



MANTSOPA

MUNICIPALITY

(Incorporating Ladybrand, Tweespruit, Excelsior, Hobhouse & Thaba Patchoa)
LOCAL MUNICIPALITY (As from 1 December 2000)

19 OCT 2022

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File no.:

Contact Person: Khotso Pharoe

SUPPLY CHAIN MANAGEMENT

INVITATION FOR QUOTATIONS – SUPPLY AND DELIVERY OF TEN (10) DOCUMENT SCANNERS FOR MANTSOPA LOCAL MUNICIPALITY.

Specifications:

DOCUMENTSCANNER

【Basic Performance】 A 8million megapixel camera, scanning different documents within A4 size, recording video and LED fill-in light. **【Please note that not suitable for Mac Computer】**

【Upgraded Functions】 Support PDF format export, automatic correction, intelligent cutting, intelligent pagination and merging, code recognition, image quality compression, watermark setting and so on.

【Additional Functions】 After being captured, the images can be optimized by adjusting the brightness, saturation, contrast, sharpness, etc.

【User Friendly Design】 The document scanner is collapsible and portable; as carefully designed, easy for users to install and operate related software.

【Wide Applications】 The max. scanning size is A4, can be used to scan various sizes of documents, including file, bill, ID card, passport and other documents of similar size. Widely used in office, classroom, library, bank, hospital, etc; can effectively improve our work efficiency.

Head office

Private Bag X11 or
P.O. Box 64
LADYBRAND
9745

38 Joubert Street
LADYBRAND
9745

Tel: 051-9240654
051-9240659
051-9240655
051-9240657

Fax: 051-9240020

E-mail:
mantsopamun@xsinet.co.za

Area Offices

P.O. Box 76
TWEESPRUIT
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 24
EXCELSIOR
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 5
HOBHOUSE
9740

Tel: 051-9640012

Hobhouse Way 177

THABA PATCHOA
9771

Tel: 051-9640012

Fax: 051-9640054

All correspondence to be addressed to the Municipal Manager

Specifications:

Sensor: CMOS;

Scan Speed: about 1 second;

Resolution: 8 million pixels;

Scan Size: Max. A4;

File Type: JPG, GIF, BMP, TIF, PDF, PNG, etc.

Interface: USB 2.0 Power Interface;

Scan Type: documents, documentary evidence, ID card, passport, note, picture, etc.

Image Control: brightness, saturation, contrast, exposure value, color, sharpness, gain control, etc.

Scanning Light Source: Natural Light & LED Light;

USB Cable Length: about 150cm/59";

Working Voltage: 4.75V-5.25V;

System Supported: WIN 10/11 with USB 2.0 adapter card;

Uses: family, teacher, lawyer, administration, finance, company.

Package List:

1 * Scanner;

1 * Soft Mat

NB

The bidder must indicate delivery period on the quotation

The bidder must fill in the MBD 4 Form

The MBD 4 Forms are obtainable at Mantsopa website

www.mantsopa.fs.gov.za

GENERAL CONDITIONS

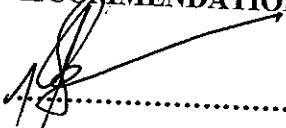
All quotations must comply with the following conditions:

1. Item must be fully described.
2. Price for items must include VAT
3. Indication of whether price is firm or not firm.
4. Quotations must be valid for a minimum period of 30 days.
5. Delivery period must be indicated and show whether it is firm or not firm.
6. Quotation must be signed by a duly authorized person. **No faxed quotation**
7. An original tax clearance certificate must be attached. No quotation will, however, be awarded to bidders who have failed to submit the original tax clearance certificate.
8. The 80/20 adjudication system will be applicable, where 80 points, will be allocated for price and 20 points, will be allocated for **BBBEE Status Level Verification Certificate**.
9. **Only service providers who are in the Central database must submit the quotations.**
10. The successful supplier will be the one who scores the highest points.

Enquiries on Specification **Mr. Raymond Jagers @ 0735267707 / 051 924 0654**

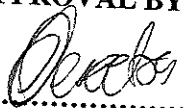
Quotations must be submitted and delivered to the Quotation Box (telephone number: 051 924 0654) at 38 Joubert Street, Ladybrand 9745, on or before 27 October 2022@12h00 the envelope must be sealed and clearly marked **SUPPLY AND DELIVERY OF TEN (10) DOCUMENT SCANNERS FOR MANTSOPA LOCAL MUNICIPALITY** quoting reference number **SCM/FIN 01/22/23**

RECOMMENDATION BY THE CFO:


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T TSHIKUNDU

DATE: 19/10/2022

APPROVAL BY THE MM


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DATE: 19/10/2022

MM LESOETSA

ACTING MUNICIPAL MANAGER