



MANTSOPA

MUNICIPALITY

(Incorporating Ladybrand, Tweespruit, Excelsior, Hobhouse & Thaba Patchoa)
LOCAL MUNICIPALITY (As From 1st December 2000)

15 AUG 2022

File no.:

Contact Person: KD Pharoee

SUPPLY

CHAIN MANAGEMENT

15 August 2022

Head office

Private Bag X11 or
P.O. Box 64
LADYBRAND
9745

38 Joubert Street
LADYBRAND
9745

Tel: 051-9240654
051-9240659
051-9240655
051-9240657

Fax: 051-9240020

E-mail:
mantsopamun@xsinet.co.za

Area Offices

P.O. Box 76
TWEESPRUIT
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 24
EXCELSIOR
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 5
HOBHOUSE
9740

Tel: 051-9640012

Hobhouse Way 177

THABA PATCHOA
9771

Tel: 051-9640012

Fax: 051-9640054

INVITATION FOR PROPOSALS –APPOINTMENT OF ACCREDITED PROFESSIONAL SERVICE PROVIDER FOR ACTUARIAL OF THE POST-EMPLOYMENT MEDICAL AID BENEFITS AND LONG SERVICE AWARDS (GRAP 25), AS AT 30 JUNE 2022 FOR MANTSOPA LOCAL MUNICIPALITY

Specifications:

The valuation report will contain the following:

-
- Analysis of changes in membership over the valuation period;
- Liability to the Organization in respect of employee benefit arrangements;
- Projected expense in respect of employee benefits in the year following the valuation date;
- Expected change in the accrued liability over the year following the valuation date;
- Sensitivity analysis to demonstrate the variability of the results to changes in the more important assumptions used;
- Interpretation of results in order to help focus management attention on the most important factors affecting the liability;
- Reconciliation of results to previous valuation;
- Projected change in the unfunded liability over

NB: The aim of the report will be to enable the Organization to raise appropriate provisions in its annual financial statements.

All correspondence to be addressed to the Municipal Manager

Functionality

A minimum of 70% must be attained to be responsive on functionality. The table below indicates the criteria for functionality.

#	Criteria	Required Document	Points Allocation	Maximum Points
1.	Company relevant experience	Attach Appointment Letter	10 points per Appointment Letter	50 points
2.	Expertise	Proof Of Registration to any relevant professional body	30 points (Attached Registration)	30 points
3.	Methodology	Operation Plan or Methodology	20 points	20 points
4.	Minimum points to attain		70 points (70%)	
5.	Maximum total points		100 points (100%)	

- All costs must be included on the quote
- All items must be delivered at once
- The bidder must indicate delivery period on the quotation
- The bidder must fill in the MBD 4
- Forms are obtainable at Mantsopa website www.mantsopa.fs.gov.za
- The quotation can be emailed to sixaxam@mantsopa.co.za or supplychain@mantsopa.co.

GENERAL CONDITIONS

All quotations must comply with the following conditions:

1. Item must be fully described.
2. Price for items must include VAT
3. Indication of whether price is firm or not firm.
4. Quotations must be valid for a minimum period of 30 days.
5. Delivery period must be indicated and show whether it is firm or not firm.
6. Quotation must be signed by a duly authorized person. **No faxed quotation**
7. An original tax clearance certificate must be attached. No quotation will, however, be awarded to bidders who have failed to submit the original tax clearance certificate.
8. The 80/20 adjudication system will be applicable, where 80 points, will be allocated for price and 20 points, will be allocated for **BBBEE Status Level Verification Certificate**.
9. **Only service providers who are in the Central database must submit the quotations.**

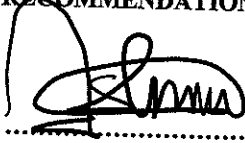
All correspondence to be addressed to the Municipal Manager

10. The successful supplier will be the one who scores the highest points.

Enquiries on Specification Mr. Takalani Tshikundu @ 060 550 5355

Quotations must be submitted and delivered to the Bid Box (telephone number: 051 924 0654) at 38 Joubert Street, Ladybrand 9745, on or before 25 AUGUST 2022@12h00 the envelope must be sealed and clearly marked "APPOINTMENT OF ACCREDITED PROFESSIONAL SERVICE PROVIDER FOR ACTUARIAL OF THE POST-EMPLOYMENT MEDICAL AID BENEFITS AND LONG SERVICE AWARDS, AS AT 30 JUNE 2022 FOR MANTSOPA LOCAL MUNICIPALITY" quoting reference number SCM/AFS 01/22/23

RECOMMENDATION BY THE CFO:

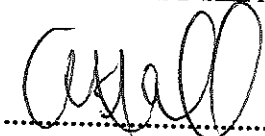


.....

T TSHIKUNDU

DATE: 2022/08/15

APPROVAL BY THE MM



.....

BA MASUKU

ACTING MUNICIPAL MANAGER

DATE: 17/08/2022