1	1	1	1				
/22		Regulation and	on business issued										
		Compliance	with licence /										
			permits										

National Development Plan	Building a capable state
Chapter	
National Outcomes	6.An Efficient, Competitive and responsive economic infrastructure network
Back to Basics	2.Supporting the delivery of Municipal services to the right quality and standard : z basic Services
FSGDS 6 Pillars	3.Improved Quality of Life
Departmental Strategic Goal	To provide sufficient and skilled human capital in order to enable all departments to function optimally in enhancing service delivery and institutional capacity by 2022
Key Performance Area	Service Delivery and infrastructure



IDP Reference	Predetermined Objective	Focus Area	KPI	BI	Annu al		yer Servi nentatior	ce and Bi n Plan	udget	Budget			
Number					Targ	Target				Target			
					et	Quar ter 1	Quar ter 2	Quar ter 3	Quar ter 4	Q1	Q2	Q3	Q4
ODT001/2 021/22	To provide sufficient and skilled human capital to	Training and Development	Percentage to which planned programmes are implemented and achieved	85%	100 %	100 %	100 %	100 %	100 %				
ODT002/2 021/22	enable all departments to function optimally in enhancing		Percentage of municipality's budget spent on implementing its Workplace Skills Plan	100 %	100 %	100 %	100 %	100 %	100 %				
ODT003/2 021/22	service delivery and institutional capacity.		Number of approved Workplace Skills Plans	1	1	0	0	0	1				

	velopment Plan	Sound financial viability, management and accountability.												
Chapter														
National Ou	tcomes	6.An Efficient , Competitive and responsive economic infrastructure network												
Back to Basi	cs	2.Supporting the delivery of Municipal services to the right quality and standard												
FSGDS 6 Pill	ars	3.Improved Quality of Life												
Department	al Strategic	To ensure Sound financial viability, management and accountability by 2022												
Goal		fac to Delta consider factor de co												
Key Perform	ance Area	Service Delivery and infrastructure Focus Area KPI BI Annu Top Layer Service and Budget Budget												
IDP	Predetermine				Annu				udget	Budg	get			
Reference	d Objective				al	Impler								
Number					Targ	Target				Target				
					et	Quar	Quar	Quar	Quar	01	Q2	Q3	Q4	
						ter 1	ter 2	ter 3	ter 4			~~		
VVM001/2	Sound	Review	Number of Capital	1	1	0	0	0	1					
021/2022	financial	Policies	Infrastructure Asset											
	viability,		Investment Policies											
	management		reviewed and											
	and		approved											
VVM002/2	accountability	Assets	Percentage	90%	100	100	100	100	100					
021/2022		Management	Compliance of		%	%	%	%	%					
			Assets Register as											
			per the GRAP											
			Requirements											
VVM003/2		Assets	Percentage	100	100	100	100	100	100					
021/2022		Maintenance	maintenance	%	%	%	%	%	%					
			budget spent											
VVM004/2		Update	Percentage GRAP	90%	100	100	100	100	100					
021/2022		Assets	compliance Assets		%	%	%	%	%					
	_	register	Registers											
VVM005/2		Legislative	Percentage of	100	100	100	100	100	100					
021/2022		Compliance	legislative	%	%	%	%	%	%					
	_		compliance											
VVM006/2		Free Basic	Percentage of	60%	100	100	100	100	100					
021/2022		Services	households earning		%	%	%	%	%					
			less than R3500 per											
			month with access											
	1		to free basic									1	1	
			services;			1							\square	



MUNICIPAL PERFORMANCE PLANS 2021/2022

HIGHLEVEL OVERVIEW OF THE PERFORMANCE OF THE INSTITUTION 01 JULY 2021 UNTIL 31 DECEMBER 2021

STRATEGIC LEVEL SUMMARY (OVERALL PERFORMANCE 01 JULY 2021 TO 31 DECEMBER 2021)

DESCRIPTIO N	KPA1. BASIC SERIVE DELIVER Y	KPA 2. MUNICIPAL TRANSFORMATIO N & DEVELOPMENT	KPA 3. LOCAL ECONOMIC DEVELOPMEN T	KPA .4 MUNICIPAL FINANCIAL VIABILITY & MANAGEMEN T	KPA 5. GOOD GOVERNANCE & PUBLIC PARTICIPATIO N	KPA .6 COMMUNITY DEVELOPMEN T & SOCIAL COHESION	TOTAL INSTITUTIO N KPI
2021/2022 SDBIP targets	21	18	6	40	40	18	143
2021/2022 Mid- year Target set	14	16	5	29	30	14	108
Targets achieved	8	5	4	18	20	11	66
% Targets achievement	57%	31%	80%	62%	66%	78%	61%

Department: Community Services and Development:

KPA: Community Development & Social Cohesion

КРІ	ANNUAL TARGET	MID YEAR TARGET	TARGET NOT ACHIEVED	REASONS CITED	PERCENTAGE ACHIEVED
Security management policy approved by council by 30 June 2022	1	1	0	Policy not yet approved by Council	78
Number of Traffic check points conducted by 30 June 2022	300	200	173	Vehicles were counted instead of traffic points	
Number of municipal residential properties leased by 30 June 2022	40	91	51	Unoccupied properties due to Lack of maintenance	

Department: Technical Services KPA: Service Delivery and infrastructure

КРІ	ANNUAL TARGET	MID YEAR TARGET	TARGET NOT ACHIEVED	REASONS CITED	PERCENTAGE ACHIEVED
Number of water quality tests conducted per month	12	6	5	Lab close without informing Municipality	57%
Number of waste water quality tests conducted per month	12	6	5	Lab close without informing Municipality	
Number of Quarterly Provincial Waste Management Officers Forum meetings held by 30 June 2022	4	2	0	Target depended on the Provincial Department	
Percentage progress made on Ladybrand : Feasibility of new Landfill site in Ladybrand by 30 June 2022	100%	15%	15%	MIG has not approved the project	



Percentage progress made on refurbishment of Weir in Hobhouse	100%	10%	0%	NEMA approved, WULA not yet approved	
Storm-water channel cleaned by 30 June 2022	10 km	4.65	-0.5	Most of the stormwater cleaning was done in the 1st quarter.	

Department: Corporate Services

KPA: Institutional Transformation & Development

KPI	ANNUAL MID YEAR TARGET TARGET		TARGET NOT ACHIEVED	REASONS CITED	PERCENTAGE ACHIEVED
Number of HR related policies reviewed by Council by 30 June 2022	1	1	1	Council sub-committees were non- functional Last governance committees was on the 12 Feb 2021 that never sits	31%
Number of awareness made on Health and Safety at workplace by 30 June 2022	4	2	0	Awareness programme was submitted to Governance committee (No supporting document)	
Number of OHS meetings held by 30 June 2022	4	2	0	Non sitting of meeting	
Number of reports on retirements, recruitment and light duty submitted to Council for consideration by 30 June 2022	4	2	1	Non-functional of the governance committee	
Institutional Job evaluation conducted by 30 June 2022	1	1	0	Non sitting of the job evaluation committee	
Organisational Structures reviewed and approved by Council by 30 June 2022	1	1	0	Last update was in May 2019	
Number of Year plans compiled and approved by Council by 30 June 2022	1	1	0	Council have not yet approved Year plan	
Number of EXCO Meetings held by 30 June 2022	6	3	1	No minutes and attendance register attached, only the invitation for 30 July 2021	
Number of MPAC meetings held by 30 June 2022	6	3	2	MPAC did not have meetings since 2021 LGE	
Number of Analysis Reports on Attendance of Meetings by Councillors by 30 June 2022	2	1	0	No attached analysis report	
Percentage of disciplinary matters processed and finalised within 90 days by 30 June 2022	100%	100%	0%	No POE attached to substantiate reported performance achievement	



DEPARTMENT: FINANCE

KPA: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

КРІ	ANNUAL TARGET	MID YEAR TARGET	TARGET NOT ACHIEVED	REASONS CITED	PERCENTAGE ACHIEVED
Revenue collection increased to 70% of the 100% billed accounts per quarter	70%	70%	0	Section 52d of the 2nd quarter is not yet complete as all transactions have not been captured for month 6 of the system	62%
Number of registers sent to water division on faulty meters by 30 June 2022	12	6	0	Installation of prepaid meters project still running for all mantsopa towns	
Number of updates of the supplementary valuation roll by 30 June 2022	1	1	0	Report not yet received from the valuer	
Number of cut off register for top debtors in towns implemented by 30 June 2022	12	6	5	Late monthly billing	
Number of reconciliations performed between the General Ledger & fixed Asset Register as at 30 June 2022	12	6	3	FAR submitted for audit	
Number of reports on vehicles licenced and registered as at 30 June 2022	12	6	3	Fleet licences expires 2022	
Number of section 71 Reports submitted to the Mayor within 10 days after the end of the month	12	6	5	December delays due to the system billing process not completed	
Number of Section 11 reports tabled in Council by 30 June 2022	4	2	1	Delays due to the system billing process not completed	
Number of section 52 (d) reports tabled in Council within 30 days after the end of the month	4	2	1	Delays due to the system billing process not completed	
Percentage invoices paid within 30 days	100%	100%	40%	Cash flow constraints]

DEPARTMENT: OFFICE OF THE MUNICIPAL MANAGER KPA: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

КРІ	ANNUAL TARGET	MID YEAR TARGET	TARGET NOT ACHIEVED	REASONS CITED	PERCENTAGE ACHIEVED
Number of meetings held on the implementation of the IDP Review Process Plan by 30 June 2022	16	8	4	Meetings stopped during the Local Government Elections	68%
Number of Quarterly Review of the Municipal Manager & Senior Manager's Performance by 30 June 2022	2	2	0	The Municipal Manager passed on and the CFO resigned	
Number of annual performance reports submitted to Auditor	`1	1	0	Delay from Finance department to submit the AFS	



General of South Africa by the 31st of Aug of each yearImage: South Africa by the 31st of Aug of each yearSouth Africa by the 31st of Mumber of monthly reports on the implementation of Back-to-Basics1260B2B Disestablished effectively from 01 July 2022Number of updates on the Audit Action Plan by 30 June 2022220Audit for 2020/2021was not conducted by AGSANumber of Reports submitted to Risk Management Committee for approval by 30 June 2022420Report not signedNumber of fisk Management Documents Approved by Council 30 June 2022550Report not signedNumber of Risk Committee meetings held by 30 June 2022420Report not signedVumber of Risk Committee meetings held by 30 June 2022420Report not signedNumber of Risk Committee meetings held by 30 June 2022420Report not signedNumber of Risk Committee meetings held by 30 June 2022420Report not signedNumber of Risk Committee meetings held by 30 June 2022420Research on legislation to appoint ChairpersonNumber of reports on support projects accomplished towards tourism development by 30 June 2022420Research on legislation to appoint ChairpersonVumber of reports on support projects accomplished towards tourism development by 30 June 2022420No report attached					
Number of monthly reports on the implementation of Back-to-Basics programme by 30 June 20221260B2B Disestablished effectively from 01 July 2022Number of updates on the Audit Action Plan by 30 June 2022220Audit for 2020/2021was not conducted by AGSANumber of Reports submitted to approval by 30 June 2022420Report not signedNumber of municipal wide risk assessment conducted by 30 June 2022110Report not signedNumber of Risk Management Documents Approved by Council 30 June 2022550Report not signedNumber of Risk Committee meetings held by 30 June 2022420Report not signedNumber of Risk Committee meetings held by 30 June 2022420Report not signedNumber of Risk Committee meetings held by 30 June 2022420Report not signedNumber of Risk Committee meetings held by 30 June 2022420Report not signedNumber of Risk Committee meetings held by 30 June 2022420Report not signedNumber of reports on support projects accomplished towards tourism development by 30 June420No report attached	General of South Africa by the 31st				
implementation of Back-to-Basics programme by 30 June 2022effectively from 01 July 2022Number of updates on the Audit Action Plan by 30 June 2022220Audit for 2020/2021was not conducted by AGSANumber of Reports submitted to Risk Management Committee for approval by 30 June 2022420Report not signedNumber of municipal wide risk assessment conducted by 30 June 2022110Report not signedNumber of Risk Management Documents Approved by Council 30 June 202250Report not signedNumber of Risk Committee meetings held by 30 June 2022420Report not signedNumber of Information Communication Technology Steering Committee meeting held by 30 June 2022420Research on legislation to appoint ChairpersonNumber of reports on support projects accomplished towards tourism development by 30 June420No report attached	of Aug of each year				
programme by 30 June 2022Image: second s	Number of monthly reports on the	12	6	0	B2B Disestablished
Number of updates on the Audit Action Plan by 30 June 2022220Audit for 2020/2021was not conducted by AGSANumber of Reports submitted to Risk Management Committee for approval by 30 June 2022420Report not signedNumber of municipal wide risk assessment conducted by 30 June 2022110Report not signedNumber of Risk Management Documents Approved by Council 30 June 202250Report not signedNumber of Risk Committee meetings held by 30 June 2022420Report not signedNumber of Risk Committee meetings held by 30 June 2022420Report not signedNumber of Risk Committee meetings held by 30 June 2022420Research on legislation to appoint ChairpersonNumber of Information Communication Technology Steering Committee meeting held by 30 June 2022420No report attachedNumber of reports on support projects accomplished towards tourism development by 30 June420No report attached	implementation of Back-to-Basics				effectively from 01 July
Action Plan by 30 June 2022Image: constraint of the second se	programme by 30 June 2022				2022
Number of Reports submitted to Risk Management Committee for approval by 30 June 2022420Report not signedNumber of municipal wide risk assessment conducted by 30 June 2022110Report not signedNumber of Risk Management Documents Approved by Council 30 June 202250Report not signedNumber of Risk Committee meetings held by 30 June 2022420Report not signedNumber of Risk Committee meetings held by 30 June 2022420Research on legislation to appoint ChairpersonNumber of Information Communication Technology Steering Committee meeting held by 30 June 2022420No report attachedNumber of reports on support projects accomplished towards tourism development by 30 June420No report attached	Number of updates on the Audit	2	2	0	Audit for 2020/2021was
Risk Management Committee for approval by 30 June 2022Image of municipal wide risk assessment conducted by 30 June 20221Image of municipal wide risk assessment conducted by 30 June110Report not signedNumber of Risk Management Documents Approved by Council 30 June 2022550Report not signedNumber of Risk Committee meetings held by 30 June 2022420Report not signedNumber of Information Communication Technology Steering Committee meeting held by 30 June 2022420Research on legislation to appoint ChairpersonNumber of reports on support projects accomplished towards tourism development by 30 June420No report attached	Action Plan by 30 June 2022				not conducted by AGSA
approval by 30 June 2022IIIINumber of municipal wide risk assessment conducted by 30 June 2022110Report not signedNumber of Risk Management Documents Approved by Council 30 June 202250Report not signedNumber of Risk Committee meetings held by 30 June 2022420Report not signedNumber of Information Communication Technology Steering Committee meeting held by 30 June 2022420Research on legislation to appoint ChairpersonNumber of reports on support projects accomplished towards tourism development by 30 June420No report attached	Number of Reports submitted to	4	2	0	Report not signed
Number of municipal wide risk assessment conducted by 30 June 2022110Report not signedNumber of Risk Management Documents Approved by Council 30 June 2022550Report not signedNumber of Risk Committee meetings held by 30 June 2022420Report not signedNumber of Information Communication Technology Steering Committee meeting held by 30 June 2022420Research on legislation to appoint ChairpersonNumber of reports on support projects accomplished towards tourism development by 30 June420No report attached	Risk Management Committee for				
assessment conducted by 30 June 2022Image: Second	approval by 30 June 2022				
2022Image: Constraint of Risk Management Documents Approved by Council 30 June 202250Report not signedNumber of Risk Committee meetings held by 30 June 2022420Report not signedNumber of Information Communication Technology Steering Committee meeting held by 30 June 2022420Research on legislation to appoint ChairpersonNumber of reports on support projects accomplished towards tourism development by 30 June420No report attached	Number of municipal wide risk	1	1	0	Report not signed
Number of Risk Management Documents Approved by Council 30 June 2022550Report not signedNumber of Risk Committee meetings held by 30 June 2022420Report not signedNumber of Information Communication Technology Steering Committee meeting held by 30 June 2022420Research on legislation to appoint ChairpersonNumber of reports on support projects accomplished towards tourism development by 30 June420No report attached	assessment conducted by 30 June				
Documents Approved by Council 30 June 2022Import of Risk Committee meetings held by 30 June 2022420Report not signedNumber of Risk Committee meetings held by 30 June 2022420Research on legislation to appoint ChairpersonNumber of Information Communication Technology Steering Committee meeting held by 30 June 2022420Research on legislation to appoint ChairpersonNumber of reports on support projects accomplished towards tourism development by 30 June420No report attached	2022				
June 2022Image: Second sec	Number of Risk Management	5	5	0	Report not signed
Number of Risk Committee meetings held by 30 June 2022420Report not signedNumber of Information Communication Technology Steering Committee meeting held by 30 June 2022420Research on legislation to appoint ChairpersonNumber of reports on support projects accomplished towards tourism development by 30 June420No report attached	Documents Approved by Council 30				
meetings held by 30 June 2022Image: Constrained of the important of the protocol givesNumber of Information Communication Technology Steering Committee meeting held by 30 June 2022420Research on legislation to appoint ChairpersonNumber of reports on support projects accomplished towards tourism development by 30 June420No report attached	June 2022				
Number of Information420Research on legislation to appoint ChairpersonCommunication Technology Steering Committee meeting held by 30 June 2022420No report ChairpersonNumber of reports on support projects accomplished towards tourism development by 30 June420No report attached	Number of Risk Committee	4	2	0	Report not signed
Communication Technology Steering Committee meeting held by 30 June 2022Image: Committee meeting held by 30 June 2022Image: Committee meeting held be and the second seco	meetings held by 30 June 2022				
Steering Committee meeting held Image: Committee meeting held by 30 June 2022 Image: Committee meeting held Number of reports on support 4 2 0 projects accomplished towards Image: Committee meeting held Image: Committee meeting held tourism development by 30 June Image: Committee meeting held Image: Committee meeting held	Number of Information	4	2	0	Research on legislation to
by 30 June 2022 4 2 0 No report attached projects accomplished towards tourism development by 30 June	Communication Technology				appoint Chairperson
Number of reports on support 4 2 0 No report attached projects accomplished towards tourism development by 30 June a a b	Steering Committee meeting held				
projects accomplished towards tourism development by 30 June	by 30 June 2022				
tourism development by 30 June	Number of reports on support	4	2	0	No report attached
	projects accomplished towards				
2022	tourism development by 30 June				
	2022				

MUNICIPAL PERFORMANCE PLANS (DETAILED REPORT 01 JULY 2021 TO 31 DECEMBER 2021

					SE	CURITY MA	NAGEMENT	DIVISION							
Planni ng level	Predetermined Objectives	Key Performance Indicator	Evidence	type	Unit of Measure	Baseli ne	Weigh ting	Annua I Target	Past year performa nce	Qua rter 1	Qua rter 2	Progre ss	Varian ce	Reason for variance	Remedial steps taken or to be taken
Activit y1.1	To provide effective community development and social services	Security management policy approved by council by 30 June 2022	Council resolution and a Security policy	Target	Number	0		1	0	0	0	0	-1	Policy not yet approved by Council	Draft policy has been approved with amendments. However, the Municipal Manager still needs to sign.
				Budget											
	I	1	1		ER MANAGEN	-	-	1			1	1	1		
Planni ng level	Predetermined Objectives	Key Performance Indicator	Evidence	type	Unit of Measure	Baseli ne	Weigh ting	Annua I Target	Past year performa nce	Qua rter 1	Qua rter 2	Progre ss	Varian ce	Reason for variance	Remedial steps taken or to be taken
Activit	To provide	Number of fire	Fire safety	Target:	Number	161	15	240	161	60	60	120	None		
y1.1	effective community development	safety inspections done by 30 June 2022	inspections register	Budget	Rand										
Activit	and social	Number of Public	Report &	Target:	Number	60		60	60	20	20	40	N/A	N/A	N/A
y1.3	services	Awareness campaigns on public safety conducted by 30 June 2022	attendance register	Budget	Rand										
Activit y1.4		Disaster Management Plan reviewed and	Council resolution and the	Target:	Number	1		1	1	0	0	1	N/A	To be revied as part of IDP process	N/A
		approved by 30 June 2022	approved Disaster Managemen t Plan	Budget	Rand										



[Activit	Number of reports	Report &	Target	Rand	0	4	New KPI	1	0	1	0	The	N/A
	y1.6	on Disaster	proof										Reporting	
		Management	submission										mechanism	
		submitted to the											have	
		TMDM by 30 June											changed to	
		2022											communicat	
													ing through	
													WhatsApp	
													group	

						TRAFFIC	MANAGEM	ENT DIVISIO	N						
Planni ng level	Predetermin ed Objectives	Key Performanc e Indicator	Evidence	type	Unit of Measure	Baseli ne	Baseli ne	Annua I Target	Past year perfor mance	Qua rter 1	Qua rter 2	Progre ss	Varian ce	Reason for variance	Remedial steps taken or to be taken
	To comply with the provisions of ARTO	Number of Traffic check points conducted by 30 June	Check report	Target:	Number	381		300	381	50	150	27	173	Vehicles were counted instead of traffic points	Department advised to count traffic points
		2022 Number of traffic operations conducted by 30 June 2022	Traffic Operatio ns report	Budget Target Budget	Rand Rand Number	0		4	New KPI	1	6	8	3	Due to festive season roadblocks	N/A

							Human Se	ettlement &	Urban Plar	ning Divisio	n						
	Planni ng level	Predeter mined Objective s	Key Performa Indicator		Evidence	Туре	Unit of Measure	Baseli ne	Weigh ting	Annua I Target	Past year perfor mance	Qua rter 1	Qua rter 2	Progre ss	Varian ce	Reasons for variance	Remedial Steps take or to be taken
	Activit y1.2		Number consume educatio security tenure	er on on of	Report & attendan ce register	Target:	Number	2		4	2	1	1	2	None	Engaged in outreach program me	N/A
			conducte 30 June 2			Budget	Rand										
	Activit y1.3		Reviewer Housing Plan app by 30 Jur 2022	d Sector roved	Housing Sector plan & Council resolutio n	Target: Budget	Number	1		1	1	0		0	1	To be revied as part of IDP process	N/A
	Activit y1.4		Number municipa residenti	al ial	Annual Signed lease	Target	Number	47		40	123	47	44	91	51	Unoccupi ed propertie	Property Maintenar e
			propertie leased by June 202	y 30	agreeme nts	Budget	Rand									s due to Lack of maintena nce	
	Activit y1.5		Number municipa leased fo	al land	Annual Signed lease	Target	Number	29		6	20	6	7	13	7	New signed lease	N/A
			economi developr by 30 Jur 2022	ment	agreeme nts	Budget	Rand										
	Activit		Number	-	Signed	Target	Rand	5		6	5	6	6	12	0		
	y1.6		municipa leased fo social act by 30 Jur 2022	or tivities	lease agreeme nts	Budget	Number										
T						-	and Manage										
	Predetermir ed Objectives	n Key Perform Indicator	ance	Evidence	type	Unit of Measure	Baseli ne	Weigh ting	Annua I Target	Past year perfor mance	Qua rter 1	Qua rter 2	Progre ss	Varian ce	Reason for variance	Remedial steps taken or to be taken	



To Ensure that all the building plans received	Number of land use Contravention Notices issued by 30 June	Contrave ntion notices issued	Target Budget	Number	82	15	100	82	30	34	64	14	Based on external forces	N/A
within the municipal jurisdiction concur with the approved	2022 SDF Review approved by Council by 30 June 2022	SDF and Council resolutio n	Target	Number	1		1	1	0	0	0	None	To be reviewer as part of IDP process	N//A
			Budget		-									
NBRBS Act 103 of 1977; and compliance with SPLUMA 16 of 2013	Land Use Management Scheme compiled and approved by Council by 30 June 2022	LUMS and Council resolutio n	Target	Number	0		1	0	0	0	0	None	N/A	Departme nt of Agricultur e and Land Reform and Rural Develop ment granted extension until June 2022. In collaborat ion with CoGTA held the Technical and Project Steering to discussed phase sand definition
			Budget										N/A	s Departme nt of Agricultur e and Land Reform and Rural Develop ment granted extension until June 2022. In collaborat ion with CoGTA held the Technical and Project Steering meetings to discussed phase sand definition S
Predetermin	Kev	Evidence					Annua	Past	000	000		Varian	Reason	Remedial
ed Objectives	Rey Performance Indicator	Lendenite	.Ahe	Measure	ne	ting	I Target	year perfor mance	rter 1	rter 2	Progre ss	ce	for variance	steps taken or to be taken
	that all the building plans received within the municipal jurisdiction concur with the approved design in terms of the NBRBS Act 103 of 1977; and compliance with SPLUMA 16 of 2013	that all the building plans use Contravention Notices issued by 30 June 2022 within the municipal jurisdiction concur with the approved design in terms of the NBRS Act 103 of 1977; and compliance with SPLUMA 16 of 2013 Land Use Management Scheme compiled and approved by Council by 30 June 2022 Vertical Seleme compliance with SPLUMA 16 of 2013 Land Use Management Scheme compiled and approved by Council by 30 June 2022	that all the building plans use Contravention Notices issued ntion notices issued within the municipal jurisdiction concur with the approved design in terms of the NBRS Act 103 of 1977; and compliance with SPLUMA 16 of 2013 SDF Review approved by Council by 30 June 2022 SDF and Council resolutio n Land Use Management Scheme compiled and approved by Council by 30 June 2022 LUMS and Council resolutio n Predetermin ed Key Performance Evidence	that all the building plans received within the approved design in terms of the NBRBS Act 103 of 1977; and SPLUMA 16 of 2013 use Council by 30 June 2022 ntion notices issued Target Budget Land Use Management Scheme compliance with SPLUMA 16 of 2013 Land Use Management Scheme complied and approved by Council by 30 June 2022 LUMS and Council resolutio n Target Budget Budget Budget Items and Council resolutio n Budget SPLUMA 16 of 2013 Land Use Management Scheme complied and approved by Council by 30 June 2022 Budget Budget Budget Budget	that all the building plans received within the approved design in terms of the NRB85 Act 103 of 1977; and compliance with 1 14 12 the paproved by concur with the approved by complied and of 2013 SDF and approved by councur with the software complied and opproved by councur by 30 June 2022 SDF and councur resolutio n Target Budget Number Image:	that all the building plans received within the approved design in terms of the NRBS Act 130 of 1277 and compiled and sproved due compiled and sproved due design in terms of the NRBS Act 130 of 1277 and compiled and sproved due compiled and sproved due design in scheme compiled and scheme compiled and scheme compiled and scheme compiled and scheme compiled and scheme compiled and	that lithe plans received within the monicipal jurisdiction concur with the approved by design in terms of the NBRS Act. SDF Review approved by Council by 30 June 2022 SDF and Council by Council by 30 June 2022 Target Number Number 1 Budget approved by approved by council by 30 June 2022 LUMS and council by 30 June 2022 Target Review and council by 30 June 2022 Target Budget Number 0 Budget approved by council by 30 June 2022 LUMS and approved by council by 30 June 2022 Target Budget Number 0 Budget approved by of 2013 LimS and approved by council by 30 June 2022 LUMS and approved by council by 30 June 2022 Target Budget Number 0 Budget Budget Budget Management council by 30 June 2022 Budget With Budget With Budget With Budget With Budget With Budget Fredetermin ed Key Evidence Ype Unit of Baselie Weigh Baselie	building plans received within the unuricipal jurisdiction concur with the NRBS Act 103 of 1977; and of 2013 SDF and approved by council v30 une 2022 SDF and SDF Review SDF and council resolutio approved by council v30 n Target Budget Number 1 1 Ind Use Management Scheme with of 2013 Land Use Management Scheme compliane compliane with of 2013 LUMS Land Use Management Scheme council v30 June 2022 Target Council v30 n Number 0 Budget verso of the paproved by council by 30 June 2022 LUMS and Council v30 n Target Resolutio n Number 0 Budget verso of the paproved by council by 30 June 2022 LUMS and Council by 30 June 2022 LUMS and Council by 30 June 2022 Target and Council by 30 June 2022 Number 0 Budget verso of the proved ty council by 30 June 2022 Budget and Council by 30 June 2022 Target and Council by 30 June 2022 Target and Council by 30 June 2022 Number and Council by 30 June 2022 Target and Council by 30 June 2022	that life plans received with the sproved design in terms of the the Soft Review approved by Council yang approved by Council yang approved by Council yang and soft approved by Council yang approved by Counci yang approved Thetee approved approved approved approved approve	balanding plans received within the concurvity building particulation concurvity the sportoved by concurvity the sportoved by concurvity th	bhal all building plans write write uncerved write unwreiterion edgen i seved write he sporwed edgen terms of the sporwed edgen terms of the he sporwed edgen terms of the he sporwed edgen terms of the he sporwed edgen terms of the he sporwed edgen terms of the he sporwed edgen n und sporwed terms terms of 2013 use sporwed terms terms of 2013 1 0 0 1 1 0 0 0 0 0 0 0 1 1 0 0 0 0 0 0 0 1 1 0 0 0 0 0 0 0 1 0 0 0 0 0 0 0 0 1 0 0 0 0 0 0 0 0 0 1 0 0 0 0 0 0 0 0 0 1 0 0 0 0 0 0 0 0 1 0 0 0 0 0 0 0 1 0 0 0 0 0 0 0 1 0 0 0 0 0 0 0 1 0 0 0 0 0 0	bhal aller plans musicipal sported undersen undersen sported design in with sported the sported sported the sported sported the spore	bat alloring plans municipal municipal resolution concurrent be alloring concurrent be allo	India line para para para para para para para par



Activi ty No. 1.1	To ensure that all properties of council are properly maintained	Number of municipal properties cleaned per month.	Job cards	Target	Number	52	15	52	52	13	61	115	48	Procured new machiner y and appointm ent of casuals and EPWP	N/A
				Budget											
Activi ty No.1. 2		Number of sport and recreational facilities cleaned per month.	Job cards	Target	Number	300		300	280	75	103	100	28	Procured new machiner y and appointm ent of casuals and EPWP	N/A
Activi ty No. 1.3		Number of cemeteries maintained per quarter.	Job cards	Budget	Number	40		40	40	10	12	22	2	Procured new machiner y and appointm ent of casuals and EPWP. Applicatio n of weed killer on all cemeteri es including closed ones.	N/A

					Wat	er and Sani	tation Divisi	ion							
Planning level	Predetermined Objectives	Key Performance Indicator	Evidence	type	Unit of Measure	Baseli ne	Weigh ting	Annua I Target	Past year perfor mance	Qua rter 1	Qua rter 2	Progre SS	Vari anc e	Reason for variance	Remedial steps taken or to be taken
Activity1. 1	Water & Waste water service provided to all households in accordance	Number of water quality tests conducted per month	Water quality test results from the Lab	Target:	Number	12	30%	12	9	3	3	2	1	Lab close without informing Municipal ity	Check with Laboratory at the
Activity1. 2	with Blue Drop & Green Drop standards	Number of waste water quality tests conducted per month	Waste water test results from the Lab	Budget Target: Budget	Rand Number Rand	9		12	9	3	3	2	1	Lab close without informing Municipal ity	Check with Laboratory at the
Activity1. 3		Number of Water Services Development Plans reviewed	Council Resolution and	Target	Number	1		1	1	0	0	0	0	To be submitte d in final quarter	N/A



by 30 June	reviewed						
2022	WSDP						

				R	efuse Removal	, Environme	ent & Waste	Managem	ent						
Planni ng level	Predetermined Objectives	Key Performance Indicator	Evidence	type	Unit of Measure	Baseli ne	Weigh ting	Annua I Target	Past year perfor mance	Qua rter 1	Qua rter 2	Progre ss	Varian ce	Reason for variance	Remedial steps taken or to be taken
Activit y1.1	Ensure Implementation and Compliance with NEM: Waste Act 59 of 2008 leading to Successful Implementation	Annually review Integrated Waste Management Plan approved by 30 June 2022	Council resolution on Integrated Waste Managemen t Plan	Target: Budget	Number Rand	1	25%	1	1	0	0	0	N/A	N/A	N/A
Activit y1.3	of Sustainable Environmental Management Programmes	Frequency of Refuse removal collected	Monthly collection Schedule & Job Cards	Target:	Number	528		528	528	132	132	132	0	N/A	N/A
		throughout Mantsopa areas by 30 June 2022		Budget	Rand		-								
Activit y1.4		Number of Quarterly Provincial Waste Management Officers Forum meetings held by 30 June 2022	Attendance registers and Minutes	Target:	Number	4		4	4	1	1	0		Target depende d on the Provincial Departme nt	Destea has made commitm ent to commenc e with the quarterly meetings in the new year
Activit y1.6		Number of CWP Local Reference Committee meetings held per quarter	Minutes and Attendance Registers	Budget Target:	Rand Number	4		4	4	1	1	1	0	Impleme nting agent contract expired as well as contract of the site Manager and office staff elapse as a result	A new impleme nting agent will commerc e work in January 2022 CWP local reference meeting will then be proceed as normal
				Budget	Rand										as normal
							gement Uni	t							
Planni ng level	Predetermined Objectives	Key Performance Indicator	Evidence	type	Unit of Measure	Baseli ne	Weigh ting	Annua I Target	Past year perfor mance	Qua rter 1	Qua rter 2	Progre ss	Varian ce	Reason for variance	Remedial steps taken or to be taken
		Percentage progress made on Tweespruit	Progress report & Completion	Target:	Percentag e	20%		100%	N/A	50%	70%	0%	0%	N/A	N/A
		/Borwa: Upgrading of sports field (Phase 2) by 30 June 2022	Certificate	Budget	Rand										
		Percentage progress made	Progress report &	Target:	Percentag e	0%		100%	20%	70%	100 %	100%	0%	N/A	N/A
		on Mahlatswetsa : Construction of 900metres paved roads and associated stormwater by 30 June 2022	Completion Certificate	Budget	Rand										



	1				- ·	00/	1	4000/		0.04	00/	00/	00/		
		Percentage progress made	Progress report &	Target:	Percentag e	0%		100%	N/A	0%	0%	0%	0%	N/A	N/A
		on Thaba	Completion	Budget	Rand		1								
		Pachoa : Construction	Certificate												
		of 1 km paved													
		road and storm													
		water by 30 June 2022													
		Percentage	Progress	Target:	Percentag	0%		100%	N/A	0%	15%	0%	-15%	MIG has	Persiste
		progress made on Ladybrand :	report & Completion	Budget	e Rand		-							not approved	inques to MIC
		Feasibility of	Certificate											the	
		new Landfill site in												project	
		Ladybrand by													
		30 June 2022	_												
		Percentage progress made	Progress report &	Target:	Percentag e	0%		100%	N/A	0%	0%	0%	0%	N/A	N/A
		on	Completion	Budget	Rand		1								
		Manyatseng Ext 10	Certificate												
		Installation of													
		water													
		Reticulation Infrastructure													
		by 30 June													
	-	2022 Percentage	Progress	Target	Percentag	0%	-	100%	0%	0%	15%	23%	+8%	N/A	N/AN/A
		progress made	report &		e	0/6		100%	0%	076	15%	2376	±0/0	N/A	IN/AIN/A
		on construction of	Completion Certificate	Budget	Rand										
		3ML Reservoir													
		and Pipeline in Ladybrand													
		Percentage	Progress	Target	Percentag	0%		100%	0%	0%	10%	0%	10%	WULA	The
		progress made	report &		e									approved	projec
		on refurbishment	Completion Certificate											late	has bee re-
		of Weir in	Certificate												advertis
		Hobhouse													d.
	-	Number of	Signed	Budget Target:	Rand Number	1	-	1	1	1	0	N/A	-N/A	N/A	N/A
		MIG Annual	2019/20	Budget	Rand	-		-	-	-	0	N/A	N/A	N/A	19/4
		reports	Annual												
		prepared to comply with	Report												
		MIG													
		Conditions by													
	-	30 June 2022 Number of	Employment	Target:	Number	257		213	257	53	106	124	+18	N/A	N/A
		EPWP	Contracts	Budget	Rand										
		beneficiaries appointed by								1					
		30 June 2022													
		Number of EPWP	Signed Annual Plan	Target	Number	1		1	1	1	0	0	N/A	N/A	N/A
		Implementatio n Plans		Budget	Rand	1									
		generated by													
		30 June 2022													
					F	loads and S	tormwater								
	Predetermined	Кеу	Evidence	type	Unit of	Baseli	Weigh	Annua	Past	Qua	Qua	Progre	Varian	Reason	Remedia
Planni		Performance	-		Measure	ne	ting	1	year	rter	rter	ss	ce	for	steps
Planni ng	Objectives							Target	perfor	1	2			variance	taken or
ng	Objectives	Indicator				1		1	mance						to be taken
	Objectives														
ng level Activit	To improve the	Indicator Kilometres of	Job Cards	Target:	Kilometre	7.6km	25%	2km	7.6km	0.5	0.5	0.14	-0.86	The	
ng level Activit	To improve the standard of	Indicator Kilometres of roads re-	Job Cards	Target:	Kilometre s	7.6km	25%	2km	7.6km	0.5 Km	0.5 Km	0.14	-0.86	division	tipper
ng level Activit	To improve the standard of roads and storm	Indicator Kilometres of roads re- gravelled by 30	Job Cards	Target:		7.6km	25%	2km	7.6km			0.14	-0.86	division could not	tipper truck ha
ng level Activit	To improve the standard of	Indicator Kilometres of roads re-	Job Cards	Target:		7.6km	25%	2km	7.6km			0.14	-0.86	division	tipper truck h been
ng level Activit	To improve the standard of roads and storm water drainages	Indicator Kilometres of roads re- gravelled by 30	Job Cards	Target:		7.6km	25%	2km	7.6km			0.14	-0.86	division could not import gravel material	tipper truck ha been fixed .Manag
ng level Activit	To improve the standard of roads and storm water drainages in the	Indicator Kilometres of roads re- gravelled by 30	Job Cards	Target:		7.6km	25%	2km	7.6km			0.14	-0.86	division could not import gravel material because	tipper truck ha been fixed .Manag ment t
ng level Activit	To improve the standard of roads and storm water drainages in the	Indicator Kilometres of roads re- gravelled by 30	Job Cards	Target:		7.6km	25%	2km	7.6km			0.14	-0.86	division could not import gravel material because the tipper	tipper truck ha been fixed .Manag ment t hire
ng level Activit	To improve the standard of roads and storm water drainages in the	Indicator Kilometres of roads re- gravelled by 30	Job Cards	Target:		7.6km	25%	2km	7.6km			0.14	-0.86	division could not import gravel material because	tipper truck ha been fixed .Manag ment to hire addition
ng level	To improve the standard of roads and storm water drainages in the	Indicator Kilometres of roads re- gravelled by 30	Job Cards	Target:		7.6km	25%	2km	7.6km			0.14	-0.86	division could not import gravel material because the tipper truck was not road worthy	addition trucks t assist ou
ng level Activit	To improve the standard of roads and storm water drainages in the	Indicator Kilometres of roads re- gravelled by 30	Job Cards	Target:		7.6km	25%	2km	7.6km			0.14	-0.86	division could not import gravel material because the tipper truck was not road	tipper truck ha been fixed .Manag ment to hire addition trucks t



Activit y2.2		Kilometres of roads reshaped by 30 June 2022	Job Cards	Budget Target: Budget	Rand Kilometre s Rand	33,7 km	1km	33,7 km	0.0 Km	0.0 Km	9.9	+9.9	test due to the broken testing machine	
Activit y2.4		Storm-water channel cleaned by 30 June 2022	Job Cards	Target:	Kilometre s	2.58 km	10km	2.58 km	2.5 8 km	2.5 8 km	4.65	-0.5	Most of the stormwat er cleaning was done in the 1 st quarter. The were no stormwat er to clean	Commen cement to clean stormwat er will be in the second quarter
Activit]			Budget	Rand									
y2.5		Roads and Stormwater	Approved Maintenanc	Target	Number	1	1	1	0	0	N/A	N/A	N/A	N/A
		Maintenance Plan by 30 June 2022	e Plan & job cards	Budget	Rand									

3.DEPARTMENT OF CORPORATE SERVICES

KPA: INSTITUTIONAL TRANSFORMATION & DEVELOPMENT

					Human Resou	rces Divisio	n								
Planning level	Predeter mined Objective s	Key Performance Indicator	Evidence	type	Unit of Measure	Baseli ne	Weigh ting	Annua I Target	Past year perfor mance	Qua rter 1	Qua rter 2	Progre ss	Variance	Reason for variance	Remedial steps taken or to be taken
Activity1 .1	Develop ment of the corporate Services Excellenc e	Number of HR related policies reviewed by Council by 30 June 2022	Reviewed policies and Council resolution	Target	Number	1	30%	1	1			0	Updated and approved in 2019	Council sub- committees were non- functional Last governance committees was on the 12 Feb 2021 that never sits	Policy updated however still be aligned with the staff regulation
Activity1		Number of	Notice,	Budget Target	Number	1		4	1	1	1	0	1		
.2		awareness made on Health and Safety at workplace by 30 June 2022	attendance register & minutes	Budget	Number	1		4	1	1	1	0	Program was complete d	Awareness programme was submitted to Governance committee	To be approved by council then be implemented
Activity1		Number of OHS	Minutes,	Target	Number	1		4	1	1	0	0	1		
.3		meetings held by 30 June 2022	Attendance Register & programme	Budget									Non sitting of meeting	Appointmen t was authorised for H&S Reps	H&S Reps to be trained
Activity1 .3		Number of reports on retirements,	Reports & Council minutes	Target	Number	0		4	New KPI	1	1	0	1	No report attached	Management to attach the report
		recruitment and light duty submitted to Council for consideration by 30 June 2022		Budget									Report submitte d to governan ce committe e	Non- functional of the governance committee	To submit quarterly reports to the committee
Activity		Institutional	dof	Target	Number	0		1	0		0	1	0		
1.4		Job evaluation conducted by 30 June 2022	Evaluation Report	Budget	Rand								Non sitting of the job evaluatio	Job descriptions partially completed	Every employee to have a job description



				r		1									
													n		
													committe e		
A		Orrestisational	Orregiantian	Trunch	Number	4		4	4		0	4	0		
Activity		Organisational	Organisation	Target	Number	1		1	1		0	1		- 1	-
1.5		Structures	al Structure	Budget	Rand								Last	To be	Every
		reviewed and	& Council										update	updated and	department to
		approved by	resolution										was in	presented to	input on the
		Council by 30											May 2019	all council	organisational
		June 2022												committees	structure
						Administrat	ion and Co	uncil Suppo	rt						
Planning	Predeter	Кеу	Evidence	type	Unit of	Baseli	Weigh	Annua	Past	Quar	Qua	Progre	Variance	Reason for	Remedial
level	mined	Performance			Measure	ne	ting	1	year	ter 1	rter	SS		variance	steps taken or
	Objective s	Indicator						Target	perfor mance		2				to be taken
Output 2	Develop ment of	Number of Council	Council resolutions	Target	Number	1	30%	4	1	1	1	3	+2	N/A	N/A
	the	resolutions	progress	Budget	Rand	_									
	corporate	implementatio	register &	buuget	ndilu								1		
	Services	n report	resolution												
	Excellenc	submitted to													
	e	Council by 30													
Activity2		June 2022 Number of Year	Year Plan &	Target	Number	1		1	1	0	0	0	1	Council have	Council to
.1		plans compiled	council	Turget	Humber	-		-	-	° .	0	Ũ	-	not yet	approve year
		and approved	resolution	Budget		-								approved	plan
		by Council by		buuget										Year plan	•
		30 June 2022													
Activity2		Number of	Notice,	Target	Number	15		8	15	2	2	3	0	N/A	N/A
.2		Council	Minutes &												
		meetings held	Attendance	Budget	Rand										
		by 30 June	register												
Activity2		2022 Number of	Notice,	Target	Number	6		6	6	1	2	0	1	No sitting of	EXCO meeting
.3		EXCO Meetings	Minutes &					5	5	1	2	U	1	EXCO since	to sit in the
		held by 30 June	Attendance	Budget	Rand								1	the election	next quarter
		2022	register											of new	
														Council	
Activity		Number of	Notice,	Target	Number	2		6	0	1	2				
2.4		MPAC meetings	Minutes &	Budget	Rand							0	1	No sitting of	MPAC meeting
		held by 30 June	Attendance										1	MPAC since	to sit in the
		2022	register									1	1	the election	next quarter
													1	of new	
														Council	
Activities		Number of	Analysis	Target	Number	2		2	1	0	1	0	1	No attached	Analysis report
2.5		Analysis	report and										1	analysis	to be attached
		Reports on	proof										1	report	
		Attendance of	submission										1		
		Meetings by	to Speaker										1		
		Councillors by											1		
		30 June 2022				1					I	1		1	

					IEGAL	AND LABOL	ID								
Planni ng level	Predeter mined Objective s	Key Performance Indicator	Evidence	type	Unit of Measu re	Baseli ne	Weigh ting	Annua I Target	Past year perfor mance	Qua rter 1	Qua rter 2	Progre ss	Variance	Reason for variance	Remedial steps taken or to be taken
Activit y2.8	Develop ment of the Corporat e Services Excellenc	Number of Contingent Liability Register reviewed by 30 June 2022	Continge nt Liability register	Target Budget	Numb er	12	20%	12	12	3	3	3	0	N/A	N/A
Activit y2.10	e	Percentage of disciplinary matters processed and finalised within 90 days by 30 June 2022	Judgeme nts & register	Target	Percen tage	100%		100%	100%	100 %	100 %	40%	Five disciplina ry /matters have not been complete d	Matters had to be postpone d because of the non- availabilit y of presiding officers	Members have affirmed that they will attend to next dates schedule d for hearings
					Skills Deve	lopment Di	vision								



Planni ng level	Predeter mined Objective s	Key Performance Indicator	Evidence	type	Unit of Measu re	Baseli ne	Weigh ting	Annua I Target	Past year perfor mance	Qua rter 1	Qua rter 2	Progre ss	Variance	Reason for variance	Remedial steps taken or to be taken
Activit y1.1	Develop ment of the corporate Services Excellenc e	Number of Workplace skills Plan submitted to Dept of Labour by 30 June 2022	Work place skills Plan (WSP) and proof of submissio n	Target: Budget	Numb er	1	20%	1	1	0	0	1	0	N/A	N/A
Activit y1.2		Number of Annual Training Report submitted to Training Committee & Dept of Labour by 30 June 2022	Annual Training report (ATR) & proof submissio n	Target: Budget	Numb er	1		1	1	0	0	1	0	N/A	N/A
Activit y1.3		Number of institutional Skills audit conducted by 30 June 2022	Skills Audit report	Target: Budget	Numb er	1		1	1	0	0	1	0	N/A	N/A
Activit y1.5		Number of Employment Equity Report submitted to the Dept of Labour by 30 June 2022	Employm ent Equity report & proof of submissio n	Target: Budget	Numb er	1		1	1	0	1	1	0	N/A	N/A

DEPARTMENT OF CHIEF FINANCIAL OFFICER: KPA: FINANCIAL VIABILITY & MANAGEMENT

						Revenue	Manageme	nt Division							
Planni ng level	Predeter mined Objective s	Key Performance Indicator	Evidence	type	Unit of Measu re	Baseli ne	Weigh ting	Annua I Target	Past year perfor mance	Qua rter 1	Qua rter 2	Progre ss	Varian ce	Reason for variance	Remedial steps taken or to be taken
Activit y 1	Sound Financial Managem ent and Reporting	Revenue collection increased to 70% of the 100% billed accounts per quarter	S52d report	Target	Percen tage	33%	30%	70%	38%	70%	70%	0	70%	Section 52d of the 2 nd quarter is not yet complete as all transactions have not been captured for month 6 of the system	Ensuring that the municipality runs live on the financial system by 01 feb 2022
				Budget	Rands										
Activit y1.2 Activit		Number of signed off debtor's reconciliation control accounts generated by 30 June 2022 Number of	Monthly Debtors reconciliatio n reports Registers to	Target: Budget Target:	Numb er Numb	12		12	12	3	3	3	N/A 3	N/A	N/A
γ1.3		registers sent to water division on faulty meters by 30 June 2022	Water Division on faulty meters	Budget	er									Installation of prepaid meters project still running for all mantsopa towns	Installation of prepaid meters
Activit y1.4		Number of monthly billing authorisations conducted	Monthly Bill reports	Target:	Numb er	12		12	12	3	3	3	3	Installation of prepaid meters project still running for all mantsopa towns	Installation of prepaid meters
				Budget				L							
				Target		5		5	5	5		1	N/A	N/A	N/A



Activit	Number of	Council	Budget	Numb										
y1.5	Revenue	resolution &	-	er										
	related policies	reviewed												
	approved by	policies												
	Council as at 30 June 2022													
Activit	Number of	Approved	Target:	Numb	0		1	0	1	0	1	N/A	N/A	N/A
y1.6	revenue	revenue		er										
	enhancement	enhanceme	Budget											
	strategies	nt strategy												
	approved by 30	plus Council												
	June 2022	resolution												
Activit	Number of	Updated	Target:	Numb	1		1	1			0	1	Report not	Valuer busy
y1.7	updates of the	certified		er									yet received	in contact
	supplementary	supplement											from the	with the
	valuation roll	ary Valuation				-							valuer	Deeds office
	by 30 June 2022	roll	Budget											
	2022	ron												
Activit	Number of cut	Cut off	Target	Numb	0	-	12	New	3	3	2	1	Late	Monthly
y1.8	off register for	notices		er				KPI	-	-			monthly	billing
, -	top debtors in												billing	catchup in
	towns												-	progress
	implemented		Budget			1								
	by 30 June		-											
	2022													

						ASSET	MANAGEME	NT							
Planni ng level	Predeter mined Objective s	Key Performance Indicator	Evidence	type	Unit of Measure	Baseli ne	Weigh ting	Annua I Target	Past year performa nce	Qua rter 1	Qua rter 2	Progre ss	Varian ce	Reason for variance	Remed ial steps taken or to be taken
Activit y 1.3	Sound Financial Managem ent and Reporting	Number of MFMA compliant Asset reviewed as at 30 June 2022	Updated Asset Register	Target	Number	1		1				1	0	Policy approved with budget at the beginning of the year in quarter 1	N/A
Activit		Number of	Additions	Budget Target	Number	12	-	12	12	3	3	3	0	N/A	N/A
y 1.4		number of monthly updates of assets performed in terms of accounting requirements	report	Budget	Number	12		12	12	3	3	3	0	N/A N/A	N/A N/A
Activit		Number of Assets	Verificati	Target	Number	4		4	4	1	1	1	0	N/A	N/A
y 1.5		verified quarterly according to accounting standards	ons report	Budget											
Activit y 1.6		Number of reconciliations performed between the General Ledger & fixed Asset Register as at 30 June 2022	Reconcilia tions report	Target Budget	Number	12		12	12	3	3	0	3	FAR submitted for audit	N/A
Activit		Number of	Analysis	Target	Number	1		1	1		1	0	0		
y 1.7		analysis report of current fleet by category conducted by 30 June 2022	report	Budget										Fleet managemen t assessment conducted at year end june 2022	
Activit y1.8		Number of reports on vehicles licenced and registered as at 30 June 2022	Schedule of licencing	Target: Budget	Number			12	12	3	3	0	1	Fleet licences expires 2022	
Activit y1.9		Number of Fuel consumption reports generated to detect the	Monthly Fuel report consumpt	Target: Budget	Number	12		12	12	3	3	3	0	N/A	N/A



ctivit		losses as at 30 June 2022	ion reports				L										
vit .0		Number of Fleet Management related policies approved as at 30 June 2022	Approved updated Asset policies, Council resolutio n	Target Budget	Number	1		1	1	1		0	N/A	N/A	N/	A—	
						Supply Chai	n Managem	ent Divisio	on								
	Plannin g level	Predetermined Objectives	Key Perfor Indicator	mance	Evidence	type	Unit of Measu re	Baseli ne	Weigh ting	Annua I Targe	yea t pe		ua Qua er rter 2	Progre ss	Varian ce	Reaso n for varian ce	Remeo steps taken to be taken
	Activity 5.1	Sound Financial Management and Reporting	Number of Chain Manageme Policies rev and approv at 30 June	ent vised ved as	Approved Revised Supply Chain Management policy and council resolution, Infrastructure Procurement & Delivery Management	Budget	Numb er	1	20%	1	1	2		1	0	N/A	N/A
			Number of on SCM po implement submitted Mayor as a June 2022	licy ation to the	SCM Implementation n reports and proof of submission to the Mayor	Target Budget	Numb er	0	-	4	4	1	1	2	0	N/A	N/A
	Activity 5.2 Activity 5.3		Number of on SCM po implement submitted Council as June 2022	licy ation to at 30	SCM Implementation n reports and proof of submission to the Mayor	Target Budget	Numb er	0	-	1	0			1	0	N/A	N/A
	Activity 5.4		Number of off annual procureme plans subm PT by 30 Ju 2022	ent hitted to	Signed off by MM annual procurement plans, proof submission to PT	Target Budget	Numb er	1		1	1	1	0	1	0	N/A	N/A
			Number of declaration interest rep for SCM practitione members of Committee 30 June 20	ns of gister ers and of Bid es as at	SCM declaration register	Target Budget	Numb er	1		1	1	1		1	0	N/A	N/A
			Number of workshops with intern external stakeholde Supply Cha Manageme Policy and processes June 2022	held hal and ers on hin ent	Notices, minutes and attendance registers	Target Budget	Numb er	4	_	4	2	1	1	2	N/A	N/A	N/A



				BUD	GET AND REPO	RTING DIVISIO	DN								
Planning level	Predetermined Objectives	Key Performance Indicator	Evidenc e	type Budget	Unit of Measure	Baseline	Weig hting	Annual Target	Past year perfor mance	Qua rter 1	Qua rter 2	Progre SS	Vari anc e	Reaso n for varian ce	Reme ial steps taken or to be
	Sound Financial	Number of	Council	Target	Number	1	10%	1	1	1		N/A	N/A	N/A	taken N/A
	Management and Reporting	MFMA compliant Annual Budget approved by Council by 30 June 2022	resoluti on Approv ed Budget	Budget	Rand										
Activity L.2		Number of budget	Approv ed	Target:	Number	5		5	5	5	0	N/A	N/A	N/A	N/A
		related policies approved by 30 June 2022	policies with council resoluti ons	Budget	Rand										
	-	Number of MFMA	Council resoluti	Target Budget	Number Rand	1		1	1			N/A	N/A	N/A	N/A
		compliant Draft Annual Budget tabled in Council by 30 June 2022	on Tabled Budget	buuget	Kallu										
Activity 1.3		Number of section 71	Section 71	Target: Budget	Number Rand	12		12	12	3	3	2	1	Decem	Catch
Activity		Reports submitted to the Mayor within 10 days after the end of the month	reports & proof of submiss ion Section	Target	Number	4		4	4	1	1	0	1	ber delays due to the system billing proces s not compl eted	ng up with the assist nce o EMS suppo t (servi es provie er)
L.4		Section 11	11	Target Budget	Rand	4	-	4	4	1	1	0	1	Delays	Catch
		reports tabled in Council by 30 June 2022	reports and council resoluti ons											due to the system billing proces s not compl eted	ng up with the assist nce o EMS suppo t (servi es provio er)
Activity 1.5		Number of section 52 (d)	Section 52 (d)	Target: Budget	Number Rand	4		4	4	1	1	0	1	Delays	Catch
		reports tabled in Council within 30 days after the end of the month	Reports & Council resoluti on	Suger	Kana									belays due to the system billing proces s not compl eted	eatth ng up with the assist nce of EMS suppo t (servi es provid er)
Activity 1.6		Number of Mid-year	Mid- year	Target:	Number	1		1	1	0	0	N/A	N/A	N/A	N/A
		Budget Performance Assessment report	Budget Perform ance Assess	Budget	Rand										



		submitted to	ment												
		the Mayor, PT	Report,												
		& NT on or	& proof												
		before 25 of	of												
		each year	submiss												
			ion				_								
Activity		Number of	Signed	Target:	Number	1		1	1	1	0	N/A	N/A	N/A	N/A
1.7		Annual	off												
		Financial	Annual												
		Statements	Financia												
		submitted to	1												
		the office of	Stateme												
		the Auditor	nts and												
		General by the 31 st Aug	proof of submiss												
		each year	ion												
				Expenditur	e Managemen	t Division									
										- ·		1		_	
Planning level	Predetermined Objectives	Key Performance	Evidenc	type	Unit of M measure	Baseli ne	Weighi	Annual	Past	Quarte r 1		Pro	Vari	Reaso n for	Remed ial
level	Objectives	Indicator	e		measure	ne	ng	Target	year perfor	11	rter 2	gres s	anc e	varian	steps
		inuicator							mance		2	3	e	ce	taken
															or to
															be
															taken
Activity1. 1	Sound Financial Management and	Number of top 10 key	Monthl y	Target	Number	12	10%	12	12	3	3	3	N/A	N/A	N/A
-	Reporting	creditors	Reconcil	Budget	Rand										
	-10	accounts	iation	8											
		reconciled by	reports												
		30 June 2022													
Activity1.		Percentage	Monthl	Target	Percentag	60%		100%	60%	100%	100	60%	40	Cash	To be
2		invoices paid	У		e						%		%	flow	confir
		within 30	statistic											constr	med
		days	s											aints	by the
			reports												availab
															ility of
															cashflo
															W
				Budget	Rand							-			lability
				Buuget	Kallu										
Activity		Number of	Quarter	Target	Number	4		4	4	1	1	3	N/A	N/A	N/A
1.4		reports on	ly	Budget	Rand							1	1		
		fruitless and	reports	buuget	Nanu							1			
		wasteful	on									1			
		expenditure tabled in	fruitless									1			
		tabled in	and									1			
		Council by 30 June 2022	wastefu I									1			
		Julie 2022	expendi									1			
			ture &									1			
			Council									1			
			resoluti									1			
			ons									1			
Activity		Number of	Monthl	Target	Number	12		12	12	3	3	0	N/A	N/A	N/A
1.5		VAT 201	y VAT												
		reports	201	Budget	Rand							1			
		submitted to	submiss									1			
		SARS by 30	ions to									1			
		June 2022	SARS								_		<u> </u>		
Activity		Number of	Section	Target	Number	4		4	4	1	1	3	N/A	N/A	N/A
1.6		Section 66	66 ronorto	Budget	Rand							1			
		reports tabled in Council by	reports									1			
		30 June 2022	& Council									1			
		JU JUILE ZUZZ	resoluti									1			
			on									1			
		1	011	1	1			1	1		1	1	1		

					Payroll /	Administrat	ion								
Planni ng level	Predeter mined Objective s	Key Performance Indicator	Evidence	type	Unit of Measu re	Baseli ne	Weigh ting	Annua I Target	Past year perfor mance	Quarte r 1	Qua rter 2	Progre ss	Varian ce	Reason for variance	Remedial steps taken or to be taken
	-			Target		12	5%	12	12	3	3	3	0	N/A	N/A



Activit y1.1	Sound Financial Managem	Number of Payment of salaries by the	Proof of payment	Budget	Numb er										
	ent and Reporting	25 th day of every month													
Activit y 1.2	Number of updates on the risk register	Number of Clearance of salary related suspense account by 30 June 2022	Monthly reconcilia tions	Target	Numb er	12		12	12	3	3	3	0	Only payroll and HR office still work under FMS system which lives them in the dark regarding the GL	Once necessary competency training of recons is conducted under EMS system
	Updated Risk			Budget											
Activit y 1.4	Register	Payment of third parties by	Proof of payment	Target	Numb er	12		12	12	3	3	3	0	Only maintenance is outstanding	To be confirmed by the office of the CFO
		the 7 th day of every month		Budget											
Activit y 1.5		Number of Submission of EMP 501 to	IRP 5 file & EMP 501	Target	Numb er	1		1	1	0	0	N/A	N/A	Can only be submitted at the end of payroll year	To be submitted at the end of payroll year
		SARS by 30 June 2022	reconcilia tion	Budget											
Activit y 1.5		Number of Payroll related	S & T policy	Target	Numb er	1]	1	1	1		N/A	N/A	N/A	N/A
		policies approved by Council by 30 June 2022	and Council resolutio n	Budget	Rands										

DEPARTMENT OF THE MUNICIPAL MANAGER KPA: GOOD GOVERNANCE & PUBLIC PARTICIPATION To ensure that the municipality is managed in a transparent, equitable and responsible manner

		INTEGRA	TED DEVELOPN	/IENT PLAN	NING										
Planni ng level	Predetermin ed Objectives	Key Performance Indicator	Evidence	type	Unit of Measu re	Baseli ne	Weigh ting	Annua I Target	Past year perfor mance	Qua rter 1	Qua rter 2	Progre ss	Varian ce	Reason for variance	Remedial steps taken or to be taken
Activit y1.1	To ensure that the municipality is managed in a transparent, equitable	Number of meetings held on the implementation of the IDP Review Process Plan by 30 June 2022	Notices, attendan ce registers and minutes	Target: Budget :	Numb er	20		16	20	0	8	4	4	Meetings stopped during the Local Government Elections	Meetings to continue in the 3 rd Quarter
Activit y1.2	and responsible manner	Number of publications of the approved IDP Review Process Plan 30 June 2022	Media Publicatio ns	Target Budget	Numb er	1	-	1	1	1	0	N/A	N/A	N/A	N/A
Activit y 1.3		Number of integrated Development Plan Community Representative forum held 30 June 2022	Notices, attendan ce registers and minutes	Target Budget	Numb er	1		1	1			N/A	N/A	N/A	N/A
Activit y 1.4	-	Number of approved Draft IDP tabled in Council on or before 31 March of every year submitted to FSCOGTA within a prescribed period	Approved IDP; and proof of submissio n	Target Budget		1	-	1	1			N/A	N/A	N/A	N/A
Activit y 1.5		Number of approved Integrated Development Plan adopted by Council by 30 June 2022	Tabled draft Integrate d Develop ment Plan and a Council resolutio n	Target Budget Target	Numb er	0		1	0	0	0	N/A	N/A	N/A N/A	N/A



			1		1	1		1			1		1	1	1
Activit y 1.6		Number of Integrated	Approved Integrate	Budget	Numb er										
		Development Plan submitted to	d Develop												
		submitted to	ment												
		FSCOGTA within	Plan and												
		10 days after approval by	a council resolutio												
		Council	n												
		SATIONAL PERFORMAN												1	
Planni	Predetermin ed	Key Performance Indicator	Evidence	Туре	Unit of Measu	Baseli ne	Weighi	Annua	Past year	Qua rter	Qua rter	Progre ss	Varian ce	Reason for variance	Remedial steps taken or to be
ng level	Objectives	multator			re	ne	ng	Target	perfor	1	2	55	Le	variance	taken
	-								mance						
Activit	To promote the culture	Number of Quarterly Review	Attendan	Target	Numb	4	-	2	4	0	1				T ())
y 1.9	of	of the Municipal	ce register,	Budget	er							0	1	The Municipal	To fast track the
	performance	Manager & Senior	Report of											Manager	appointment of
	excellence	Manager's	the											passed on	Municipal
		Performance by 30 June 2022	Performa nce											and the CFO resigned	Manager and CFO
		50 50110 2022	Review											resigned	cro
			Panel												
Activit y 2.1		Number of performance	Section 52 (d)	Target Budget	Numb er	4	-	4	4	1	1	1	1	N/A	N/A
y 2.1		quarterly reports	52 (u) (non-	Buuget								1	1	N/A	N/M
		submitted to	financial)												
		Council for approval by 30	and Council												
		June 2022	resolutio												
			n												
Activit y 2.2		Number of annual performance	Draft Annual	Target Budget	Numb er	1	-	1	1	1	0	0	1	Delay from	Finance
y 2.2		reports submitted	Report	Budget	ei							0	1	Finance	department to
		to Auditor General	submitte											department	submit AFS
		of South Africa by	d to											to submit	
		the 31 st Aug of each year	AGSA; and proof											the AFS	
		cutili yeur	of												
			submissio												
Activit		Number of	n to AGSA Signed	Target	Numb	5		5	5	1	0				
y 2.3		performance	Performa	Budget	er			5		-	Ŭ	1	1	N/A	N/A
		Agreements of the	nce												
		Senior Managers submitted to	Agreeme nts and												
		FSCOGTA annually	proof of												
			submissio												
Activit		Number of MFMA	n Tabled	Target	Numb	1	-	1	1	0	0				
y 2.4		compliant annual	annual	Budget	er	1	1	-	+	0	0	1	N/A	N/A	N/A
		reports tabled to	Report	, , , , , , , , , , , , , , , , , , ,											
		Council by 30 June 2022	and a Council												
		-322	Resolutio												
			n	-			-								
Activit y 2.5		Number of MFMA compliant annual	Council resolutio	Target Budget	Numb er	1	1	1	1	0	0	N/A	N/A	N/A	N/A
, 2.5		reports submitted	n	Budget			1		<u> </u>				<u> </u>		
		to Council for		, , , , , , , , , , , , , , , , , , ,											
		approval by 31 March 2022													
Activit		Number of	Adopted	Target	Numb	1]	1	1	0	0	0	N/A	N/A	N/A
y 2.7		oversight reports	Oversight	Budget	er										
		submitted to Council for	Reports adopted												
		consideration by	by												
		31 March 2022	Council												
Activit		Number of	Monthly reports &	Target	Numb	12		12	12	3	3	0	6		
y 2.8		monthly reports on the	proof of	Budget	er		1		-	<u> </u>	<u> </u>		-		
		implementation of	submissio	Suger											
		Back-to-Basics	n												
		programme by 30 June 2022													
		50110 2022	1	I		1	1	1	L		l	I	L	1	1

	Internal Audit & Risk Management Unit														
Planni ng level	Predetermin ed Objectives	Key Performance Indicator	Evidence	type	Unit of Measu re	Weigh ting	Baseli ne	Annua I Target	Past year perfor mance	Qua rter 1	Qua rter 2	Progre ss	Varian ce	Reason for variance	Remedial steps taken or to be taken



Activit	To ensure	Number of Audit	Notices,	Target	Numb	20%	4	4	4	1	1	3	+1	Special	N/A
y 1	that the municipality	Committee meetings held by	attendan ce	Budget	er	2070	-	7	4	-	1	5		meeting	17.4
	is managed in a	30 June 2022	register & minutes	Dudget											
Activit	transparent,	Number of	Approved	Target	Numb		1	1	1	1	0	1	0	N/A	N/A
y 1.1	equitable and	reviewed and	Internal	Budget	er										
	responsible	approved internal Audit Charter by	Audit Charter;												
	manner	30 June 2022	and												
			signed												
			minutes of the AC												
Activit		Number of	Approved	Target	Numb		1	1	1	1	0	1	0	N/A	N/A
y 1,4		approved Coverage Plan approved by AC by 30 June 2022	Coverage	-	er										
			Plan; and signed minutes	Budget											
			of the AC			-									
Activit y 1.5		Number of engagement letters on	Engagem ent letters; proof of submissio n to	Target	Numb er		4	4	4	1	1	2	0	N/A	N/A
y 1.5					ei										
		quarterly plans		Budget	et					──	┼──				
		drafted by 30 June 2022		0											
Activit y 1.6		2022	Directors												
		Number of	Progress	Target	Numb		4	4	4	1	1	2	0	N/A	N/A
		progress reports in implementation of coverage Plan submitted to AC	reports		er										
				Budget											
		by 30 June 2022													
Activit		Number of	Quarterly	Target	Numb		4	4	4	1	1	2	0	N/A	N/A
y 1.9		Quarterly audit	Audit		er										-
		reports compiled and submitted	Reports												
Activit		and submitted	to Audit Committe	Budget											
			e												
		Number of follow-	Follow-up	Target	Numb		1	1	1			N/A	N/A	N/A	N/A
y 1.10		up audit reports	Audit		er							-			-
		by 30 June 2022	reports	Budget	1										
Activit		Number of audit	Audit Committe	Target	Numb		4	4	4	1	1	0	2	Term of	Reports to be
y 1.12		committee reports submitted to	e		er									Council ended	taken to next council meeting
		Council by 30 June	Assuranc e reports and item												
		2022		Budgot									<u> </u>		
			anu item	Budget											
Activit		Number of	Internal	Target	Numb		4	4	4	1	1	2	0	N/A	N/A
y 1.16		Internal Audit	Audit		er										
		Findings Control Registers	Findings Control												
		compiled by 30	Registers	Budget											
		June 2022													
Activit y 1.17	1	Number of	Updated	Target	Numb	1	4	4	4	1	1	0	2	Audit for	Should be
		updates on the	Audit		er						-	-	-	2020/2021w	reviewed
		1 1. 1. 1. 1	Action	Budget										as not	
		Audit Action Plan				1	1							conducted by AGSA	
		Audit Action Plan by 30 June 2022	Plan												
		by 30 June 2022	Plan	1	NAGEMEN					1		1			
Planni	Predetermin	by 30 June 2022 Key Performance		RISK MA	Unit of	Baseli	Weigh	Annua	Past	Qua	Qua	Progre	Varian	Reason for	Remedial steps
ng	ed	by 30 June 2022	Plan	1	Unit of Measu		Weigh ting	1	year	rter	rter	Progre ss	Varian ce		Remedial steps taken or to be taken
		by 30 June 2022 Key Performance Indicator	Plan Evidence	type	Unit of Measu re	Baseli	ting	l Target	year perfor mance	rter 1		SS	ce	Reason for variance	taken or to be
ng level Activit	ed Objectives To ensure	by 30 June 2022 Key Performance Indicator Number of	Plan Evidence Risk	1	Unit of Measu re Numb	Baseli		1	year perfor	rter	rter			Reason for variance Report not	taken or to be taken Division to sign
ng level	ed Objectives To ensure the	by 30 June 2022 Key Performance Indicator Number of Reports submitted	Plan Evidence Risk Manage	type Target	Unit of Measu re	Baseli ne	ting	l Target	year perfor mance	rter 1	rter 2	SS	ce	Reason for variance	taken or to be taken
ng level Activit	ed Objectives To ensure	by 30 June 2022 Key Performance Indicator Number of	Plan Evidence Risk	type	Unit of Measu re Numb	Baseli ne	ting	l Target	year perfor mance	rter 1	rter 2	SS	ce	Reason for variance Report not	taken or to be taken Division to sign
ng level Activit	ed Objectives To ensure the effectivenes s of Risk Managemen	by 30 June 2022 Key Performance Indicator Number of Reports submitted to Risk Management Committee for	Plan Evidence Risk Manage ment Reports and	type Target	Unit of Measu re Numb	Baseli ne	ting	l Target	year perfor mance	rter 1	rter 2	SS	ce	Reason for variance Report not	taken or to be taken Division to sign
ng level Activit	ed Objectives To ensure the effectivenes s of Risk	by 30 June 2022 Key Performance Indicator Number of Reports submitted to Risk Management Committee for approval by 30	Plan Evidence Risk Manage ment Reports and attendan	type Target	Unit of Measu re Numb	Baseli ne	ting	l Target	year perfor mance	rter 1	rter 2	SS	ce	Reason for variance Report not	taken or to be taken Division to sign
ng level Activit	ed Objectives To ensure the effectivenes s of Risk Managemen	by 30 June 2022 Key Performance Indicator Number of Reports submitted to Risk Management Committee for	Plan Evidence Risk Manage ment Reports and	type Target	Unit of Measu re Numb	Baseli ne	ting	l Target	year perfor mance	rter 1	rter 2	SS	ce	Reason for variance Report not	taken or to be taken Division to sign



Mantsopa Local Municipality – 2021/22 Mid – Year Budget and Performance Assessment

											-				
Activit		Number of	Annual	Budget	Numb							0	1	Report not	Division to sign
y 1.2		municipal wide risk assessment	Risk Assessme		er									signed	the report
		conducted by 30	nt Report												
		June 2022													
Activit		Number of Risk	Approved	Target	Numb	6		5	6		5	0	5	Report not	Division to sign
y 1.3		Management	Strategic		er									signed	the report
		Documents Approved by	Risk Manage												
		Council 30 June	ment												
		2022	Documen	Budget	Rands										
			ts and Council												
			resolutio												
			n												
Activit		Number of Risk	Notice,	Target	Numb	4		4	4	1	1	0	1	Report not	Division to sign
y 1.4		Committee	minutes		er									signed	the report
		meetings held by 30 June 2022	and attendan				_								
			ce	Budget	Rands										
			register												
Dlanni	Duadataumin	Kou Darfarmanaa	Fuidance	Informatio				A	Deet	0.00	0	Duegue	Varian	Baasan far	Domodial stone
Planni ng	Predetermin ed	Key Performance Indicator	Evidence	type	Unit of Measu	Baseli ne	Weigh ting	Annua I	Past year	Qua rter	Qua rter	Progre ss	Varian ce	Reason for variance	Remedial steps taken or to be
level	Objectives				re		, î	Target	perfor mance	1	2				taken
Activit y1.1	To develop and	Number of Information	Notice, Minutes	Target	Numb er	4	10%	4	4	1	1				
	maintain IT	Communication	and	Budget								80%	20%	Research on	Memorandum
	infrastructur e and	Technology Steering	Attendan ce										appoin tment	legislation to appoint	was submitted to HR to
	security	Committee	Register										of ICT	Chairperson	appoint
	systems	meeting held by	0										steerin		Chairperson
		30 June 2022											g .		
													commi ttee		
													Chairp		
							_						erson		
Activit		Number of	Security	Target	Numb	12		12	12	3	3	3	0	N/A	N/A
y1.2		security Patch management	patch managem	Budget	er										
		reports produced	ent												
		by 30 June 2022	reports												
Activit		Number of	Firewall	Target	Numb	12	-	12	12	3	3	3	0	N/A	N/A
y1.3		Firewall	intrusion	Budget	er										
		Maintenance	reports												
		Reports Produced by													
		30 June 2022													
Activit		Number of	Licenses	Target	Numb	3		3	3	1		1	0	N/A	N/A
y 1.4		Antivirus and Microsoft Officer	Certificat	Budget	er										
		Microsoft Offices 365 license	es												
		licenses renewed													
		by 30 June 2022													
Activit		Number of	Disaster	Target	Numb	4	-	4	4	1	1	1	0	N/A	N/A
y 1.5		Disaster Recovery Data restoration	Recovery Data	Budget	er										
		test conducted on	Restorati												
		SEBATA-FMS	on Test												
		SERVER by 30 June 2022	Reports												
Activit		Number of ICT	Policies &	Target	Numb	5	1	5	5			N/A	N/A	N/A	N/A
y 1.7		related policies	Council	. a. get	er	5							,/		
		reviewed by 30	resolutio												
A ativit		June 2022	n	Torret	Numb	10	-	-	10	2	2	2	0	NI / A	N/A
Activit y 1.7		Number of uploads on the	Screen shots and	Target	Numb er	12		4	12	3	3	3	0	N/A	N/A
		municipal website	register												
,				1			4	L		1	1		+		
,		by 30 June 2022		Budget	Rands										
,		by 30 June 2022		Budget	Rands										

	Communication Services														
Planni ng level	Predetermin ed Objectives	Key Performance Indicator	Evidence	type	Unit of Measure	Baseli ne	Weighi ng	Annua I Target	Past year perfor mance	Quarte r 1	Qua rter 2	Progre ss	Varian ce	Reason for variance	Remedial steps taken or to be taken



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	0		1	1	-	1	1	-	1	-	r			-	
Activit	Putting	Number of	Approved	Target	Number	1	10%	1	1			N/A			
y1.1	People	reviewed	Communication												
	First:- Listen	Communication	Strategic												
	and	Strategy	Documents and												
	Communicat e	approved by Council by 30	Council resolution												
	e	June 2022	resolution												
		June 2022													
				Budget											
A		Number of	A ++	Townsh	Number	0	-		0	1	1	2	N/A	N/A	N/A
Activit y 1.2		media	Attendance register and	Target	Number	U		4	0	1	1	2	N/A	N/A	N/A
y 1.2		engagements	report	Budget											
		Conducted by	report												
		30 June 2022													
Activit		Number of	Invitations,	Target	Number	0		4	0	1	1	1	N/A	N/A	N/A
y 1.3		Local	attendance	Budget	Rands										
		Communicators	register and												
		forum	minutes												
		meetings held													
		by 30 June													
Activit		2022 Number of	Screen shots	Target	Number	0	-	6	0	2	1	1	N/A	N/A	N/A
y 1.4		press release	from official	Target	Number	U		0	U	2	1	1	N/A	IN/A	IN/A
y 1.4		on Council	facebook page;	Budget	Rands										
		resolutions by	press release to												
		30 June 2022	media												
Activit		Number of	Invitations,	Target	Number	4		4	4	1	1	2	N/A	N/A	N/A
y 1.5		internal	attendance	-			4								
		Communicators	register and	Budget	Rands										
		Forum	minutes			1									
		meetings held													
		by 30 June													
		2022													

				Local E	conomic Devel	opment & To	urism								
Plann ing level	Predetermin ed Objectives	Key Performanc e Indicator	Evidence	type	Unit of Measure	Baseli ne	Weigh ting	Annua I Target	Past year perfor mance	Qua rter 1	Qua rter 2	Progre ss	Varian ce	Reason for variance	Remedial steps taken or to be taken
Activi ty 1.1	Provide an enabling environment for Radical Economic Transformati	Number of LED & Tourism related strategies reviewed by	Approved LED & Tourism Strategies and Council resolution	Target	Number	2	10%	2	2			N/A	N/A	N/A	N/A
on	on	Council by 30 June 2022		Budget											
		Number of workshops Invitations, attendance conducted register and for local report SMME's by 30 June 2022	Target	Number	0		4	0	1	1	2	0	N/A	N/A	
				Budget											
Activi ty 1.2		Number of engagement s with organised local business structures by 30 June 2022	Invitations, attendance register and report	Target Budget	Number	0		4	0	1	1	1	0	N/A	N/A
Activi ty 1.4		Number of Cooperative s supported by 30 June	Funding applications submitted	Target	Number	5	-	5	0	1	2	70	0	N/A	N/A
		2022		Budget											
Activi ty1.5		Number of reports on	Agricultural development	Target:	Number	4		4	4	1	1	1	0	N/A	N/A



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	agricultural developmen t programmes accomplishe d by 30 June 2022	sector 's reports	Budget									
Activi ty1.6	Number of reports on support	Tourism development sector 's	Target:	Number	4	4	4	2	0	1	No report attached	Management to attach report
	projects accomplishe d towards tourism developmen t by 30 June 2022	support report	Budget									

CHAPTER 4: FINANCIAL PERFORMANCE ANALYSIS

4.1 Cash Management

Amendments to the credit control and indigent policies were proposed by management and were tabled to council. They were approved, the amendments were communicated to the community during the implementation phase. The municipality developed a number of strategies to improve its cash flow position. The effect of these changes on debt collection are visible as shown in Chapter 2

4.2 Outstanding Debtors (Annexure D)

Outstanding debtors group as of 31 December 2021

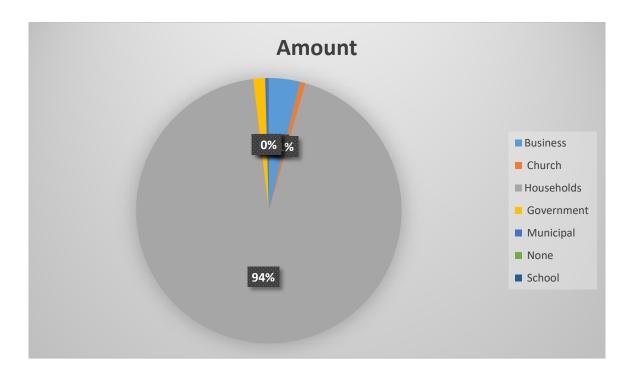
Totals per Property Use	OCT 2021	NOV 2021	DEC 2021
Business	23 534 161.63	24 549 366.57	23 063 468.83
Church	4 738 297.42	4 816 226.87	4 915 184.12
Farm	31 856 890.33	32 176 360.51	32 740 079.17
Government	9 626 486.02	9 883 413.20	10 503 891.02
Industrial	4 858 053.04	4 724 359.26	4 793 281.34
Informal House	95 866 348.41	97 530 072.82	98 803 746.59
Municipal	2 861 125.57	2 972 826.37	3 090 226.94
None	79 304.37	80 724.63	82 153.19



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Residential	540 027 003.66	548 427 018.86	557 303 493.69
School	116 068.36	117 438.12	125 469.11
Small Business	8 244.84	8 483.75	8 724.32
Total	713 571 983.65	725 286 293.96	735 429 718.32

Graphical Illustration of Mantsopa LM debtors at 31 December 2021



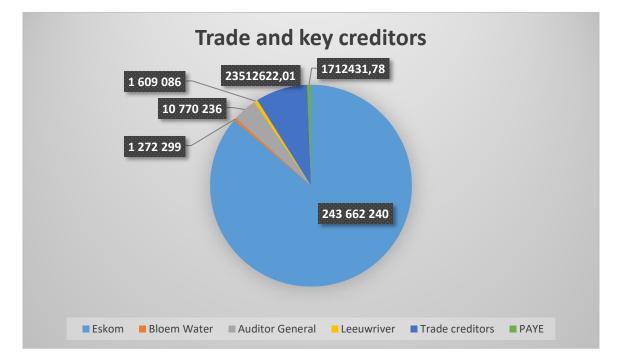


4.3 Outstanding Creditors (Annexure C)

Creditors Age Analysis by Customer Type	October	November	December	% End of March
ESKOM	239 998 881	244 250 659.15	243 662 240.45	93%
PAYE	-	1 325 701.35	1 712 431.78	1%
Pensions	-	-	-	0%
Auditor General	12 017 763.45	12 130 239.55	10 770 235.87	4%
Bloem Water	1 843 852.70	2 040 575.76	1 272 299.42	1%
LeeuwRivier	1 840 002.94	1 907 603.18	1 609 086.03	1%
Total	255 700 500.09	261 654 778.99	259 026 293.55	

Other Creditors	23 512 622,01	8%
Total	282 538 915,56	100%

Graphic illustration of Creditors Age Analysis from July 2021 – December 2021





2019/2020 ANNUAL REPORT AND CORRECTIVE MEASURES TAKEN OR TO BE TAKEN ON ISSUES RAISED BY THE AUDITOR GENERAL.

Audit Opinion 2019/20: Qualified Opinion

The municipality developed audit action plan, which was approved by council to address qualification paragraphs. the progress on remedial actions was monitored by clean audit steering committee which met weekly. The priority was devoted to qualification matters which with the assistance of consultants appointed will see the municipality obtaining a favourable audit outcome in 2020/21 financial year.

All audit qualification findings were populated below and referenced to remedial action by responsible official.

General			Responsible
expenditure	Remedial Actions	Status	Officicial
Closed Unresolved - CoAF No.151 - Expenditure: Payment date could not be confirmed	This is a compliance issue . The population will be revisited and clearly defined payment vouchers which indicates payment dates will be provided to auditors although payments were made after 30 days, furthermore this will be corroborated with a note on the AFS which stipulates that due to financial constraints the municipality is unable to pay creditors within 30 days.	Not Started	Chomane/ Masechaba
Closed Unresolved - CoAF No.159 - Bulk purchases_ Chemicals: No information was provided to indicate that goods/services were received/rendered	The prior year bulk purchases population will be revisited and payment vouchers will be supported with stamped invoices indicating that services rendered by suppliers was received.	Not Started	Chomane/ Masechaba
Closed Unresolved - CoAF No.191 - General Expenditure: Invalid items incorrectly included in the current year General expenditure	The population will be revisited to ensure that transactions recorded in the incorrect financial year will be taken out, a journal where expenses will be credited and payables debited will be processed to account for the error.	Not Started	Chomane/ Masechaba



Closed Unresolved - CoAF No.58 - General expenditure - Incorrect classification of Repairs & Maintenance	Management has revisited the population of the Reapirs and Maintenance in the AFS and has corrected the misclaffications which will now form part of the prior period error to be included in the notes to the AFS.	Addressed already	
Closed Unresolved - CoAF No.59 - General expenditure - Occurrence of expenditure could not confirmed	Sebata: Management has obtained the time schedules from SEBATA and have included these schedules along with the progress reports signed by Mr. M.T Motloung (Asset Manager) to acknowledge that the time billed is accurate. Refer to USB Drive for time schedules. The SLA between the municipality and Sebata stipulated the rates that accommodation will be billed as contained in page 33 of the SLA. Refer to Signed SLA- Sebata.pdf for agreed rates.	Addressed already	
Closed Unresolved - CoAF No.74 - Follow up of Prior Year - General expenditure_ Expenditure was recorded in an incorrect period	The auditor raised an issue of cut-off between the 2017/18 and 2018/19 financial year. Management is of the opinion that the issue related to the cut-off period but not the validity of the expenditure and as such the finding related to the comparative figure of the 2019/20 (2018/19) financial year which will not be shown in the 2020/21 AFS.	Addressed already	
Closed Unresolved - CoAF No.85 - Follow up of Prior Year - General expenses - misclassification of electricity expenses	The general expenses population will be revisited and the transactions will be mapped into a different account based on the nature of the expense.	Not Started	Chomane/ Masechaba
Supply chain	Remedial Actions	Status	
Closed Unresolved - CoAF No.121 - SCM: BAC not in accordance with the SCM Regulations	The amounts relating to the transactions in question were already included in the irregular expenditure register and since this is a compliance issue management will ensure that going forward (current year included) BAC will consist of appropriate members as per SCM regulation	Not Started	Palesa Yangaphi



		1	
Closed Unresolved - CoAF No.124 - SCM: Local content - Process not followed to submit the bid documents to DTI and for exemptions	This is a compliance issue which cannot be corrected for the prior year however going forward (current year included) management will ensure that bids awarded under Local content requirements will be submitted to DTI	Not Started	Palesa Yangaphi
Closed Unresolved - CoAF No.152 - Contract management: Inadequate monitoring of the 2019/20 contract register	Management has acknowleged the issue and the contract register for the current year will be updated and include all contracts that are active in the prior year.	Not Started	Palesa Yangaphi
Closed Unresolved - CoAF No.34 - SCM: Limitation of scope for RFI 97	Management subsequently submitted the information to the auditors	Not Started	Palesa Yangaphi
Closed Unresolved - EV - CoAF No.123 - SCM: No disclosure of suppliers in service of the state in the notes to the AFS	The notes to the Annual financial statements will disclose suppliers in service of the state	Not Started	Palesa Yangaphi
Revenue	Remedial Actions	Status	
Closed Partially resolved - CoAF No.32 - Grants and subsidies - Limitation on FMG and INEP grants	Mr Sello, Willem and Isaac to revisit the grant register, the support will be attached to the audit file	In progress	Lerato Pitso
Closed Partially resolved - CoAF No.68 - Property Rates - Difference between the expected revenue and the revenue disclosed in the AFS	To be confirmed with Isaac and Barry	In progress	Lerato Pitso



		1	1
Closed Unresolved - CoAF No.104 - Government grants and subsidies - FMG : Occurrence and Accuracy Misstatements	Mr Sello, Willem and Isaac to revisit the grant register, the support will be attached to the audit file	In progress	Lerato Pitso
Closed Unresolved - CoAF No.108 - Interest from exchange transactions - Accuracy could not be confirmed	To follow up with Avon pinetown, Kgojane and Mr Sello	In progress	Lerato Pitso
Closed Unresolved - CoAF No.112 - Government grants and subsidies - MIG: Cut-off, accuracy and occurrence issues	The issue relates to the unspent conditional grant and it was agreed that the unspent amount will be disclosed as irregular expenditure on the 2020/21 comparative figures, the AFS will be updated with 6.7 million as per the issue	In progress	Lerato Pitso
Closed Unresolved - CoAF No.138 - INEP Grant : Non- compliance with DoRA	Get support from Centlec to agree the balance of unspent- to be followed up with Mr Sello	In progress	Lerato Pitso
Closed Unresolved - CoAF No.142 - Interest from exchange transactions- Completeness could not be confirmed	To follow up with Avon pinetown, Kgojane and Mr Sello	In progress	Lerato Pitso
Closed Unresolved - CoAF No.143 - Interest from non- exchange transactions - Completeness could not be confirmed	To follow up with Avon pinetown, Kgojane and Mr Sello	In progress	Lerato Pitso



Closed Unresolved - CoAF No.146 - Service charges - Revenue is not complete	To be confirmed with Isaac and Barry	In progress	Lerato Pitso
Closed Unresolved - CoAF No.147 - Internal control deficiencies - Revenue and training	Proof of workshop conducted- Palesa and Shalane	In progress	Mr Kgojane may you please notify the relevant official to provide the information to the consultants by Friday 9 July 2021
Closed Unresolved - CoAF No.148 - Revenue from exchange and non-exchange transactions – Issues on indigents	Nathi to address and provide supporting documents	In progress	Mr Kgojane may you please notify the relevant official to provide the information to the consultants by Friday 9 July 2021
Closed Unresolved - CoAF No.161 - Service charges: Sale of electricity – Consumers were billed at the summer tariff during winter period	Follow-up with Centlec- Mr Sello	In progress	Lerato Pitso
Closed Unresolved - CoAF No.162 - Service charges - Sale of water – The service charges for water were not correctly calculated	LG to look at the meter books and imported spreadsheets to ensure that the two documents talk to each other. Propose a journal for errors noted if any	In progress	Mr Kgojane may you please notify the relevant official to provide the information to the consultants by Friday 9 July 2021
Closed Unresolved - CoAF No.168 - Follow up of prior year - Property rates - Limitation on the property rates revenue	To be confirmed with Isaac and Barry	In progress	Lerato Pitso



Closed Unresolved - CoAF No.169 - Follow up of prior year - Revenue for SFS - Differences identified (Centlec)	Journal already processed, the supporting schedules to the journal are readily available for auditors.	Addressed	Lerato Pitso
Closed Unresolved - CoAF No.173 - Follow up of prior year - Grants - Finance Management Grant conditions not met	Dispute- Mr Sello to follow-up the issue	In progress	Lerato Pitso
Closed Unresolved - CoAF No.187 - Service charges - Discrepancies identified on indigent consumers	Follow up with Sebata- Tian & Isaac Get indigent list for the 2019/20 & 2020/21, the list must clearly indicate the date on which the consumer registered as an indigent.	In progress	Lerato Pitso
Closed Unresolved - CoAF No.193 - Centlec - Differences between the amounts in the AFS and Centlec TB	To e confirmed with Willem & Kgojane	In progress	Lerato Pitso
Closed Unresolved - CoAF No.59 - Follow up of Prior Year - Revenue_ Service charges (Water)_ Misstatements identified - Differences identified between meter books and Consbill	Lucia (SCM) to confirm the transaction and provide supporting documents	In progress	Mr Kgojane may you please notify the relevant official to provide the information to the consultants by Friday 9 July 2021
Closed Unresolved - CoAF No.66 - Service charges - Sewerage and	To be confirmed with Isaac and Barry	In progress	Lerato Pitso



sanitation - Disagreements on the service charges billed			
Closed Unresolved - CoAF No.67 - Service charges: Solid waste – Limitation on solid waste transaction	LG to look at the account in question and provide the supporting documents	In progress	Mr Kgojane may you please notify the relevant official to provide the information to the consultants by Friday 9 July 2021
Closed Unresolved - CoAF No.75 - Follow up of Prior Year - Receivables with credit balances - Receivables wrongly classified as being valid (CoAF – 66 of 2018)	Information was provided to the auditors and auditors did not conclude on the matter. The information is readily available to auditors for further assessment.	Addressed, information Is available	Lerato Pitso
Closed Unresolved - CoAF No.76 - Follow up of Prior Year - Revenue_ Service charges (Water)_ Misstatements identified - Vacant sites billed	Managament disagress with findigs however no evidence was provided for reversals, therefore please provide evidence that the billing on vacant sites was reversed for the communication raised by auditors	In progress	Mr Kgojane may you please notify the relevant official to provide the information to the consultants by Friday 9 July 2021
Closed Unresolved - CoAF No.79 - Follow up of Prior Year - Revenue_ Service charges (Water)_ Misstatements identified - Meter readings not taken	Managament disagress with findigs however no evidence was provided for reversals, therefore please provide evidence that the billing on non-functional meters were reversed for the communication raised by auditors	In progress	Mr Kgojane may you please notify the relevant official to provide the information to the consultants by Friday 9 July 2021
Closed Unresolved - CoAF No.81 - Follow up of Prior Year - Revenue	Managament disagress with findigs however no evidence was provided for reversals, therefore please provide evidence that the billing did not occur on the account in question and where reversal	In progress	Mr Kgojane may you please notify the relevant official to provide the information



Service charges (Water) Misstatements identified - Account with no meter billed	were processed provide supportinf schedules for the communication raised by auditors		to the consultants by Friday 9 July 2021
Closed Unresolved - CoAF No.88 - Follow up of Prior Year - Revenue_ Sale of water - No estimates made at year-end	The issue was addressed in the prior year by management and email with supporting documents made on estimates was provided via email, however auditors indicated that they did not receive the information, therefore the information is available for auditors	Already addressed	Mr Kgojane may you please notify the relevant official to provide the information to the consultants by Friday 9 July 2021



CHAPTER 7: MUNICIPAL MANAGER'S QUALITY CERTIFICATION

Mantsopa Local Municipality

CERTIFICATION

QUALITY CERTIFICATE – JANUARY 2022

I, **Ms Motselisi Mercia Lesoetsa**, in my capacity as the Municipal Manager of Mantsopa Local Municipality, hereby confirm that –

✓ Mid-Year Budget and Performance Assessment Report

For the semester ended December 2021 has been prepared in accordance with the Local Government: Section 72 of Municipal Finance Management Act, 56 of 2003 and regulations made under the Act

Ms M.M Lesoetsa Mantsopa Local Municipality: FS196

Date:



Mantsopa Local Municipality – 2021/22 Mid – Year Budget and Performance Assessment