



MANTSOPA

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MUNICIPALITY

LG (Incorporating Ladybrand, Tweespruit, Excelsior, Hobhouse & Thaba Patchoa)
(As from 6 December 2000)

22 NOV 2022

SUPPLY
CHAIN MANAGEMENT

File no.:
Contact Person: KD Pharoe

Head office

Private Bag X11 or
P.O. Box 64
LADYBRAND
9745

38 Joubert Street
LADYBRAND
9745

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mantsopamun@xsinet.co.za

Area Offices

P.O. Box 76
TWEESPRUIT
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 24
EXCELSIOR
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 5
HOBHOUSE
9740

Tel: 051-9640012

Hobhouse Way 177

THABA PATCHOA
9771

Tel: 051-9640012

Fax: 051-9640054

22 November 2022

INVITATION FOR QUOTATIONS – APPOINTMENT OF ACCREDITED SKILLS DEVELOPMENT PROVIDER TO PROVIDE RPL ASSESSMENTS AND TOP UP TRAINING AS AND WHEN REQUIRED.

BACKGROUND

Recognition of Prior Learning (RPL) is a platform to provide recognition to the informal learning or learning through work to get equal acceptance as the formal levels of education. It aims to appreciate prior learning irrespective of the medium of achieving it. In short, RPL is a process of assessment of an individual's prior learning to give due importance to learning as an outcome rather than learning as process.

SCOPE OF WORK

The scope of the Invitation to Bid for the Appointment of LGSETA Accredited Skills Development Provider(S) To Provide RPL Assessments and Top Up Training Against the LGSETA Registered 48965 - National Certificate: Municipal Finance Management Programme For 6 Municipal officials for the 2022/23 Financial Year will result in an output of 6 Municipal employees competent on the following LGSETA registered qualifications:

Functionality

A minimum of 70% must be attained to be responsive on functionality. The table below indicates the criteria for functionality.

All correspondence to be addressed to the Municipal Manager

#	Criteria	Required Document	Points Allocation	Maximum points
1.	Experience of the Bidder 1 project for similar work-10 points 2 projects for similar work-20 points 3 projects for similar work-30 points	Attach Appointment Letter	10 points per Appointment Letter	30 points
2.	Qualifications / Credentials of Key Personnel: - Facilitator NQF 6 – 10 points - Assessor NQF 6 – 10 points - Moderator NQF 7 - 10 points	Certified Copies of Qualifications or Credentials must be attached	30 points (Attached Registration)	30 points
3.	Accreditation with LGSETA with at least Six Months Validity Period	Certified copy of accreditation	40 points (Certified copy of accreditation)	40 points
4.	Minimum points to attain		70 points (70%)	
5.	Maximum total points		100 points (100%)	

- All costs must be included on the quote
- All items must be delivered at once
- The bidder must indicate delivery period on the quotation
- The bidder must fill in the MBD 4
- Forms are obtainable at Mantsopa website www.mantsopa.fs.gov.za
- The quotation can be emailed to sixaxam@mantsopa.co.za or supplychain@mantsopa.co.za.

All correspondence to be addressed to the Municipal Manager

GENERAL CONDITIONS

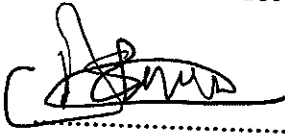
All quotations must comply with the following conditions:

1. Item must be fully described.
2. Price for items must include VAT
3. Indication of whether price is firm or not firm.
4. Quotations must be valid for a minimum period of 30 days.
5. Delivery period must be indicated and show whether it is firm or not firm.
6. Quotation must be signed by a duly authorized person. **No faxed quotation**
7. An original tax clearance certificate must be attached. No quotation will, however, be awarded to bidders who have failed to submit the original tax clearance certificate.
8. The 80/20 adjudication system will be applicable, where 80 points, will be allocated for price and 20 points, will be allocated for **BBBEE Status Level Verification Certificate**.
9. **Only service providers who are in the Central database must submit the quotations.**
10. The successful supplier will be the one who scores the highest points.

Enquiries on Specification Mr. Takalani Tshikundu @ 060 550 5355

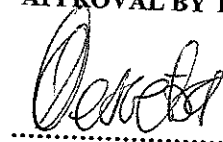
Quotations must be submitted and delivered to the Bid Box (telephone number: 051 924 0654) at 38 Joubert Street, Ladybrand 9745, on or before 30 NOVEMBER 2022@12h00 the envelope must be sealed and clearly marked "APPOINTMENT OF ACCREDITED SKILLS DEVELOPMENT PROVIDER TO PROVIDE RPL ASSESSMENTS AND TOP UP TRAINING AS AND WHEN REQUIRED" quoting reference number SCM/FIN 03/22/23

RECOMMENDATION BY THE CFO:


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T TSHIKUNDU

DATE: 2022/11/22

APPROVAL BY THE AMM


.....
MM LESOETSA

ACTING MUNICIPAL MANAGER

DATE: 2022/11/22

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